



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report For the December 10, 2020 Meeting

Date Prepared: December 10, 2020
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

Welcome to Chief Tom Hatley, he started December 10, 2020 with some general orientation to the Fire District. He is attending the meeting tonight to start learning process.

FINANCIAL:

The Fire District ended the month of November 2020 with Cash and Investments of \$721,273.52 - in the Expense Fund. This is a \$131,468.53 increase over the same time last year. For the month of November, payroll and expenses were on target. Payroll will remain level the next several months as the light-duty assignment continues.

The Capital Fund has a current balance of \$374,465.03. The project remains on target for budget with established change orders. Estimated Cash Flow Report FY2020 is attached to this report.

PERSONNEL:

There were no injuries to report since the last report. There have been no COVID-19 related illnesses within the agency to date. One employee continues to remain on light duty and is expected to return to full duty on December 23, 2020.

The volunteer recruitment process is moving forward. DC Scherer has 2 additional interviews to complete next week. Currently, there are 12 new personnel (10 firefighters, 2 EMS only). On-boarding and orientation meeting is scheduled for December.

SAFETY:

Monthly station audits were completed as part of the weekly duty schedule. Non-pharmaceutical interventions (NPIs) are in place at all stations. Closure of stations continues to general public. Modified training plan remains in place.

PREVENTION/EDUCATION:

Commercial inspections are in progress and approximately 50 percent completed. LT Sande is working to review the list for businesses that have not re-opened due to COVID-19.

Public education materials are being distributed to local schools for students through school programs for food distribution. Seventh Day Adventist School received a presentation last week.

LOGISTICS:

There have been no Out-Of-Service (OOS) issue to report since the last report. No significant maintenance on apparatus occurred in November.

STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** Final Certificate of Occupancy was issued on October 9, 2020 by the County and was confirmed via phone. We are working final outstanding items on the project and have a meeting scheduled for Monday to finalize resolution to several issues.
- **Concrete/Front Apron:** Sealant has been applied to the front apron. There has been challenges with the drying of the product.
- See attached TCA memo concerning the final items.

OPERATIONS:

Operations for the month of November 2020 were up when compared to last year. Of significant note are two structure fires. Two structure fires occurred in the month of significance. One was a room and contents fire and one fatality fire in mobile home. Mutual aid was given 2 times and received twice – AFD (1-medical, 1-structure fire), MFD (1-auto aid given structure fire, 2- received auto aid structure fire), GHFD5 (2-structure fire).

EMS incidents for the month of November totaled 58 transported and 11 no transports. Of those transported, 12 were inter-facility transfers (IFT); 23 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Fire	2	3	0	0	3	3	0	4	3	2	6	1	2
Overpressure, no fire	1	0	0	0	0	0	0	0	0	0	1	0	1
Rescue & EMS	41	58	53	55	52	61	47	57	73	92	88	68	69
Hazardous Conditions (not fire)	1	2	1	0	0	0	1	0	1	0	2	2	0
Service Calls	4	7	2	5	5	3	16	3	8	3	9	4	5
Good Intent Calls	35	27	22	33	25	13	17	26	41	43	39	30	31
False Alarm(s)	1	0	1	2	2	4	1	2	0	0	1	4	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	2	0	0	0	0	0	0	0	0	0	0	0	1
TOTAL	87	97	79	95	87	84	82	92	126	140	146	109	110

TRAINING:

Initial and renewal EVIP training was completed in November with 5 personnel. On-going OTEP training and traffic incident management were topics covered for the month. December is completion of OTEP Program requirements and meeting with new Fire Chief.

UPCOMING EVENTS: None.