



**Regular Meeting Board of Commissioners  
Meeting Minutes  
Station 2-1  
Thursday, 8 February 2024 at 7:00PM**

Vice Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00PM. Commissioner Everitt was excused due to illness.

**Members and Guests Present:**

Dale Hensley	Commissioner	Tony Broten	Captain
Raymond Winter	Commissioner	James Sande	Lt/PM
Teri Scherer	District Secretary	Josh Warring	FF/PM
John McNutt	Fire Chief	Charles Maloney	FF/EMT
Frank Scherer	Deputy Chief		

**3. APPROVAL OF MEETING AGENDA**

***MOTION:** Commissioner Winter moved to approve the 8 February 2024 Regular Meeting Agenda. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

**4. CONSENT AGENDA:**

- a. Regular Meeting Minutes of 11 January 2024
- b. Claims #17-45 dated 11 January 2024 in the amount of \$31,202.61;
- c. PR Seed Money #46 dated 16 January 2024 in the amount of \$25,000.00;
- d. PR Benefits Claims #82-89 dated 19 January 2024 in the amount of \$22,000.63;
- e. Claims #90-101 dated 23 January 2024 in the amount of \$8,713.49;
- f. Claims #125-140 dated 1 February 2024 in the amount of \$9,893.47;
- g. Feb PR Draw #151 dated 2 February 2024 in the amount \$13,898.65;
- h. PR Benefits #193-199 dated 8 February 2024 in the amount of \$19,781.25;
- i. PR Month End #200 dated 8 February 2024 in the amount of \$72,529.96
- j. Claims #201-209 dated 8 February 2024 in the amount of \$4,986.22.

***MOTION:** Commissioner Hensley moved to approve the Consent Agenda a-j. Motion seconded by Commissioner Winter. Motion passed unanimously.*

**5. CITIZEN COMMENTS**

- 6. CHIEF REPORT:** Verbal and written report was given. Surplus engine E2-41 will now be set to go to the highest bidder with no minimum bid.

7. **MONTHLY FINANCE REPORT:** Written report was given for January 2024.
8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for January 2024 as presented. Motion seconded by Commissioner Winter. Motion passed unanimously.*

9. **CORRESPONDENCE**

10. **UNFINISHED BUSINESS:**

- a. **Wynoochee Property Committee Report:** No movement currently.
- b. **EMS Board Representative Report:** No report
- c. **GH Fire Commissioners Assn Representative Report:** given by Commissioner Winter: Report attached.
- d. **Rental Agreement with DNR (Lease 2024): 2024** Rental agreement was signed and will go into effect February 2024.
- e. **Station 2-1 Sign:** DC Scherer reported that he will start applying for grants as they become available.
- f. **Stripping of Chief McNutt's rig:** Stripping is done.
- g. **New PR System:** Is in place as of February 1<sup>st</sup> with the Bank of the Pacific.

11. **NEW BUSINESS:**

- a. **Resolution 2024-02 Surplus of Old Bunker Gear:**

***MOTION:** Commissioner Winter made a motion to approve Resolution 2024-02 to surplus old bunker gear no longer usable to the district. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

- b. **Policy 10.6 Surplus Property Policy:** Commissioners reviewed the Surplus Policy

***MOTION:** Commissioner Hensley made a motion to approve Policy 10.6 setting policy for the Surplus of Equipment. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- c. **Purchase of new copier:** Discussion followed. The copier at Station 2-1 is paid in full as of February 2024, would like to replace it with a new copier and the older one will be placed at Staton 2-2.

***MOTION:** Commissioner Hensley made a motion to approve a new lease to own copier for Station 2-1 and moving the older copier to Station 2-2. Motion seconded by Commissioner Winter. Motion passed unanimously.*

12. **Good of the Order:** Commissioner Hensley asked how many EMT's do we have in the County to date? The first Labor Management meeting was held 31 January 2024; the committee is made up of Chief McNutt, Commissioner Winter, Captain Broten and Lt James Sande.

Commissioner Hensley wants a Labor Management Volunteer Committee formed. Commissioner Hensley will chair the committee with DC Scherer, Station Captain Larry Willis, Station Lt Brian Briscoe, and EMS Coordinator Cheryl Thompson.

**13. Recognition of the Month:** FF/PM Josh Warring has passed his medical training and State Certification and is now a Paramedic; FF/EMT Nick Smith is 9 months into the Paramedic program and will be going back East for the PM School training portion of the program. Congratulations to both for a job well done!

Congratulations to Captain Broten for completing the Fire Officer II Program.

**14. EXECUTIVE SESSION**

**15. ADJOURNMENT:** Commissioner Hensley requested a motion to adjourn the meeting at 8:00PM.

***MOTION:** Commissioner Winter moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

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Chairman, Dave Everitt

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District Secretary, Teri Scherer

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Commissioner, Dale Hensley

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Commissioner, Ray Winter