



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report

For the August 13, 2020 Meeting

Date Prepared: August 12, 2020
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of July 2020 with Cash and Investments of \$652,070.91 - in the Expense Fund. This is a \$265,423.41 increase over the same time last year. For the month of July, payroll and expenses are in alignment with budget expectations. Payroll will be increased in August continuing into November for staffing impacts from short-term medical leave.

The Capital Fund has a current balance of \$1,185,648.74. Pay Order #7 was issued in the amount of \$460,842.51. The project remains on target for budget. Estimated Cash Flow Report FY2020 is attached to this report.

PERSONNEL:

There were no injuries to report since the last report. There have been no COVID-19 related illnesses within the agency to date. One employee remains on short-term medical leave.

One application for EMS Volunteer was received and being processed.

SAFETY:

Monthly station audits were completed as part of the weekly duty schedule. Non-pharmaceutical interventions (NPIs) are in place at all stations. Closure of stations continues to general public. Modified training plan remains in place.

PREVENTION/EDUCATION:

As part of the National Night Out Against Crime, the Fire District in conjunction with Volunteer Associations host two drive thru face mask sites at Central Park School and Fire Station 2-2 (Brady). Personnel distributed 435 masks to the public.

LOGISTICS:

There were no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **E-211:** Hose testing completed.
- **E2-21:** Hose testing is on progress. Ground ladders were replaced with new 24ft extension, 12ft roofer, 10ft folding.
- **E2-41:** Hose testing completed.
- **RACK HOSE:** All rack hose completed.
- **ST2-1 STANDBY GENERATOR:** PMs were completed on the existing generator. A quote from MB Electric is being prepared to provide for repairs to the ATS on the old station.

STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** Completion of building is in progress. Construct Inc. (CI) is currently 2.5 weeks beyond the final contract completion of July 24, 2020. A request for additional time was submitted by CI on July 29. Clarification and review were requested by the Fire District from TCA. Additional information has been requested from CI. CI changed its request for COVID-19 impacts. Documentation has not been provided to justify the current position. Punch lists for several areas are being scheduled. A date to meet substantial completion has not been provided by CI. A meeting to review the project and review scheduling will be held on Friday, August 14, 2020. Determination on liquidated damages is under review.
- **Station Alerting/Radio:** Installation of antennas and radios is being quoted. Two radios will likely be required to properly control the station utility and alerting. An additional radio with new external antenna will be installed for communications.
- **Front Apron:** This item remains under review and will require modifications by CI to the apron for the drainage to meet requirements. The Fire District has not issued final determination on the batch mix issue with the pour.
- **Change Orders:** None approved.

OPERATIONS:

Operations for the month of July 2020 have returned to normal levels. One structure fire occurred on July 5 off Aberdeen Lake Road, fire is under investigation as it was unoccupied and under remodel, Aberdeen FD provide aid. Fire District responded with 10-personnel for automatic aid to Montesano FD for large structure fire on E Pioneer. Mutual aid was provided to: MFD (1-EMS, 1-structure fire) and FD5 (1-Rescue, 1-EMS).

EMS incidents for the month of June totaled 56 transported and 9 no transports. Of those transported, 5 were inter-facility transfers (IFT); 35 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Fire	3	4	0	5	2	3	0	0	3	3	0	4	3
Overpressure, no fire	0	0	0	0	1	0	0	0	0	0	0	0	0
Rescue & EMS	64	69	42	54	41	58	53	55	52	61	47	57	73
Hazardous Conditions (not fire)	0	0	1	1	1	2	1	0	0	0	1	0	1
Service Calls	8	4	3	12	4	7	2	5	5	3	16	3	8
Good Intent Calls	36	46	42	37	35	27	22	33	25	13	17	26	41
False Alarm(s)	4	3	2	0	1	0	1	2	2	4	1	2	0
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	1	0	2	0	0	0	0	0	0	0	0
TOTAL	117	126	91	109	87	97	79	95	87	84	82	92	126

TRAINING:

Modified training plans with the two Squads was implemented. Attendance has varied across the various events. Hose drills, site visit and preplanning were conducted at LeMay's new location and OTEP were conducted. August will be focused on annual driver certifications.

Scheduling for fall live-fire training has been made at the Mark Noble facility in Olympia for September and October.

UPCOMING EVENTS: None.

Respectfully Submitted: Leonard R Johnson, Fire Chief