



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 13 October 2022 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

Members and Guests Present and Remote:

Dale Hensley	Commissioner	Tony Broten	Cpt/FFPM
Lynn Briscoe	Commissioner	James Sande	Lt/FFPM
Dave Everitt	Commissioner	James Kuchciak	Lt/FFPM
Tom Hatley	Fire Chief	Thomas Hubbard	Interim Chief
Teri Scherer	District Secretary	Nick Smith	FF/EMT
Frank Scherer	Deputy Chief	Steve Beeman	FF/EMT
Josh Warring	FF/EMT	Charley Maloney	FF/EMT
Steve Beeman	FF/EMT	John McNutt	FF/EMT
Jeff Granstrom	FF/EMT	G. Schwartz	FF/EMT
Asa Fox	FF/EMT(Zoom)	Brian Briscoe	Lt/FFEMT(Zoom)

Commissioner Hensley would like the minutes amended from the last Executive Session on 8 September 2022 to show that action was taken: Commissioners Briscoe and Everitt were approved to speak with the Volunteers and the Staff about the possible hiring of an Interim Fire Chief.

It was decided to cancel the Special Meeting scheduled for 29 September 2022 as it was not needed at this time.

3. APPROVAL OF MEETING AGENDA

MOTION: Commissioner Briscoe moved to approve the 13 October 2022 Regular Meeting Agenda. Motion seconded by Commissioner Hensley.
Motion passed unanimously.

4. CONSENT AGENDA:

- a. Regular Meeting Minutes for 8 Sept 2022
- b. Special Meeting Minutes for 15 Sept 2022
- c. Budget Workshop Minutes for 23 Sept 2022
- d. Claims #1177-1191 dated 21 September 2022 in the amount of \$7,778.43
- e. PR Benefits Claims #1221-1226 dated 22 September 2022 in the amount of \$13,709.64
- f. PR Quarterlies Claims #1234-1236 dated 5 October 2022 in the amount of \$15,995.83
- g. PR Draw #1237-1244 dated 14 October 2022 in the amount of \$9,434.85

- h. Claims #1254-1280 dated 13 October 2022 in the amount of \$15,173.29

***MOTION:** Commissioner Hensley moved to approve the Consent Agenda a-h. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.*

5. CITIZEN COMMENTS

- 6. **CHIEF REPORT:** Verbal and written report was given.

- 7. **MONTHLY FINANCE REPORT:** Written report was given to the Board

- 8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for September 2022 as presented. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Operations:** Working on projects – status qua.
- b. **EMS Update:** The Quinault Nation has offered up an attorney to help with Legislative issues for EMS support.
- c. **Fire Chief Recruitment:** Commissioners want a schedule put together to interview the last three applicants.
- d. **Wynoochee Well Rights and Land Swap:** It is decided to table discussion on the Well Usage Agreement at this time. The Land Swap will be a separate issue from the Well Rights to be discussed at another time.

***MOTION:** Commissioner Hensley moved to table the Land Swap at Station 2-3 until further information can be obtained. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.*

- e. **2023 Budget Review:** Commissioners received an updated Expense Budget for their review. A Budget Meeting and Open Public Budget Meeting will be held in November.
- f. **Covid Reimbursement of \$74,629.50:** has been received and placed in a Reserve Account.
- g. **Fire Chief Recruitment:** Will continue to advertise in the Daily Dispatch and in

11. NEW BUSINESS:

- a. **Image Trend Contract:** Commissioners reviewed the contract.

***MOTION:** Commissioner Everitt moved to approve Chairman Hensley to sign the Image Trend Contract for GHFD#2 as it has been approved. Motion seconded by Commissioner Briscoe
Motion passed unanimously.*

- b. **DNR Contract/Upgrade Requests:** This has been tabled to allow for more information.
- c. **Authorization to sign FIIRE Year Two Application:**

MOTION: Commissioner Everitt moved to approve Chairman Hensley signing the Application for LNI FIIRE Year Two Program. Motion seconded by Commissioner Briscoe. Motion passed unanimously.

d. Resolution 2022-007 Authorizing EMS Services & Fees Increase:

MOTION: Commissioner Hensley moved to adopt Resolution 2022-007 authorizing EMS Services and Fees Increase as written; to go into effect on 1 January 2023. Motion seconded by Commissioner Everitt. Motion passed unanimously.

e. Volunteer Incentive Points Program Policy 20.20.6: Commissioners reviewed the policy.

MOTION: Commissioner Everitt moved to approve Volunteer Incentive Points Program Policy 20.20.6 increasing point dollar amount from \$8.00 to \$10.00 a point. Motion seconded by Commissioner Hensley. Motion passed unanimously.

f. Volunteer Transport Compensation Policy 20.20.7: Commissioners reviewed the policy.

MOTION: Commissioner Hensley moved to approve Volunteer Transport Compensation Policy 20.20.7 increasing transport compensation by \$5.00 (\$45.00, \$85.00, \$105.00, and \$125.00). Motion seconded by Commissioner Everitt. Motion passed unanimously.

- 12. EXECUTIVE SESSION:** Commissioner Hensley called an Executive Session at 8:05PM for 30 minutes; under RCW 42.30.110(1)(g) To evaluate the qualification of an applicant for public employment or to review the performance of a public employee. Chief Tom Hatley and Tom Hubbard were asked to attend.
At 8:35PM Commissioner Hensley extended the session 15 minutes

Regular meeting called back to order at 8:50PM with the following action taken:

MOTION: Commissioner Hensley moved to approve a Temporary Part Time Employment Agreement with GHFD#2 and Tom Hubbard. Hubbard will start employment on Monday, 17 October 2022 as the Interim Fire Chief. Term to extend to 28 February 2023 or until terminated as stated in paragraph 5 of the agreement. The Local 4258 has provided a MOU that is being sent to Snure Law for review. Motion seconded by Commissioner Briscoe. Motion passed unanimously.

- 13. GOOD OF THE ORDER:** Thank you goes out to FF G. Schwartz for his time in putting together a spreadsheet tracking Volunteer Applicants. Our SIGN for Station 2-1 is still work in progress. A grant has been written and accepted; donations have been pledged just waiting to see if the grant gets approved. Job well done to FF/EMT J. Benner and G. Schwartz for a quick response on the fire of 12 October 2022.

- 14. RECOGNITION OF THE MONTH:** Chief Hatley would like to thank all staff and volunteers for their cooperation and support during this transition time and the coming months as we look to hire a Fire Chief.

15. ADJOURNMENT: Chairman Hensley requested a motion to adjourn the meeting at 8:53PM.

MOTION: *Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Everitt. Motion passed unanimously.*

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Lynn Briscoe

Commissioner, Dave Everitt