



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 10 August 2023 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m.

Members and Guests Present and Remote:

Dale Hensley	Commissioner	James Sande	Lt/PM
Dave Everitt	Commissioner	James Kuchciak	Lt/PM
Raymond Winter	Commissioner	Nick Smith	FF/EMT
Teri Scherer	District Secretary	Casey Hogarty	FF/EMT
John McNutt	Fire Chief	Charles Maloney	FF/EMT
Frank Scherer	Deputy Chief	Kyle & Stacie Roundtree	Residents

3. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Winter moved to approve the 10 August 2023 Regular Meeting Agenda with the following change: Motion seconded by Commissioner Everitt. Motion passed unanimously.*

4. CONSENT AGENDA:

- a. Regular Meeting Minutes for 13 July 2023
- b. July PR Draw #777-785 dated 14 July 2023 in the amount of \$13,492.85
- c. July Month-End PR #828-860 dated 31 July 2023 in the amount of \$73,548.31
- d. PR Benefits #861-867 dated 31 July 2023 in the amount of \$17,696.98
- e. Claims Request #868-884 dated 28 July 2023 in the amount of \$9,446.23
- f. August PR Draw #931-939 dated 15 August 2023 in the amount of \$13,492.85
- g. Claims #940-957 dated 10 August 2023 in the amount of \$12,608.39.

***MOTION:** Commissioner Everitt moved to approve the Consent Agenda a-g. Motion seconded by Commissioner Winter. Motion passed unanimously.*

5. CITIZEN COMMENTS

- 6. CHIEF REPORT:** Verbal and written report was given. The Chief discussed with the Commissioners about doing an Ambulance remount. One is not available currently. The remount would be on M2-12 and it would be out of service for 90 days. The cost is between \$175,000 and \$195,000, to be completed in 2024.

MOTION: Commissioner Winter made a motion to allow Chief McNutt to order an ambulance remount when one comes available, cost not to exceed \$200,000.00. Motion seconded by Commissioner Everitt. Motion passed unanimously.

7. **MONTHLY FINANCE REPORT:** Written report was given for July.

8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

MOTION: Commissioner Hensley moved to approve the Secretary's Financial Report for July 2023 as presented. Motion seconded by Commissioner Everitt. Motion passed unanimously.

9. **CORRESPONDENCE:** Thank you letters were read into the minutes

10. **UNFINISHED BUSINESS:**

- a. **Wynoochee Property Committee Report:** Kyle and Stacie Roundtree, son & daughter-in law of Mr. Jim Roundtree were present to assure the Commissioners that after his father's death he is taking over and wants the land swap to proceed as his father had proposed. Property will be surveyed by Bergland Schmidt. The district will not be held responsible for any fees incurred during this process.
- b. **3-5 Year Plan:** As the ideas are being processed, it is noted that a hard line to E911 should be put at station 2-3, outside the building for emergencies.
- c. **EMS Board Representative Report, Commissioner Everitt reported,** nothing to report.
- d. **GH Fire Commissioners Assn Representative Report was given by Commissioner Winter:** New By-laws passed, 911 has 8 new dispatchers and a new director, Jamie Green.

11. **NEW BUSINESS:**

- a. **Resolution 2023-04 Change of Regular Meeting Schedule**

MOTION: Commissioner Hensley moved to approve Resolution 2023-04, changing September Regular meeting from 14 Sept 2023 to 21 Sept 2023, also change the time to 2:00PM. Motion seconded by Commissioner Everitt. Motion passed unanimously.

- b. **Resolution 2023-05 Transfer of Funds**

MOTION: Commissioner Hensley moved to approve Resolution 2023-05, to transfer \$200,000.00 from Fund 001 Expense to Investment Fund 1100. Motion seconded by Commissioner Everitt. Motion passed unanimously.

- c. **Surplus Request:** Discussion followed concerning selling Station 2-4; in light of all the repairs that are needed on the building. The Chief stated that the Fire Rating will not be an issue for the residence, other criteria is met.

12. **EXECUTIVE SESSION**

13. **GOOD OF THE ORDER:** Commissioner Winter said that a tentative agreement has been reached with the Union on the new contract. 24 August at 1PM will be a Contract Review Special Meeting, then go into executive Session.

Commissioner Everitt would like approval to speak with County Assessor Brian Morrill to invite him to come and speak with the Commissioners.

MOTION: *Commissioner Hensley made a motion to allow Commissioner Everitt to speak with the County Assessor and invite him to a workshop to speak about the Levy Lid Lift. Motion passed unanimously.*

14. RECOGNITION OF THE MONTH: Letter was received in recognition of a job well done and appreciation to Casey Hogarty handling of a fire on Oneill Rd. A “thank you” was received second hand from a patient that Lt. Kuchciak and EMT Hogarty responded to; the patient was so thankful to them for their care. It came from the ED Director of HRH.

Thank you to all who planned and initiated and helped with the Night Out at all the Stations. Station 2-1 had 70+ people; Station 2-2 and 30 people; and Station 2-3 and 30 people came through the Stations.

15. ADJOURNMENT: Chairman Hensley requested a motion to adjourn the meeting at 8:25PM.

MOTION: *Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Dave Everitt

Commissioner, Ray Winter