



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

## Chief's Monthly Report

For the July 13, 2020 Meeting

**Date Prepared:** July 12, 2020  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of June 2020 with Cash and Investments of \$659,031.21 - in the Expense Fund. This is a \$228,561.60 increase over the same time last year. For the month of June, payroll and expenses are in alignment with budget expectations. Payroll will start to increase in July and August with staffing impacts from short-term medical leave. The Fire District is still outstanding payments from GHCH since last year. The invoice for the first half of FY20 has been sent.

The Capital Fund has a current balance of \$1,185,915.19. Resolution to transfer the LTGO Bond proceeds into the Capital Fund was completed following the June 2020 Board meeting. Estimated Cash Flow Report FY2020 is attached to this report.

### **PERSONNEL:**

There were no injuries to report since the last report. There have been no COVID-19 related illnesses within the agency to date. There are three personnel that were in contact with a COVID-19 positive patient with all appropriate PPE. No reports of any symptom development.

One short-term medical leave started June 23, 2020. Staffing plan modifications have been for the remainder of June and July.

Congratulations to FFPM Austin Edwards on completing his probation effective June 30, 2020.

### **SAFETY:**

Monthly station audits were completed as part of the weekly duty schedule. Non-pharmaceutical interventions (NPIs) are in place at all stations. Personnel have been briefed on the Proclamation by Governor Inslee concerning utilization of cloth face coverings while in the workplace. No PPE issues have been identified and the Fire District continues to have adequate equipment on hand.

### **PREVENTION/EDUCATION:**

No report.

### **LOGISTICS:**

There were no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **E2-11, E2-21, E2-31, E2-41:** Routine LOF/PMs were performed, DOT inspection completed.
- **T2-11, T2-21, T2-41:** Routine LOF/PMs were performed, DOT inspection completed.
- **R2-21:** Routine LOF/PMs were performed, DOT inspection completed.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- **Construction:** The project is in the final two-weeks at the time of this report. Since the last report multiple areas have seen extensive progress. Paving and concrete around the building are completed. Painting throughout the structure is in progress. Finish work on the interior is in progress, cabinetry has arrived, appliances are scheduled to be delivered this week and concrete polishing on the interior of the structure has started. Electrical is in-progress, generator is installed, service connection is expected within the next week and the transfer switch is being installed.
- **Front Apron:** There is a non-conformance to specifications issue with the concrete that has been installed. Five batches of non-specification concrete were placed at the approval of Construct Inc. The issue is under review and Construct Inc. has been notified of the non-conformance with specifications.
- **Change Orders:** Change Order 10, 11 and 12 were approved and attached.

**OPERATIONS:**

Operations for the month of June 2020 are increasing. No significant incidents occurred in the month of May. No major incidents occurred within the Fire District. Mutual aid was provided to: AFD (2-structure fires), MFD (1-structure fire) and FD5 (1-medical). One COVID-19 positive patient was transported.

Washington Survey Rating Bureau has begun the update process. Initial information meeting was conducted in June. Additional information is being sent to complete the updated grading of the Fire District. This is also factoring in Station 2-4 for additional area coverage. Station 2-3 will likely be rated lower due to low numbers of volunteers assigned to the station.

EMS incidents for the month of June totaled 45 transported and 14 no transports. Of those transported, 12 were inter-facility transfers (IFT); 18 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fire	2	3	4	0	5	2	3	0	0	3	3	0	4
Overpressure, no fire	0	0	0	0	0	1	0	0	0	0	0	0	0
Rescue & EMS	52	64	69	42	54	41	58	53	55	52	61	47	57
Hazardous Conditions (not fire)	0	0	0	1	1	1	2	1	0	0	0	1	0
Service Calls	9	8	4	3	12	4	7	2	5	5	3	16	3
Good Intent Calls	60	36	46	42	37	35	27	22	33	25	13	17	26
False Alarm(s)	0	4	3	2	0	1	0	1	2	2	4	1	2
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	1	0	0	1	0	2	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>124</b>	<b>117</b>	<b>126</b>	<b>91</b>	<b>109</b>	<b>87</b>	<b>97</b>	<b>79</b>	<b>95</b>	<b>87</b>	<b>84</b>	<b>82</b>	<b>92</b>

**TRAINING:**

Regular training returned in June with hose operations and quarterly SCBA. July will include additional hose operations and OTEP for Epi/Narcan.

**UPCOMING EVENTS:**

None.

Respectfully Submitted: Leonard R Johnson, Fire Chief