



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report

For the June 11, 2020 Meeting

Date Prepared: June 9, 2020
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of May 2020 with Cash and Investments of \$1,857,354.62 - in the Expense Fund, with available for general expenditures \$648,854.62. This is a \$173,590.34 increase over the same time last year. For the month of May, payroll and expenses are in alignment with budget expectations. Payroll will start to increase in July with staffing impacts from short-term medical leave.

The Fire District received is SFY19 Interim GEMT Settlement. Work continues for submitting the Public Assistance (PA) request to FEMA for COVID-19 related costs for protective measures. Preliminary contracting has started and will be submitted in June 2020 for the initial costs related supplies and materials supporting the response to COVID-19.

The Capital Fund has a current balance of \$352,727.16. Resolution to transfer the LTGO Bond proceeds into the Capital Fund is being presented for approval. This will transfer the \$1,208,500.00 required to complete the project. Estimated Cash Flow Report FY2020 is attached to this report.

PERSONNEL:

There were no injuries to report since the last report. There have been no COVID-19 related illnesses within the agency to date.

One short-term medical leave will begin at the end of June 2020 and is estimated to continue until November 2020. Staffing plan modifications have been for the remainder of June and July. Considerations for staffing for the remainder are being discussed.

Natalie Osowski resigned from the Fire District effective June 12, 2020. She is moving to a new job in Ferndale area. We wish her the best of luck and thanked her for serving with the Fire District.

SAFETY:

Monthly station audits were completed as part of the weekly duty schedule. Non-pharmaceutical interventions (NPIs) are in place at all stations. Personnel have been briefed on the recent Proclamation by Governor Inslee concerning utilization of cloth face coverings while in the workplace. Washington Fire Chief's Association is seeking clarification on implementation of the requirements for the fire service.

PREVENTION/EDUCATION:

Shift personnel participated in a visit to the Central Park Elementary School during the meals program. Children participating in the program had the opportunity to visit with firefighters and deputies from the Sheriff’s Office.

LOGISTICS:

There were no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **M2-11:** Routine LOF/PMs were performed.
- **U2-16:** Routine LOF/PMs were performed, and brakes replaced.
- **B2-11:** Front brakes were replaced.
- **C201:** Routine LOF/PMs, brakes were replaced, tires rotated.



STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** The claim for weather delay was completed and resolved. Change Order 9 (included with Board packet) brought the matter to resolution with a 7-week extension to the substantial completion date which is set for July 24, 2020. Construction remains on schedule, final drywall work is being completed in bays, exterior painting is in progress and being coordinated and septic system revisions and installation are complete. Interior painting of living area, installation of ceiling tiles grid and finish work is beginning on the interior.
- **Change Orders:** Change Order 9 completed and attached, no cost.
- **Steel Stairs:** Issues related to the mezzanine stairs have been resolved to include all rust removal, preparation for inspection before priming, new priming, leveling system for stair tread install. The resolution will result in a credit to the Fire District.

OPERATIONS:

Operations for the months of May 2020 were down significantly over the month but are starting to show slight increase. No significant incidents occurred in the month of May.

EMS incidents for the month of April totaled 28 transported and 30 no transports. Of those transported, 3 were inter-facility transfers (IFT); 8 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Fire	5	2	3	4	0	5	2	3	0	0	3	3	0
Overpressure, no fire	0	0	0	0	0	0	1	0	0	0	0	0	0
Rescue & EMS	73	52	64	69	42	54	41	58	53	55	52	61	47
Hazardous Conditions (not fire)	0	0	0	0	1	1	1	2	1	0	0	0	1
Service Calls	8	9	8	4	3	12	4	7	2	5	5	3	16
Good Intent Calls	42	60	36	46	42	37	35	27	22	33	25	13	17
False Alarm(s)	1	0	4	3	2	0	1	0	1	2	2	4	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	1	0	0	1	0	2	0	0	0	0	0	0
TOTAL	129	124	117	126	91	109	87	97	79	95	87	84	82

TRAINING:

New training schedule has been developed for June through August. Personnel have been split into two groups to provide for better social distancing during training events. Regular training resumes on June 17 for hands-on fire drills, OTEP continues to be primarily on-line. Practical skills will be managed with one on one or small group sessions.

UPCOMING EVENTS:

None.

Respectfully Submitted: Leonard R Johnson, Fire Chief