



Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 18 August 2022 at 7:00PM

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

Members and Guests Present and Remote:

Dale Hensley	Commissioner	James Kuchciak	Lt/FFPM
Lynn Briscoe	Commissioner	James Sande	Lt/FFPM
Dave Everitt	Commissioner	Scott McClaine	Lt/FFPM
Tom Hatley	Fire Chief (Zoom)	Charley Maloney	FF/EMT
Teri Scherer	District Secretary	Matthew Johnson	FF/EMT
Frank Scherer	Deputy Chief	Larry Willis	Cptn/FFEMT
J. Roundtree	Citizen	K. Roundtree	Citizen

3. **APPRECIATION:** The Commissioners spoke with FF/EMT Matthew Johnson and thanked him for his Volunteer/Staff time that he has spent with GHFD#2. He will be leaving in September for College to study for his PM certification. Commissioner Hensley wished him luck in his new adventure.

4. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Everitt moved to approve the 18 August 2022 Regular Meeting Agenda; moving item #13 Executive Session to Item #6. Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

5. CONSENT AGENDA:

- a. Regular Meeting Minutes for 14 July 2022
- b. Special Meeting Minutes 6 August 2022
- c. Special Meeting Minutes 15 August 2022
- d. June PR Benefits #864-868 dated 29 July 2022 in the amount of \$13,026.84
- e. PR Draw #877-884 dated 15 August 2022 in the amount of \$9,434.85
- f. Claims #885-920 dated 6 August 2022 in the amount of \$32,321.07

***MOTION:** Commissioner Hensley moved to approve the Consent Agenda a-f. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

6. **EXECUTIVE SESSION:** Commissioner Hensley called an Executive Session at 7:05PM for 15 minutes; under RCW 42.30.110(c) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However final action selling or leasing public property shall be taken in a meeting open to the public. Commissioners will hear from Mr. Roundtree concerning a strip of property at the Wynoochee Fire Station 2-3.

Regular meeting called back to order at 7:20PM action to be take; the property needs to be researched more thoroughly, Commissioners need more information; all papers when produced need to be sent to Snure Law Offices for review; another meeting will be called at a later date.

7. **CITIZEN COMMENTS**

8. **CHIEF REPORT:** Verbal and written report was given.

9. **MONTHLY FINANCE REPORT:** Written report was given to the Board

10. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for July 2022 as presented. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

11. **CORRESPONDENCE**

12. **UNFINISHED BUSINESS:**

- a. **Operations:** Working on projects – status qua.
- b. **Covid 19 Vaccination Status:** DC Scherer reached out to all five non-vaccinated Volunteers; they will return as they can; they must always wear a mask in the station and temperatures will be taken as they enter the facility.
- c. **EMS Update:** Public Safety Tax is still work in progress.
- d. **Brady-Surplus Water Tank:** Paymore will cut up-in place- for \$750 when the rain sets in.
- e. **Wynoochee Land Swap-** Discussed in Executive Session.
- f. **WA State Fallen FF Memorial;** was well attended in N. Bend by members of GHFD#2. A plaque was given to the Oldham family and a ribbon was placed at the State Capital.
- g. **Fire House Sub Grant of \$13,442** was approved. The Battery Cutters will be purchased by Fire House Sub; monogrammed and given to GHFD#2.

13. **NEW BUSINESS:**

- a. **FEMA-Covid Reimbursement Forms:** The FEMA Reimbursement Voucher of \$74,629.50 needed an original signature before money can be distributed.

***MOTION:** Commissioner Everitt moved to have Chairman Hensley sign the Covid Invoice Voucher that will be sent back to FEMA. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.*

- b. **Board of Commissioner Meetings:** Discussion followed to have, when needed two Commissioner Meetings a month. No final decision was made.

c. **2023 Budget Workshop:** The 2023 Budget workshop will be scheduled once the Commissioners send in a few available dates.

- 14. EXECUTIVE SESSION:** Commissioner Hensley called an Executive Session at 8:10PM for 1/2 hour; under RCW 42.30.110(1)(g) To evaluate the qualification of an applicant for public employment or to review the performance of a public employee.
At 8:40PM Commissioner Hensley extended the session 10 minutes,
At 8:50PM Commissioner Hensley extended the session 10 minutes,
At 9:00PM Commissioner Hensley extended the session 10 minutes,

Regular meeting called back to order at 9:10PM with the following action taken.
The Deputy Chief job description along with the Union Contract will be sent to Snure Law for review, to make sure we have a good working job description.

- 15. GOOD OF THE ORDER:** Thank you to all who worked on Station 2-3 Wynoochee in preparation of the Open House. It was a great success. Sheriffs Dept was represented, children sat in the fire trucks and got to shoot water.

- 16. RECOGNITION OF THE MONTH:** Chief Hatley would like to thank all who helped with Station 2-1 Open House & Night-Out-Against Crime; clean up of Station and grounds, tours of the station and preparation of the food. It was a success. Sheriffs Dept was represented. Thank you to all Station 2-2 personnel that also had a successful Open House. He wished he could have been here with us.

- 17. ADJOURNMENT:** Chairman Hensley requested a motion to adjourn the meeting at 9:20PM.

***MOTION:** Commissioner Everitt moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.*

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Lynn Briscoe

Commissioner, Dave Everitt