

## Position Recruitment

# FIRE CHIEF

**\$100,000 – \$110,000**

*Plus Excellent Benefits*

Apply by

**October 30, 2020**

*(First Review Extended, Open Until Filled)*



### DEPARTMENT & POSITION

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Organized in 1949, Grays Harbor Fire District 2 provides an all-hazards emergency response program to a population of 6,491 residents in the rural areas located in the central part of Grays Harbor County. The District is a combination department that relies on its team of both career and volunteer members to respond to incidents for fire, advanced and basic emergency medical transport, rescue, and hazardous materials. The District covers over 300 square miles from 4 strategically located fire stations in the communities of Central Park, Brady, Wynoochee Valley and Montesano.

The District is governed by an elected three-member Board of Commissioners and operates with a FY2020 budget of \$2,051,885. The District has 34 personnel, 32 volunteer Firefighter/EMS responders, a full-time staff of 3 Lieutenant/Paramedics, 3 Firefighter/Paramedics and 1 Firefighter/EMT and 1 three-quarter time District Secretary. Services are provided by 5 fire engines, 3 ambulances, 1 rescue, 3 water tenders, 2 wildland engines and additional support vehicles.

Under the direction of the Board of Commissioners, the Fire Chief plans, organizes and directs the activities of the District, including administrative and operational services, in accordance with the local, State and Federal laws. The Fire Chief integrates organizational, procedural, policy, and fiscal management within the District, for the purpose of operating within defined service level expectations and fiscal priorities.

The position requires a broad knowledge and through understanding of modern emergency service administration, personnel management, fire and accident prevention, and fire and EMS training. The position is the recognized leader who inspires each member to achieve the District's mission, values, and vision. In addition to administrative responsibilities, the Fire Chief may be expected to direct and supervise activities at emergency incidents. For all duties and expectations, please review the full job description.

### IDEAL CANDIDATE

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Candidates must have ten (10) years of progressive experience as an officer in the Fire Service (preferred Lieutenant or above) with a minimum of fire (5) years' experience as a Battalion Chief, or equivalent or

higher ranking officer in a fire district/department providing EMS services (both Advanced and Basic Life Support). A degree in fire-science, fire administration, public administration or a related field, or completion of the NFA Executive Fire Officer Program is desired. Individuals should be able to demonstrate a combination of significant experience and knowledge in public safety administration, organizational leadership, personnel, financial and information management, risk management, strategic planning asset management and public relations.



*New Fire Station 2-1 in Central Park*

Candidates with current or prior certification as a Paramedic is desired. The selected candidate must relocate and reside within the Fire District boundaries in a timeframe agreed upon with the Board of Commissioners, pass the District's medical requirements, complete a thorough background investigation and have or be able to obtain a valid Washington State driver's license.

Necessary Knowledge, Skills and Abilities are outlined within the attached job description for Fire Chief.

## **COMPENSATION & BENEFITS**

Fire District 2 provides the following compensation and benefits package for the position of Fire Chief. The position

- Salary range of \$100,000 to \$110,000 depending on qualifications.
- Healthcare Benefits – provided for employee and dependents
  - Medical, Vision – WFCM Trusteed Plans, PPO-100
  - Dental – WFCM Trusteed Plans, Delta Dental
  - HRA provided (\$2,000 annually)
- Washington State Pension Plan – Law Enforcement Officers & Fire Fighters Plan 2 (LEOOF2)
- Washington State Labor & Industries Workers Compensation program coverage
- Term Life, Disability and Accidental Death & Dismemberment coverage
- Uniform Allowance, \$1,000 first-years, \$500 subsequent years
- Holidays – 12-paid per year
- Vacation Leave – 12-days first year, 15-days second year, 17-days fifth year, 20-days tenth year
- Sick Leave – 8 hours per month accrual, maximum of 960 hours
- Bereavement Leave
- Educational Leave – including paid travel and expenses for eligible training, emphasis on EFOP participation and completion.
- District vehicle, computer, and cell phone

## HOW TO APPLY

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Grays Harbor Fire District No. 2 is an Equal Opportunity Employer. Qualified candidates should apply before October 1, 2020 (first review, open until filled). Candidates are requested to submit applications, supplemental questions, resumes and cover letters electronically. To request an application package or to submit completed materials, please contact **Teri Scherer, District Secretary** at 360-532-6050 or email at [t.scherer@ghfd2.net](mailto:t.scherer@ghfd2.net). Candidates can also visit [www.ghfd2.org](http://www.ghfd2.org) and click on "Fire Chief Recruitment" to obtain a packet.