



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 9 November 2023 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00PM

Members and Guests Present and Remote:

Dale Hensley	Commissioner	Tony Broten	Captain
Dave Everitt	Commissioner	James Sande	Lt/PM
Raymond Winter	Commissioner	Josh Warring	FF/EMT
Teri Scherer	District Secretary	Charles Maloney	FF/EMT
John McNutt	Fire Chief		
Frank Scherer	Deputy Chief		

3. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Winter moved to approve the 9 November 2023 Regular Meeting, except for Commissioner Winter who was excused from the meeting; Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

4. CONSENT AGENDA:

- a. Regular Meeting Minutes of 12 October 2023
- b. Special Meeting Minutes of 28 October 2023 – Budget Workshop
- c. Special Meeting Minutes of 7 November 2023 – SAO Exit Meeting
- d. Claims #1179-1202 dated 11 October 2023 in the amount of \$122,994.37,
- e. PR #1203-1245 dated 31 October 2023 in the amount of \$90,488.06,
- f. Claims #1270-1285 dated 25 October 2023 in the amount of \$25,726.13,
- g. Claims #1290-1315 dated 6 November 2023 in the amount of \$74,535.89,
- h. PR Draw #1316-1324 dated 15 November 2023 in the amount of \$13,492.85.

***MOTION:** Commissioner Everitt moved to approve the Consent Agenda a-h.
Motion seconded by Commissioner Winter.
Motion passed unanimously.*

5. CITIZEN COMMENTS

None

6. CHIEF REPORT: Verbal and written report was given.

7. MONTHLY FINANCE REPORT: Written report was given for October.

8. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for October 2023 as presented. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Wynoochee Property Committee Report:** No movement at currently.
- b. **EMS Board Representative Report:** Nothing to report.
- c. **GH Fire Commissioners Assn Representative Report:** given by Commissioner Winter: Report attached.
- d. **Rental Agreement with DNR (Lease 2024):** Unable to meet currently.
- e. **Station 2-1 Sign:** Still trying to find funding.
- f. **Station 2-2 Traffic Control Light:** No update currently.

11. NEW BUSINESS:

- a. **Stripping of Chief McNutt's Rig:** A few examples have been submitted for consideration.
- b. **Signature of Budget Refund Levy:**

***MOTION:** Commissioner Hensley moved to approve for signature the Refund Levy for FY 2024. Motion seconded by Commissioner Winter. Motion passed unanimously.*

- c. **WFCA Health Care Program for FY2024:**

***MOTION:** Commissioner Winter moved to approve for signature the WFCA Health Care Program for FY2024. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

- d. **Station 2-4 Improvement Estimates:** Commissioners reviewed the estimate from Rognlins Construction for the repairs and improvements to Station 2-4 in Montesano. The Commissioners would like to have a couple more estimates/bids before they decide on a plan.
- e. **Annexation-Properties at end of West Satsop Rd:** There are 9 properties that could be annexed into GHFD#2. This is our EMS response area not our Fire response area.
- f. **Set Date for Open Public Review of the FY2024 Budget and Levy Certification:** Commissioners set 22 November 2023 at 2:00PM in the Central Park Station 2-1. It will be posted on our web page and in the local Newspaper.
- g. **GHC Hazard Mitigation Plan Annex #12:** Hazard Mitigation Plan was presented by Chief McNutt in accordance with the Emergency Management and FEMA. Discussion of the new hazard risk ranking and other updates to the Annex were presented.
- h. **District Secretary Yearly Evaluation for FY2023:** This will be done in Executive Session.

12. GOOD OF THE ORDER: SAO Exit Audit was done. The whole District did a fine job under the State guidelines. Commissioners thanked the whole District - job well done. This was a three (3) year Accountability Audit 2020-2022.

13. RECOGNITION OF THE MONTH:

Thank you to the Levy Lid Lift Committee for all their work done on the Levy Lid Lift; we were able to pass our Levy Lid Lift with a 62.3% majority. Thank you to all who put up signs, large and small throughout the district, our own Social Media experts; the Union, Brady, and Central Park Associations for their donation to help purchase the materials for the signs and Willis Farms for allowing us to store them there. I apologize if I missed anyone, together we did a great job and passed our Levy!

Commissioners would like to recognize the Public Education Program that goes into the public Schools. The Program is a general outreach to the youth. Each classroom is taught Fire Safety at their level of learning, from home safety to tricker treat safety. It is always done in October (coincides with the Great Chicago Fire).

14. EXECUTIVE SESSION: RCW:42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Commissioner Hensley called an Executive Session at 8:20PM to do the District Secretary yearly evaluation. Session to last twenty-five (25) minutes until 8:45PM. Session extended 10 minutes until 8:55PM.

Regular meeting called back to order at 8:55PM with action taken. District Secretary's contract was signed for two more years, January 2024 through December 2025.

15. ADJOURNMENT: Commissioner Hensley requested a motion to adjourn the meeting at 8:57PM.

***MOTION:** Commissioner Everitt moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Winter. Motion passed unanimously.*

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Dave Everitt

Commissioner, Ray Winter