



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report

For the September 10, 2020 Meeting

Date Prepared: September 10, 2020
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of August 2020 with Cash and Investments of \$499,999.48 - in the Expense Fund. This is a \$135,904.98 increase over the same time last year. For the month of August, payroll and expenses are in alignment with budget expectations. Payroll will remain increased in September continuing into November for staffing impacts from short-term medical leave. Claims in August included the payment for annual insurance premium.

The Capital Fund has a current balance of \$702,878.02. The project remains on target for budget. Estimated Cash Flow Report FY2020 is attached to this report.

PERSONNEL:

There were no injuries to report since the last report. There have been no COVID-19 related illnesses within the agency to date. One employee remains on short-term medical leave. We are expecting a return to light duty status starting in early October 2020.

Fire Chiefs position has been posted and advertise through the Chiefs and the Daily Dispatch. No applications received as of this report. First review is scheduled for October 2, 2020.

Three new applications for Volunteer Firefighter were received and are being processed.

SAFETY:

Monthly station audits were completed as part of the weekly duty schedule. Non-pharmaceutical interventions (NPIS) are in place at all stations. Closure of stations continues to general public. Modified training plan remains in place.

Expansion of meeting room utilization was increased to allow for small in-person meetings within the stations for Fire District business. Policies have been put in place for Station 2-1 and 2-2 by safety. Approval and reservations are required. No congregate type meals are allowed for the group meetings.

PREVENTION/EDUCATION:

No report.

LOGISTICS:

There were no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **E2-21:** Repair of belt, pulley. Order new block heater. Repair to hydraulic cab lift cylinder. Hose Testing Completed.

- **U2-17:** Regular PM/LOF completed.
- **M2-11:** Regular PM/LOF completed.
- **M2-12:** Regular PM/LOF completed.

STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** Completion of building is in progress. Construct Inc. (CI) is currently approaching 7 weeks beyond the final contract completion of July 24, 2020. A request for additional time was submitted by CI on July 29. No additional information has been provided by Construct Inc to support the request for the time extension. Expectations of items is being sent to Construct Inc. by TCA to firm up substantial completion date and document the current situation.
- **Concrete/Front Apron:** Final review of the apron concrete by the special inspector has been received. A letter noting the irregularity of substituting the wrong batch mix on concrete pour is included. The Fire District brought in a special consultant to review the concrete. A report is being prepared documenting the status of the concrete and identifiable issues with potential causes. We are awaiting the final and this will be provided to Construct Inc. by TCA.
- **Change Orders:** None approved. Two pending – Septic System, Door Control Relocations

OPERATIONS:

Operations for the month of August 2020 are slightly elevated. No major events occurred in August. The beginning of September has been heavily involved with wildland response locally due to the weather event. Mutual aid was given once to Fire District 5 for a medical call.

EMS incidents for the month of June totaled 71 transported and 18 no transports. Of those transported, 8 were inter-facility transfers (IFT); 36 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Fire	4	0	5	2	3	0	0	3	3	0	4	3	2
Overpressure, no fire	0	0	0	1	0	0	0	0	0	0	0	0	0
Rescue & EMS	69	42	54	41	58	53	55	52	61	47	57	73	92
Hazardous Conditions (not fire)	0	1	1	1	2	1	0	0	0	1	0	1	0
Service Calls	4	3	12	4	7	2	5	5	3	16	3	8	3
Good Intent Calls	46	42	37	35	27	22	33	25	13	17	26	41	43
False Alarm(s)	3	2	0	1	0	1	2	2	4	1	2	0	0
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	1	0	2	0	0	0	0	0	0	0	0	0
TOTAL	126	91	109	87	97	79	95	87	84	82	92	126	140

TRAINING:

Training is increasing through the month of September and October. We are coming into annual live fire training which we are coordinating on weekends at Mark Noble Training Facility, Olympia. Regular training is continuing with OTEP, hose operations and traffic safety. HAZMAT Operations is being hosted over the next two weekends.

UPCOMING EVENTS: None.

Respectfully Submitted: Leonard R Johnson, Fire Chief