



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 11 January 2024 at 7:00PM**

Chairman Everitt called the Regular Meeting of the Board of Commissioners to order at 7:00PM

Members and Guests Present and Remote:

| | | | |
|----------------|--------------------|-----------------|---------|
| Dale Hensley | Commissioner | Tony Broten | Captain |
| Dave Everitt | Commissioner | Scott McClaine | Lt/PM |
| Raymond Winter | Commissioner | Greg Schwartz | FF/EMT |
| Teri Scherer | District Secretary | Charles Maloney | FF/EMT |
| John McNutt | Fire Chief | Asa Fox | FF/EMT |
| Frank Scherer | Deputy Chief | | |

3. Welcome New Chairman of the Board Dave Everitt and Vice Chair Dale Hensley
4. Scott McClaine was pinned as a new Lieutenant. Congratulations Lt/PM Scott McClaine

5. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Everitt moved to approve the 11 January 2024 Regular Meeting Agenda. Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

6. CONSENT AGENDA:

- a. Regular Meeting Minutes of 9 November 2023
- b. Special Meeting Minutes of 22 November 2023-Open Public Review-FY2024 Budget
- c. Special Meeting Minutes of 22 November 2023-Adoption of 2024 Budget and Certifications
- d. PR #1353-1382 dated 30 November 2023 in the amount of \$85,663.90,
- e. Claims #1383-1398 dated 20 November 2023 in the amount of \$25,068.96,
- f. Claims #1416-1439 dated 4 December 2023 in the amount of \$19,873.18,
- g. PR Draw #1479-1487 dated 15 December 2023 in the amount of \$13,492.85,
- h. PR Month End #1488-1516 dated 29 December 2023 in the amount of \$78,573.26,
- i. Claims #1517-1530 dated 13 December 2023 in the amount of \$17,499.75.

***MOTION:** Commissioner Everitt moved to approve the Consent Agenda a-i. Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

7. CITIZEN COMMENTS

8. CHIEF REPORT: Verbal and written report was given.

9. MONTHLY FINANCE REPORT: Written report was given for December.

10. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Everitt moved to approve the Secretary's Financial Report for December 2023 as presented. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

11. CORRESPONDENCE

12. UNFINISHED BUSINESS:

- a. **Wynoochee Property Committee Report:** No movement currently.
- b. **EMS Board Representative Report:** Board Budget was approved, Cory Rux will help teach the EMS classes.
- c. **GH Fire Commissioners Assn Representative Report:** given by Commissioner Winter: Report attached.
- d. **Rental Agreement with DNR (Lease 2024): 2024** Rental agreement was discussed and will need to be signed by all parties. The rent was increased to \$3,000.00 per month.

***MOTION:** Commissioner Winter moved to accept the 2024 lease agreement between GHFD#2 and DNR, with the monthly lease increased to \$3,000.00 per month. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- e. **Station 2-1 Sign:** Covered in Chief Report
- f. **Station 2-2 Traffic Control Light:** Covered in Chief Report
- g. **Stripping of Chief McNutt's rig:** Covered in Chief Report

13. NEW BUSINESS:

- a. **Resolution 2024-01 Set up new Bank Account w/Signers:** GHC will no longer be doing PR for any agencies/Districts other than County personnel. Therefore, all Districts/Agencies need to open Bank Accounts to handle their PR. We will be setting up an account with Bank of the Pacific. All three Commissioners and the District Secretary will be signers on the Account.

***MOTION:** Commissioner Everitt made a motion to allow the District Secretary to open an account with Bank of the Pacific in Aberdeen to process PR and all three Commissioners will be signers on the account. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- b. **Approval to set up seed money at Bank of the Pacific for PR: \$25,000.00**

***MOTION:** Commissioner Hensley made a motion to allow District Secretary to request seed money of \$25,000.00 to put in the account at Bank of the Pacific for PR processing. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- c. **EMS Levy 2024:** Discussion followed. The District is going to run an EMS Levy this year, it is due at county election in April, for the Primary.
- d. **Policy 30.3 Fuel Cards**
- e. **Policy 30.4 Payroll**
- f. **Policy 30.2 Credit Cards**

***MOTION:** Commissioner Hensley made a motion to approve all the above policies which will meet SAO requirements. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

14. Good of the Order: Thank you and job well done to all who helped with Santa and Festival of Lights: Asa Fox, Greg Schwartz, Aaron Bledsoe, Steve Beeman, Casey Hogarty, Scott McClaine; Cheryl Thompson, Jacob Benner, Scott McClaine, Charley Maloney, Casey Hogarty, Chief McNutt and Frank & Teri Scherer.

15. Recognition of the Month: Recognition goes out to Asa Fox for her social media, and web page artistic creativity, good work; also thank you Lt Scott McClaine for his help in these areas also.

16. EXECUTIVE SESSION

17. ADJOURNMENT: Commissioner Everitt requested a motion to adjourn the meeting at 8:20PM.

***MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Winter.
Motion passed unanimously.*

Chairman, Dave Everitt

District Secretary, Teri Scherer

Commissioner, Dale Hensley

Commissioner, Ray Winter