



**Regular Meeting Board of Commissioners
Meeting Minutes
Station 2-1
Thursday, 12 August 2021 at 7:00PM**

Chairman Hubbard called the Regular Meeting of the Board of Commissioners to order at 7:05 p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

Members and Guests Present and Remote:

Mike Hubbard	Commissioner (Zoom)	Tom Hatley	Fire Chief (Zoom)
Dale Hensley	Commissioner	James Sande	Lieutenant/FF
Lynn Briscoe	Commissioner	Casey Hogarty	FF/EMT
Teri Scherer	District Secretary	Tony Broten	Captain/FF(Zoom)
Frank Scherer	Deputy Chief		

3. APPROVAL OF MEETING AGENDA

MOTION: Commissioner Hensley moved to approve the 12 August 2021 Regular Meeting Agenda adding the following agenda items: e. DNR Truck & f. Robbins Air HVAC System. Motion seconded by Commissioner Briscoe. Motion passed unanimously.

4. CONSENT AGENDA:

- a. Regular Meeting Minutes for 8 July 2021
- b. PR Claims #869-871 dated 13 July 2021 in the amount of \$15,236.26 (PR Quarterlies)
- c. Claims #872-893 dated 15 July 2021 in the amount of \$9,668.47
- d. July PR #894-929 dated 30 July 2021 in the amount of \$65,299.21 (month end)
- e. PR Benefits #930-935 dated 23 July 2021 in the amount of \$13,651.33
- f. Claims #1006-1008 dated 6 August in the amount of \$182,619.38 (Fund 100)
- g. Claims #1009-1032 dated 6 August 2021 in the amount of \$15,854.91
- h. PR Draw #1033-1041 dated 13 August 2021 in the amount of \$9,434.85
- i. Claims #1042-1051 dated 11 August 2021 in the amount of \$1,755.44

MOTION: Commissioner Hensley moved to approve the Consent Agenda a-i. Motion seconded by Commissioner Briscoe. Motion passed unanimously.

5. CITIZEN COMMENTS: None

6. CHIEF REPORT: Verbal and written report was given. LNI Audit complete

7. AMBULANCE REPORT: Written report was submitted to Commissioners.

8. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for July 2021 as presented. Motion seconded by Commissioner Briscoe. Motion passed unanimously.*

9. CORRESPONDENCE

10. UNFINISHED BUSINESS:

- a. **Station 2-1 Remodel:** In Chief's report
- b. **EMS-Lost Funding:** An application for fund has been submitted.
- c. **Use of District Facilities Policies**
 - a. Approve Facility Use Agreement Form 90.1 Tabled to Sept meeting
 - b. Approve Hold Harmless Agreement 90.1 Tabled to Sept meeting
 - c. **Approval of Temporary Apparatus Use Agreement:** Insurance Company and Snure Law have reviewed the document. Users will be trained, it is GHFD#2 specific. Use will be through approval of the Fire Chief only.

***MOTION:** Commissioner Hensley moved to approve the Temporary Apparatus Use Agreement. Usage will be with the approval of the Fire Chief. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

- d. **FIIRE Program LNI Rate Reduction 5%:** Discussion followed

11. NEW BUSINESS:

- a. **Operational Directive 21.01:** Commissioners reviewed Directive 21.01. The purpose of this directive is to provide responding personnel INTERIM guidance and direction for medical responses which have potential to expose personnel to harm.

***MOTION:** Commissioner Hensley moved to approve Operational Directive 21.01, the result of Initiative 1310 defining Responders Safety. Motion seconded by Commissioner Briscoe. Motion passed unanimously.*

- b. **Training and Travel Requests Policy 200.03:** Commissioners reviewed the Policy update.

***MOTION:** Commissioner Hubbard moved to approve the Training and Travel Request Policy 200.03 referencing Office of Financial Management dollar allowable increase. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

- c. **Aging and Long-Term Care Tax:** Commissioners received a copy for review
- d. **FEMA Covid Reimbursement:** Claims Certification was received from FEMA for \$20,206.25 for reimbursement of costs incurred during Covid 19, ordering of supplies and personnel time.
- e. **DNR Truck 4x4:** Truck is free from DNR, after one year it is ours to keep, it has high-water capabilities up to 3' of water
- f. **Robbins Air:** HVAC Units; this was covered in the Chief's report.

12. RECOGNITION OF THE MONTH: GHFD#2 responded to a 2 car accident, six persons. The crew did an excellent job responding and treating the patients at the scene. Thank you

to Scherer Enterprises for furnishing the dump truck and hauling the rock for the back of the station 2-1. Thank you to the Duty Crew for spreading the rock and making things look nice.

13. ADJOURNMENT: Chairman Hubbard requested a motion to adjourn the meeting at 8:48PM.

MOTION: *Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard.
Motion passed unanimously.*

Chairman, Mike Hubbard

District Secretary, Teri Scherer

Commissioner, Dale Hensley

Commissioner, Lynn Briscoe