



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 12 May 2022 at 7:00PM**

Chairman Hensley called the Regular Meeting of the Board of Commissioners to order at 7:00p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

Members and Guests Present and Remote:

Dale Hensley	Commissioner	Tony Broten	Capt/FFPM
Lynn Briscoe	Commissioner	James Sande	Lt/FFPM
Dave Everitt	Commissioner	Josh Warring	FF/EMT
Tom Hatley	Fire Chief	Larry Willis	FF/EMT
Teri Scherer	District Secretary	Charles Maloney	FF/EMT
Frank Scherer	Deputy Chief	Mike Hubbard	Citizen

3. APPROVAL OF MEETING AGENDA

***MOTION:** Commissioner Briscoe moved to approve the 12 May 2022 Regular Meeting Agenda. Motion seconded by Commissioner Hensley.
Motion passed unanimously.*

4. CONSENT AGENDA:

- a. Regular Meeting Minutes for 14 April 2022
- b. Special Meeting Minutes for 27 April 2022
- c. Special Meeting Minutes for 29 April 2022
- d. Draw PR #532-541 dated 13 May 2022 in the amount of \$10,956.60
- e. Claims #569-573 dated 12 May 2022 in the amount of \$26,163.85
- f. Claims #574-576 dated 12 May 2022 in the amount of \$40,436.88 (Fund 100)

***MOTION:** Commissioner Briscoe moved to approve the Consent Agenda a-f. Motion seconded by Commissioner Everitt.
Motion passed unanimously.*

5. CITIZEN COMMENTS

6. CHIEF REPORT: Verbal and written report was given.

7. AMBULANCE REPORT: Not available

8. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

MOTION: Commissioner Hensley moved to approve the Secretary's Financial Report for March 2022 as presented. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Admin Office Update** was given by Chief Hatley and Deputy Chief Scherer, Open House tentatively scheduled for 2 August 2022 (Night Out Against Crime)
- b. **Phase II & L&I Safety Grant:** Funds received
- c. **Covid 19 Mandate Update:** Commissioners will follow Governor's mandate
- d. **EMS Funding:** Quinault Indians donated \$100,000.00 to EMS; this will help through 2022. ARPA will give \$125,000.00. Mayor Pauley of Cosmopolis is looking into giving a donation from the Mayor's Fund.
- e. **Labor Management:** Chief Hatley will stay on the Negotiation Team for the time being.
- f. **Mutual Aid Response Policy 40.13:** Chief Hatley gave the Commissioners a copy of the policy for review. Will vote on the Policy at the next meeting.
- g. **Temporary Employment Agreement:**

MOTION: Commissioner Hensley moved to accept the Temporary Employment Agreement between GHFD#2 and Chief Hatley. The Agreement will place Chief Hatley as an hourly employee (\$45.00 per hour), from 1 June 2022 - 31 August 2022. Motion seconded by Commissioner Everitt.
Motion passed unanimously.

- h. **Transition Plan:** Chief Hatley presented his transition plan to the Commissioners, it laid out the District plan through the end of the year. Staff were assigned duties and areas of responsibilities as laid out in Chief Hatley's plan.

11. NEW BUSINESS:

- a. **Resolution 2022-005 Surplus of Isuzu Truck & Water Tank**

MOTION: Commissioner Hensley moved to approve the surplus of 1991 Isuzu Straight Truck-Diesel, to be sold in accordance with District Policy. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.

- b. **Resolution 2022-006 Transfer of Funds:** Transfer \$28,407.74 from Reserve Fund 010 to Capital Fund 100.

MOTION: Commissioner Hensley moved to approve the transfer of \$28,407.74 from Reserve Fund 010 to Capital Fund 100. To pay bills from the remodel of Station 2-1 Old Station. Motion seconded by Commissioner Everitt.
Motion passed unanimously

- c. **Trade for Services Done:** Monte Mattson has asked the Commissioners to trade a Mosberg 590 Line Gun, owned by the GHFD#2; in trade for work that he has done on a District Apparatus. It has been tabled for now due to lack of information.

12. GOOD OF THE ORDER: A recess was called for 20 minutes. 7:50 – 8:10PM. Regular meeting called back to order at 8:10PM.

13. RECOGNITION OF THE MONTH: Thank you to Station Captain J. Ambrose and his crew for the Live Fire Training in Olympia. Chief would like to thank all the Staff and Volunteers of GHFD#2 for his time here. It has been his pleasure to serve. The Board of Commissioners would like to thank Chief Tom Hatley for his service and wish him well on his next adventure.

14. EXECUTIVE SESSION: Commissioner Hensley called an Executive Session under RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Session started at 8:12PM to last for 20 minutes. 8:32 session extended 15 minutes. 8:47PM session extended 10 minutes. 8:57PM session extended 5 minutes.
Regular meeting called back to order at 9:02PM with no action taken.

15. ADJOURNMENT: Chairman Hensley requested a motion to adjourn the meeting at 9:03PM.

***MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Briscoe.
Motion passed unanimously.*

Chairman, Dale Hensley

District Secretary, Teri Scherer

Commissioner, Lynn Briscoe

Commissioner, Dave Everitt