



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 14 March 2024 at 7:00PM**

Chairman Everitt called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Dave Everitt	Commissioner	James Sande	Lt/PM
Dale Hensley	Commissioner	Nick Smith	FF/EMT
Raymond Winter	Commissioner	Brian Briscoe	LT/FF
Teri Scherer	District Secretary	Charles Maloney	FF/EMT
John McNutt	Fire Chief	Cheryl Thompson	FF/EMT
Frank Scherer	Deputy Chief	Steve Beeman	FF/EMT
Tony Broten	Captain	Larry Willis	FF/EMT

3. APPROVAL OF MEETING AGENDA

MOTION: Commissioner Winter moved to approve the 14 March 2024 Regular Meeting Agenda. Motion seconded by Commissioner Winter.
Motion passed unanimously.

4. CONSENT AGENDA:

- a. Regular Meeting Minutes of 8 February 2024
- b. Claims #214-220 dated 20 February 2024 in the amount of \$6,749.07
- c. PR Draw #243-251 dated 15 March 2024 in the amount of \$13,898.65
- d. Claims #252-277 dated 6 March 2024 in the amount of \$37,129.78
- e. Claims #303-316 dated 13 March 2024 in the amount of \$7,327.84
- f. PR Month End #317-345 dated 29 March 2024 in the amount of \$92,315.12

MOTION: Commissioner Hensley moved to approve the Consent Agenda a-f. Motion seconded by Commissioner Winter.
Motion passed unanimously.

Correction to the February minutes: Commissioner Winter would like to see a Labor Management Volunteer Committee formed. He stated that Commissioner Hensley will chair the committee with DC Scherer, Station Captain Larry Willis, Station Lt Brian Briscoe, and EMS Coordinator Cheryl Thompson. Motion was made as follows:

MOTION: Commissioner Winter made a motion to form a Labor Management Volunteer Committee. He stated that Commissioner Hensley will chair the committee with DC

Scherer, Station Captain Larry Willis, Station Lt Brian Briscoe, and EMS Coordinator Cheryl Thompson. Motion seconded by Commissioner Hensley.
Motion passed unanimously.

5. CITIZEN COMMENTS

6. CHIEF REPORT: Verbal and written report was given. Chief will look into an outside phone for Station 2-3, direct line to 911? An ambulance remount could cost \$194,000 for a 2025 chase. HFD wants the Brush Engine, we will need to declare it surplus. The Chief is applying for a Safer Grant, rules have changed, it is a three-year grant with no obligation from the District.

7. MONTHLY FINANCE REPORT: Written report was given for February 2024.

8. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for February 2024 as presented. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Wynoochee Property Committee Report:** Boundaries have been submitted to the County, still awaiting response.
- b. **EMS Board Representative Report:** Did not attend. Cheryl Thompson told Commissioners that all Protocols have been submitted to the State.
- c. **GH Fire Commissioners Assn Representative Report:** Commissioners Hensley and Winter went to the meeting, no one else was there, no meeting.
- d. **Station 2-1 Sign:** DC Scherer reported that he will start applying for grants as they become available.
- e. **Policy 20.20.2 Minimum Volunteer Activity.** Commissioners reviewed the policy.

***MOTION:** Commissioner Winter made a motion to approve Policy 20.20.2 setting the Minimum Volunteer requirements for In-District membership. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

f. Policy 20.20.6 Volunteer Incentive Point Program:

***MOTION:** Commissioner Winter made a motion to approve Policy 20.20.6 Setting the Volunteer Incentive Point Program for 2024. Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

11. NEW BUSINESS:

a. Resolution 2024-03 To Submission of a 2024 EMS Levy:

***MOTION:** Commissioner Hensley made a motion to approve Resolution 2024-03 to approve the submission of the EMS Levy proposal to the voters in the Primary Election. Motion seconded by Commissioner Winter.
Motion passed unanimously.*

- b. Future Plans for Station 2-4:** Commissioner Everitt submitted his opinion for the sale of Station 2-4. Discussion followed.

***MOTION:** Commissioner Everitt made a motion to declare Station 2-4 surplus property and the sale of this property. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- c. DNR Rental of Station 2-3 for the Summer:** DNR Wildfire Department is looking into RV Housing for the summer for their personnel. They are considering using the property at Station 2-3. Discussion followed.

- d. MOU between AFD and GHFD#2 Regarding the Fiscal Year 2023 Assistance to Firefighters Grant:** The MOU will allow GHFD#2 to join the grant with AFD for communication equipment.

***MOTION:** Commissioner Hensley made a motion to approve the MOU between AFD and GHFD#2 for communication equipment. The grant funds will be used to purchase the number and pieces of communication equipment as requested in the application. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- 12. Good of the Order:** Aberdeen City Council will be spending money on a homeless camp; one possible location is in Central Park off of Mallard Lane.

- 13. Recognition of the Month:** Volunteers Martin and Gomez have passed their EMR class and are enrolled in the Fire Academy along with A. Beach. Volunteer Hawes is enrolled in the EMT class.
FF/PM Kuchciak and FF/EMT Smith are recognized for a job well done on the structure fire at 301 Fairway Drive.

- 14. EXECUTIVE SESSION:** Vice Chairman Hensley asked for an Executive Session under RCW 42.30.110 (g) to evaluate the qualification of an applicant for public employment or to review the performance of a public employee. The session began at 8:10PM to last 30 minutes, session was extended 15 minutes, three times.
Regular meeting called back to order at 9:15 PM, with no action taken at this time.

- 15. ADJOURNMENT:** Commissioner Everitt requested a motion to adjourn the meeting at 9:16PM.

***MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Winter. Motion passed unanimously.*

Chairman, Dave Everitt

District Secretary, Teri Scherer

Commissioner, Dale Hensley

Commissioner, Ray Winter