



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 9 May 2024 at 7:00PM**

Chairman Everitt called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Dave Everitt	Commissioner	Scott McClaine	LT/PM
Dale Hensley	Commissioner	James Sande	LT/PM
Raymond Winter	Commissioner	James Kuchciak	LT/PM
Teri Scherer	District Secretary	Casey Hogarty	FF/EMT
Frank Scherer	Deputy Chief	Charles Maloney	FF/EMT
		Steve Beeman	FF/EMT
		Greg Schwartz	FF/EMT
		Paul Barrow	FF/EMT

3. APPROVAL OF MEETING AGENDA

MOTION: Commissioner Hensley moved to approve the 9 May 2024 Regular Meeting Agenda. Motion seconded by Commissioner Winter.
Motion passed unanimously.

4. CONSENT AGENDA:

- a. Regular Meeting Minutes of 11 April 2024
- b. Special Meeting Minutes of 25 April 2024
- c. Claims #502-520 dated 23 April 2024 in the amount of \$20,660.66.
- d. PR Draw #555-563 dated 15 May 2024 in the amount of \$13,898.65.
- e. PR Month-End #587-608 dated 31 May 2024 in the amount of \$80,960.89.
- f. PR Benefits #609-615 dated 09 May 2024 in the amount of \$19,781.25.
- g. Claims #616-642 dated 9 May 2024 in the amount of \$22,488.62.

MOTION: Commissioner Hensley moved to approve the Consent Agenda a-g. Motion seconded by Commissioner Winter.
Motion passed unanimously.

- 5. CITIZEN COMMENTS:** A letter from Paul Barrow was read into and attached to the minutes. Commissioner Hensley apologized to everyone for his outburst, it should not have been done at that time. It should have been done in Executive Session is correct. Commissioner Everitt apologizes for allowing it to happen and Commissioner Winter thanked Paul Barrow for his letter and stating what he believes in.

Greg Schwartz asked the Commissioners to explain what the EMS Levy is and how it will affect us if it does not pass. Commissioner Hensley said it is a renewal of the existing Levy

bringing us from .38 per \$1000 back up to .50 per \$1000. It supports EMS activities and operations. It is believed that if it does not pass, we collect nothing in the next years until another Levy passes. Commissioner Everitt will check with the County Auditor and get back to Greg Schwarts.

6. **CHIEF REPORT:** Verbal and written report was given by Lt. Sande in Chief McNutt's absence. Commissioners will recommend Chief McNutt form an apparatus committee.
7. **MONTHLY FINANCE REPORT:** Written report was given for April 2024.
8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given. Secretary Scherer suggests that we move money from the Expense account Fund 001 into the Investment Account 1000 for the interest it will gain us. It can always be moved back when needed.

***MOTION:** Commissioner Hensley made a motion to approve the Secretary's Financial Report for April 2024 as presented. Motion seconded by Commissioner Winter. Motion passed unanimously.*

***MOTION:** Commissioner Hensley made a motion to move \$300,000.00 from the Expense Fund 001 into Investment Fund 1000. Motion seconded by Commissioner Winter. Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Wynoochee Property Committee Report:** This was addressed in the Fire Chief report.
- b. **EMS Board Representative Report:** There was discussion at the meeting about the rising cost of Ambulance service to the Fire Districts north of Hoquiam and Aberdeen. They approached Olympic Ambulance and there may soon be an agreement with Olympic Ambulance to station an ambulance in the northern area fire districts for a cost saving to these districts. Olympic Ambulance will need to get a different license to respond to private residences.
- c. **GH Fire Commissioners Assn Representative Report:** A new draft will go before the Legislature at the next session. Draft 1910.156 proposing that all Fire Service personnel, professional and volunteer, undergo physicals yearly; new plans or ideas are being asked for.
Dr. Buck wants a reason why a patient signed an AMA stated on the form.
- d. **Sign at Station 2-1:** It is hard to compete with the small non-profit groups on the Harbor. Still trying to apply for grants as they come along. Will use Night Out Against Crime to get the word out about the sign. We have \$5,000.00 so far, CP Association will give \$5,000.00; the sign is around \$60,000.00.
Commissioners suggested that we track the interest earned each month from our investments-could go towards the sign.
- e. **R & M for Station 2-2:** Used MRSC Small Works Roster, discussion followed.

***MOTION:** Commissioner Everitt made a motion to put Station 2-2 Brady Building Envelope Upgrades out for bid. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- f. **Increase Board of Commissioners from 3 to 5:** Board must pass a resolution to increase membership from 3 to 5, from there it will go out to the voters.

***MOTION:** Commissioner Hensley made a motion to increase the Board of Commissioners from 3 to 5. Motion failed for lack of a second.*

11. NEW BUSINESS:

- a. **Policy 10.12 Computer, Electronic, Communications & Internet Usage:**

***MOTION:** Commissioner Hensley made a motion to approve Policy 10.12 setting standards for computer, electronic, communication and Internet usage. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

- b. **Transfer of Funds from Expense Fund 001 into Investment Account 1000:** This was addressed in the Secretaries Report.

12. **Good of the Order:** All were in consensus that our new, young volunteers were a pleasure to have on board. Of course, all our volunteers are appreciated.

13. **Recognition of the Month:** A thank you went out to Captain Broten for preparing and painting the west wall in Station 2-4 Montesano.

14. EXECUTIVE SESSION:

15. **ADJOURNMENT:** Commissioner Everitt requested a motion to adjourn the meeting at 8:47PM.

***MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Winter.
Motion passed unanimously.*

Chairman, Dave Everitt

District Secretary, Teri Scherer

Commissioner, Dale Hensley

Commissioner, Ray Winter