



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the January 9, 2020 Meeting

**Date Prepared:** January 8, 2020  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of December 2019 with Cash and Investments of \$516,450.57 in the Expense Fund. This is a \$287,475.84 increase over the same time last year. Due to a processing delay at the county, the remaining FY19 vouchers were not processed until FY20 and has created a variance concerning the end of year balance/carryover. According to the Fire District's records, our estimated carryover cash and investments balance is \$493,564.37 if the vouchers were processed in FY19.

Payroll in January is expected to be in line with current staffing requirements. December payroll was above normal but was expected. Quarterly points payment program was started through payroll and January through September 2019 were processed through payroll in December. Accrual benefits and final payroll was processed for LT Oldham as well. Expenses in December were elevated due to final GEMT program administration costs for FY18 to PCG, purchase of the engine from McLane FD and funeral ceremony expenses.

Capital Fund (100) currently has a balance of \$1,806,502.58 in cash and investments. Estimated Cash Flow Report FY2019 is attached to this report.

### **PERSONNEL:**

There were no injuries to report since the last report.

Firefighter Edwards received his certification as Paramedic in December 24, 2019. He is now working in position and started his probationary position.

Firefighter/EMT Casey Hogarty was made a conditional offer for full-time position with the Fire District. He has accepted the position. Official start date was January 1, 2020. Welcome aboard.

A request for a summer internship as an EMT was received from Aberdeen resident Juliet Henderson. She is currently attending college in Boston and is certified as a Massachusetts State and National Registered EMT. Sponsorship by Fire District 2 will be required for her to obtain WA State Certification. She has requested to become a volunteer and participate with the agency from June through August 2020.

### **SAFETY:**

Monthly station audits were completed.

### **PREVENTION/EDUCATION:**

All annual inspections scheduled in 2019 were completed. Several occupancies have not returned requests for inspections. LT Sande is continuing to contact them.

**LOGISTICS:**

There is no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **None**

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- **Construction:** is on schedule. Submittals have been received to start the process of siding the building. Roof has been installed and covered. The drying in process has not been started as of the date of this report.
- **Interior Design:** Staff reviewed two-color boards provided by TCA. Selection of interior colors, materials is in the final selection process. Final color board is being prepared.

**STATION 2-2 – DOOR REMOTES:** Hung Right Doors installed the correct door remotes for the older door system. Project has been completed.

**OPERATIONS:**

Operations for the month of December 2019 were down as compared to last year. No significant incidents occurred in the month; fire responses were related to chimney fire, pellet stove malfunction and a mutual commercial structure fire. Mutual aid was given to AFD (1-structure fire, 1-MVC) and MFD (1-medical).

EMS incidents for the month of December totaled 34 transported and 17 refusals. Of those transported, 2 were inter-facility transfers (IFT); 24 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident stats for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire	1	1	10	5	5	2	3	4	0	5	2	3	41
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Rescue & EMS	68	77	65	61	73	52	64	69	42	54	41	58	724
Hazardous Conditions (not fire)	1	0	1	0	0	0	0	0	1	1	1	2	7
Service Calls	9	6	12	12	8	9	8	4	3	12	4	7	94
Good Intent Calls	32	41	52	36	42	60	36	46	42	37	35	27	488
False Alarm(s)	0	0	3	1	1	0	4	3	2	0	1	0	15
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	1	0	1	0	0	1	0	2	0	5
<b>TOTAL</b>	<b>111</b>	<b>125</b>	<b>143</b>	<b>116</b>	<b>129</b>	<b>124</b>	<b>117</b>	<b>126</b>	<b>91</b>	<b>109</b>	<b>87</b>	<b>97</b>	<b>1375</b>

**TRAINING:**

December training was limited due to holidays occurring on Wednesdays. A District wide volunteer meeting was held to conduct in-service training on the Weekly Duty Program.

**UPCOMING EVENTS:**

Annual Crab Feed – January 25, 2020.

Respectfully Submitted: Leonard R Johnson, Fire Chief