



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report

For the February 13, 2020 Meeting

Date Prepared: February 12, 2020
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of January 2020 with Cash and Investments of \$410,341.32 in the Expense Fund. This is a \$245,423.91 increase over the same time last year. A portion of the claims from the end of FY19 were processed in January FY20. Payroll in January included the completion of the conversion to quarterly payment of points, February payroll is line with current staffing, March payroll will normalize with the movement of new personnel into regular shift position.

Expenses in January were above expected due to the processing of FY19 claims in the first period. February will be in-line with budget expectations. Capital purchase cooperatively with Aberdeen and Hoquiam Fire Departments for the purchase of new fit tester. The old unit was traded in for \$1,500 bring the project under \$9,000 from the expected \$12,000 for the purchase. The cost and on-going maintenance will be split between the three agencies.

Capital Fund (100) currently has a balance of \$1,808,209.58 in cash and investments. Estimated Cash Flow Report FY2020 is attached to this report.

PERSONNEL:

There were no injuries to report since the last report. There is one open LNI claim that is being monitored and has not resulted in time-loss to date but is expected within the next 90-days.

Four new potential volunteers were interviewed in January. One includes the intern for the upcoming summer, her EMT certification has been submitted to the MPD for consideration and processing. The remaining three candidates are being processed

SAFETY:

Monthly station audits were completed as part of the weekly duty schedule. Safety committee meeting is schedule for February. An LNI Consultation Audit is going to be completed in the next 6-months.

PREVENTION/EDUCATION:

No Update.

LOGISTICS:

There is no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **U2-17:** Apparatus developed two water leaks both in the fire wall area and at the third light on the rear of the cab. The vehicle has been stripped down and repairs are being completed at Whitney's body shop.

- **M2-11:** End of warranty inspection was completed, including routine LOF/PMs. No issues were noted during the inspection.

STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** Project remains on schedule. Site work started the week of January 10 with installation of down spouts, waterline installation and fire line for the sprinkler system. Interior work has progressed with the completion of the topping slab within the living area, framing is nearing completion, electrical and mechanical installation, and drying out of the structure is in-progress.
- **Change Orders:** Change Order 5 is included with this report for review.
- **Interior Design:** Final color board is completed. It is at Station 2-1 for review.

STATION 2-2 – DOOR REMOTES: Following installation a range issue has developed with the remotes, external antennas have been ordered to resolve the issue.

OPERATIONS:

Operations for the month of January 2020 were down significantly compared to last year. No significant incidents occurred; EMS was primary response including MVCs. Mutual aid was given 5-times: MFD (1-structure fire, 2-EMS) and GHFD5 (1-fire, 1-EMS).

EMS incidents for the month of January totaled 34 transported and 19 no transports. Of those transported, 5 were inter-facility transfers (IFT); 15 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Fire	1	1	10	5	5	2	3	4	0	5	2	3	0
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	1	0	0
Rescue & EMS	68	77	65	61	73	52	64	69	42	54	41	58	53
Hazardous Conditions (not fire)	1	0	1	0	0	0	0	0	1	1	1	2	1
Service Calls	9	6	12	12	8	9	8	4	3	12	4	7	2
Good Intent Calls	32	41	52	36	42	60	36	46	42	37	35	27	22
False Alarm(s)	0	0	3	1	1	0	4	3	2	0	1	0	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	1	0	1	0	0	1	0	2	0	0
TOTAL	111	125	143	116	129	124	117	126	91	109	87	97	79

TRAINING:

January training was OTEP and annual requirements for safety and breathing apparatus. Three personnel are attending EMT Training. Recruits have completed the first phase of initial training, Hazardous Materials Awareness/Operations training was postponed due to a contracting problem between instructors and WSP. It has been rescheduled for May 2020.

Training Officers from the Fire District, AFD and HFD are working on upcoming training for the remainder of 2020.

UPCOMING EVENTS:

WFCR Region 9 Spring Workshop – March 14, 2020 in Bremerton, Washington

Respectfully Submitted: Leonard R Johnson, Fire Chief