



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 14 December 2023 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00PM

Members and Guests Present and Remote:

Dale Hensley	Commissioner	Tony Broten	Captain
Dave Everitt	Commissioner	James Kuchciak	Lt/PM
Raymond Winter	Commissioner	Nick Smith	FF/EMT
Teri Scherer	District Secretary	Charles Maloney	FF/EMT
John McNutt	Fire Chief	Mike Hubbard	Resident
Frank Scherer	Deputy Chief		

3. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Everitt moved to approve the 14 December 2023 Regular Meeting Agenda.*

Motion seconded by Commissioner Hensley.

Motion passed unanimously.

4. CONSENT AGENDA:

- a. Regular Meeting Minutes of 9 November 2023
- b. Special Meeting Minutes of 22 November 2023-Open Public Review-FY2024 Budget
- c. Special Meeting Minutes of 22 November 2023-Adoption of 2024 Budget and Certifications
- d. PR #1353-1382 dated 30 November 2023 in the amount of \$85,663.90,
- e. Claims #1383-1398 dated 20 November 2023 in the amount of \$25,068.96,
- f. Claims #1416-1439 dated 4 December 2023 in the amount of \$19,873.18,
- g. PR Draw #1479-1487 dated 15 December 2023 in the amount of \$13,492.85,
- h. PR Month End #1488-1516 dated 29 December 2023 in the amount of \$78,573.26,
- i. Claims #1517-1530 dated 13 December 2023 in the amount of \$17,499.75.

***MOTION:** Commissioner Hensley moved to approve the Consent Agenda a-i.*

Motion seconded by Commissioner Everitt.

Motion passed unanimously.

5. CITIZEN COMMENTS

Resident Mike Hubbard addressed the Commissioners asking if we are going to get an exterior sign any time soon at Station 2-1. Many people would like the sign put back.

6. CHIEF REPORT: Verbal and written report was given.

7. **MONTHLY FINANCE REPORT:** Written report was given for November.
8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for November 2023 as presented. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

9. **CORRESPONDENCE**

10. **UNFINISHED BUSINESS:**

- a. **Wynoochee Property Committee Report:** No movement currently.
- b. **EMS Board Representative Report:** There will be an EMS Conference in May. They are waiting for the approval of their new protocols.
- c. **GH Fire Commissioners Assn Representative Report:** given by Commissioner Winter: Report attached.
- d. **Rental Agreement with DNR (Lease 2024):** Chief McNutt met with the DNR representative. The Chief is to send documents showing all the improvements made before the DNR move-in.
- e. **Station 2-1 Sign:** Still trying to find funding. Non-profits seem to get first funding.
- f. **Station 2-2 Traffic Control Light:** A letter explaining the situation was sent to Rep. Wallace for consideration.
- g. **Stripping of Chief McNutt's rig:** still in the works.

11. **NEW BUSINESS:**

- a. **Commissioner Representative on Labor Management Committee:** The committee meets quarterly. Commissioner Winter accepted the appointment.

***MOTION:** Commissioner Hensley moved to appoint Commissioner Winter to the Labor Management Board. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- b. **Commissioners Vote for a new Chairman of the Board for 2024-2025:**

***MOTION:** Commissioner Hensley moved to appoint Commissioner Everitt as the 2024-2025 Chairman of the Board of Commissioners. Motion seconded by Commissioner Winter. Motion passed unanimously.*

***MOTION:** Commissioner Winter moved to appoint Commissioner Hensley as the 2024-2025 Vice-Chairman of the Board of Commissioners. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- c. **Interlocal Auto-Aid Agreement with AFD, CFD and HFD:**

***MOTION:** Commissioner Hensley moved to accept the Interlocal Aid-Agreement with AFD, CFD and HFD. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- d. **Body Armor Policy #400.17:** Commissioners reviewed the policy.

MOTION: Commissioner Hensley moved to approve Body Armor Policy #400.17. Motion seconded by Commissioner Everitt.
Motion passed unanimously.

e. **Fire Chief Evaluation:** Done in Executive Session.

12. Good of the Order: Thank you to a young citizen that made nice decorations for the Fire District. Clair has done this for a few years. Thank you, card was sent. She is 12 years old and wants to thank the firefighters for keeping them safe.

13. Recognition of the Month: Recognition goes out to the Volunteers and Staff members that did a beautiful float in the Montesano Parade. Great job, the Innovation Award was awarded to GHFD#2. Commissioners would like to say Merry Christmas and Happy New Year to all Volunteers and Staff of GHFD#2.

14. EXECUTIVE SESSION: RCW:42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Commissioner Hensley called an Executive Session at 8:00PM to perform the Fire Chief one-year evaluation. Session to last thirty minutes (30) minutes until 8:30PM. Session extended 30 minutes until 9:00PM. Session extended another 45 minutes until 9:45PM.

Regular meeting called back to order at 9:45PM with action taken. Fire Chief next evaluation will take place in six months.

15. ADJOURNMENT: Commissioner Hensley requested a motion to adjourn the meeting at 9:47PM.

MOTION: Commissioner Everitt moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Winter.
Motion passed unanimously.

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Dave Everitt

Commissioner, Ray Winter