



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 8 September 2022 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

Members and Guests Present and Remote:

Dale Hensley	Commissioner	Tony Broten	Cpt/FFPM
Lynn Briscoe	Commissioner	Scott McClaine	Lt/FFPM
Dave Everitt	Commissioner	James Sande	Lt/FFPM
Tom Hatley	Fire Chief (Zoom)	Brian Briscoe	Lt/FFEMT
Teri Scherer	District Secretary	James Kuchciak	Lt/FFPM
Nick Smith	FF/EMT	Casey Hogarty	FF/EMT
Josh Warring	FF/EMT	Charley Maloney	FF/EMT
Steve Beeman	FF/EMT	Levi Olden	FF/EMT
Asa Fox	FF/EMT (Zoom)	G. Schwartz	FF/EMT (Zoom)
J. Ambrose	Cpt/FFEMT (Zoom)	Mike Hubbard	Citizen
J. Roundtree	Citizen (Zoom)	K. Roundtree	Citizen (Zoom)
S. Roundtree	Citizen (Zoom)		

3. APPROVAL OF MEETING AGENDA

MOTION: Commissioner Hensley moved to approve the 8 September 2022 Regular Meeting Agenda; adding g. Fire Chief Recruitment. Motion seconded by Commissioner Briscoe.

Motion passed unanimously.

4. CONSENT AGENDA:

- Regular Meeting Minutes for 18 August 2022
- PR Benefits #996-1001 dated 8 August 2022 in the amount of \$13,709.64
- Claims #1002-1011 dated 24 August 2022 in the amount of \$8,319.73
- Sept PR Draw #1089-1096 dated 15 September 2022 in the amount of \$9,4734.85
- Claims #1114-1139 dated 8 September 2022 in the amount of \$134,439.12

MOTION: Commissioner Briscoe moved to approve the Consent Agenda a-e. Motion seconded by Commissioner Hensley.

Motion passed unanimously.

5. CITIZEN COMMENTS

6. **CHIEF REPORT:** Verbal and written report was given.
7. **MONTHLY FINANCE REPORT:** Written report was given to the Board
8. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for August 2022 as presented. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Operations:** Working on projects – status qua.
- b. **EMS Update:** Nothing reported
- c. **Brady-Surplus Water Tank:** Nothing reported
- d. **Wynoochee Land Swap:** Nothing reported.
- e. **2023 Budget Workshop:** Workshop set for 23 Sept 2022 at 3:00PM at Station 2-1
- f. **Covid Reimbursement of \$74,629.50:** has been approved and paperwork sent back, just waiting for payment, this will go into the Reserve Account Fund 010.
- g. **Fire Chief Recruitment:** Will continue to advertise in the Daily Dispatch and in Indeed. Discussion took place. Commissioners called for a Special Meeting to be held on 15 Sept 2022, Thursday, 6:00PM at Station 2-1. Agenda items are: What to do in the Interim, Short-Term Plan, Qualifications, what are we looking for?

11. NEW BUSINESS:

- a. **Image Trend Quote:** Lt Sande discussed with the Commissioners about changing our reporting system to one Company that fills all our needs, rather than three different Companies and it will save us money in the long run. Image Trend can integrate all our systems and the bulk of our reports are in Image Trend. Discussion followed. Commissioners asked that he put together all information for the Budget meeting.

12. **EXECUTIVE SESSION:** Commissioner Hensley called an Executive Session at 8:03PM for 15 minutes; under RCW 42.30.110(1)(g) To evaluate the qualification of an applicant for public employment or to review the performance of a public employee.
At 8:18PM Commissioner Hensley extended the session 10 minutes,

Regular meeting called back to order at 8:28PM with no action taken.

13. **GOOD OF THE ORDER:** Covid 19 Mandate ends 31 October 2022. Fire House Subs have shipped the Cutter could take 30 days to receive.

14. **RECOGNITION OF THE MONTH:** Chief gave a “good Job” for the knock down of the fire on Brady-Elma Rd. J. Granstrom received a “Thank you” from the Staff for his help with the Hose and Ladder testing and for responding with calls.

15. **ADJOURNMENT:** Chairman Hensley requested a motion to adjourn the meeting at 8:35PM.

***MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Everitt.*

Motion passed unanimously.

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Lynn Briscoe

Commissioner, Dave Everitt