



**Regular Meeting Board of Commissioners  
Meeting Minutes  
Station 2-1  
Thursday, 14 January 2021 at 7:00PM**

Vice-Chairman Hubbard called the Regular Meeting of the Board of Commissioners to order at 7:07 p.m. Viewing of the meeting was made available to the public with a Zoom link posted on the Fire District's website.

**Members and Guests Present and Remote:**

Mike Hubbard	Commissioner	Brian Briscoe	Lt/Vol
Dale Hensley	Commissioner	Josh Ambrose	Captain/Vol
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

**APPOINTMENT OF CHAIRMAN OF THE BOARD:**

**MOTION:** Commissioner Hensley moved to appoint Commissioner Hubbard new Chairman of the Board; with Commissioner Bigby resigning his position to take a job offer with Lopez Island. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

Commissioner Hensley will be Vice Chairman of the Board.

**4. APPROVAL OF MEETING AGENDA**

**MOTION:** Commissioner Hubbard moved to approve the 14 January 2021 Regular Meeting Agenda with the addition of 12.d Interview of Commissioner Candidates. Motion seconded by Commissioner Hensley. Motion passed unanimously.

**5. CONSENT AGENDA:**

- a. Regular Meeting Minutes for 10 December 2020
- b. Claims #1553-1563 dated 21 December 2020 in the amount of \$8,186.39
- c. Claim #1564 dated 22 December 2020 in the amount of \$2,416.92
- d. PR Benefit Claims #1594-1599 dated 31 December 2020 in the amount of \$12,496.63
- e. Qtrly PR Claims #1-3 dated 5 January 2021 in the amount of \$10,554.60
- f. Claims #5-7 dated 7 January 2021 in the amount of \$4,217.60, Fund 100
- g. Claims #8-29 dated 8 January 2021 in the amount of \$24,420.10
- h. PR Draw #30-38 dated 15 January 2021 in the amount of \$8,927.60
- i. Claims #39-41 dated 13 January 2021 in the amount of \$17,337.14, Fund 100
- j. Claims #42-59 dated 14 January 2021 in the amount of \$7,824.03

***MOTION:** Commissioner Hubbard moved to approve the Consent Agenda a-j. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

**6. CITIZEN COMMENTS:** None.

**7. CHIEF REPORT:** Verbal and written report was given by Chief Hatley.

**8. AMBULANCE REPORT:** Written report was submitted.

**9. SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Hensley moved to approve the Secretary's Financial Report for December 2020 as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

**10. CORRESPONDENCE:** Certificate of Appreciation received from Greater Grays Harbor.

**11. UNFINISHED BUSINESS:**

a. **Station 2-1 Construction:** Covered in the Chief's Report.

**12. NEW BUSINESS:**

a. **Resolution 2021-001 Appointing an Investment Officer**

***MOTION:** Commissioner Hensley moved to appoint Chief Hatley as the Investment Officer for GHFD#2. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

b. **Letters of Interest :** We received two letters of Interest for Position 1 Commissioner, recently vacated by Adam Bigby. Letters were received from David Everitt and Lynn Briscoe.

c. **Candidate Introductions:** Introductions followed

d. **Interview of Candidates:** Questions from each Commissioner were asked separately of each candidate.

**13. EXECUTIVE SESSION:** Chairman Hubbard called an Executive Session under RCW 42.30.110(1)(h): To evaluate the qualifications of a candidate for appointment to an elective office. However, any interview of such candidate and final action appointing a candidate to an elective office shall be in a meeting open to the public. Session began at 8:07PM for 7 minutes. Regular Meeting called back to order at 8:14PM

***MOTION:** Commissioner Hubbard moved to offer the appointment to Lynn Briscoe, filling the vacated Commissioner position. Motion seconded by Commissioner Hensley. Motion passed unanimously.*

a. *Lynn Briscoe accepted the appointment and took the Oath of Office.*

**14. RECOGNITION OF THE MONTH:** Commissioners and Chief Hatley wanted to thank the Association for the newly purchased gear lockers that were placed in the new station. Thank you to the staff on duty that day for the installation.

**15. ADJOURNMENT:** Chairman Hubbard requested a motion to adjourn the meeting at 8:20PM.

**MOTION:** Commissioner Hensley moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

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Chairman, Mike Hubbard

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District Secretary, Teri Scherer

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Commissioner, Dale Hensley

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Commissioner, Lynn Briscoe