



**Regular Meeting Board of Commissioners  
Meeting Minutes  
Station 2-1  
Thursday, 10 November 2022 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

**Members and Guests Present and Remote:**

Dale Hensley	Commissioner	Tony Broten	Cpt/FFPM
Lynn Briscoe	Commissioner	James Sande	Lt/FFPM
Dave Everitt	Commissioner	James Kuchciak	Lt/FFPM (Zoom)
Tom Hubbard	Interim Fire Chief	Nick Smith	FF/EMT
Teri Scherer	District Secretary	Casey Hogarty	FF/EMT
Frank Scherer	Deputy Chief	Charley Maloney	FF/EMT
Scott McClaine	Lt/FFPM	Steve Beeman	FF/EMT
Brian Briscoe	Lt/FFEMT(Zoom)	G. Schwartz	FF/EMT
		Mike Hubbard	Citizen (Zoom)

**3. APPROVAL OF MEETING AGENDA**

***MOTION:** Commissioner Hensley moved to approve the 10 November 2022 Regular Meeting Agenda. Motion seconded by Commissioner Everitt.  
Motion passed unanimously.*

**4. CONSENT AGENDA:**

- a. Regular Meeting Minutes for 13 October 2022
- b. PR Benefits Claims #1323-1328 dated 31 October 2022 in the amount of \$13,709.64
- c. PR Nov Draw Claims #1329-1336 dated 15 Nov 2022 in the amount of \$9,434.85
- d. Claims #1371-1391 dated 9 Nov 2022 in the amount of \$17,367.50
- e. Claims #1411-1431 dated 10 Nov 2022 in the amount of \$21,923.51

***MOTION:** Commissioner Hensley moved to approve the Consent Agenda a-e. Motion seconded by Commissioner Briscoe.  
Motion passed unanimously.*

**5. CITIZEN COMMENTS**

**6. CHIEF REPORT:** Verbal and written report was given.

**7. MONTHLY FINANCE REPORT:** Written report was given to the Board

**8. SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

**MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for October 2022 as presented. Motion seconded by Commissioner Everitt.  
Motion passed unanimously.

## 9. CORRESPONDENCE

### 10. UNFINISHED BUSINESS:

- a. **Operations:** given in the Chiefs Report
- b. **Fire Chief Recruitment:** Interviews will take place 12 November 2022 at Station 2-1 and Station 2-2.
- c. **Land Swap Proposal:** Tabled for another meeting
- d. **Wynoochee Well Rights:** Chief Hubbard and DC Scherer have been asked to check with the State Archives to see if they have any record of the well that supplies Station 2-3 with water; and to have a Title Search done.
- e. **Set date for Budget Approval and Open Public Hearing of the 2023 Budget:** 21 November at 4:00PM at Station 2-1 Commissioners will hold a Special Meeting.
- f. **DNR Contract/Upgrade Request:** Commissioners reviewed the contract and have settled on painting and flooring of the DNR offices in Station 2-1.
- g. **ZOOM Meetings:** Commissioners would like to continue video access to the Board of Commissioners Meetings until further notice.

### 11. NEW BUSINESS:

- a. **MOU Regarding Appointment of Tom Hubbard as Interim Fire Chief:** Will be discussed in Executive Session
- b. **MOU Appointment of FF/PM Scott McClain Eligibility Acting Office Review:** Will be discussed in Executive Session

**12. GOOD OF THE ORDER:** The District sign was discussed, and a grant proposal has been submitted to The Tourism Committee; we do have a few donors. The district has (4) four Volunteer applicants. G. Schultz is tracking their progress through a program he developed. Commissioner Everitt would like to thank Capt Broten, Lt McClaine and all responders who came to an EMS call at his home, all were very kind and professional with his family.

**13. EXECUTIVE SESSION:** Commissioner Hensley called an Executive Session at 7:50PM for 30 minutes; under RCW 42.30.110(1)(g) To evaluate the qualification of an applicant for public employment or to review the performance of a public employee. Chief Hubbard and District Secretary will join the Executive Session.

At 8:20PM Commissioner Hensley extended the session 25 minutes.

At 8:45PM Commissioner Hensley extended the session 15 minutes.

Regular meeting called back to order at 9:00PM with the following action taken:

**MOTION:** Commissioner Everitt moved to extend LT/FFPM Scott McClaine's Acting Officer MOU to 1 January 2023 with an evaluation to be done monthly. Motion seconded by Commissioner Hensley.  
Motion passed unanimously.

**MOTION:** Commissioner Everitt moved to have the MOU of Interim Fire Chief Tom Hubbard reviewed by the Labor Management Committee. Commissioner Briscoe is asked to meet with the Labor Management Committee to bargain the MOU and return on 21 November 2022 with their counter proposal. Motion seconded by Commissioner Hensley.  
Motion passed unanimously.

**14. ADJOURNMENT:** Chairman Hensley requested a motion to adjourn the meeting at 9:10PM.

***MOTION:*** *Commissioner Briscoe moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

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Chairman, Dale Hensley

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District Secretary, Teri Scherer

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Commissioner, Lynn Briscoe

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Commissioner, Dave Everitt