



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report

For the December 18, 2019 Meeting

Date Prepared: December 18, 2019
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of November 2019 with Cash and Investments of \$589,804.99 in the Expense Fund. This is a \$295,070.50 increase over the same time last year. Payroll in December is expected to be in line with current staffing requirements. Expenses in November were below normal target. Final GEMT Cost Reports were submitted to the Healthcare Administration for SFY20. Final SFY18 GEMT Settlement was received.

Capital Fund (100) currently has a balance of \$2,092,825.64 in cash and investments. TCA has approved the second pay request and is included in December vouchers. Estimated Cash Flow Report FY2019 is attached to this report. The FY20 carry-over estimate is also attached.

Final values from Grays Harbor Assessor were received for next tax year. A copy is attached to this report.

PERSONNEL:

There were no injuries to report since the last report.

We have received 5 new volunteer applications and they are being processed to interviews in the month of December.

Firefighter/Paramedic Scott McLaine started orientation on December 2, 2019. He will be working days through the month of December 2019. He received his Grays Harbor recognition for Paramedic prior to starting.

SAFETY:

Monthly station audits were completed. Safety committee met in November. They are currently progressing forward with modifications to the Driver/Operator policies and procedures.

PREVENTION/EDUCATION:

Annual inspections are in progress and on schedule.

LOGISTICS:

There is no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **None**

STATION 2-1 CAPITAL PROJECT: The following is a recap of progress since the last regular BOC meeting:

- **Construction:** is on schedule. Construct Inc. expects to have the structure drying in by January 6, 2020. Substantial completion of the framing and roof structure system will be this week.

- **Builders-Risk Insurance Claim:** This issue has been resolved between Construct Inc. and Enduris.
- **Contract Amendment:** To resolve interpretation of the mark-up process an amendment to the AIA documents has been prepared and is included for the Board’s consideration at the December meeting.

STATION 2-2 – DOOR REMOTES: Hung Right Doors is still working to install door wireless remotes to the three doors at Station 2-2. Installation is scheduled for this Friday. If this does not resolve the issue, consideration for replacement of all three door motors

OPERATIONS:

Operations for the month of November 2019 were down as compared to last year. No significant incidents occurred in the month; fire responses were related to chimney fires. Mutual aid was received multiple times due to out-of-service times for memorial service and given to AFD (1-Medical), GHFD5 (1-structure fire) and MFD (1-structure fire).

EMS incidents for the month of November totaled 28 transported and 9 refusals. Of those transported, 3 were inter-facility transfers (IFT); 20 IFTs were unable to be filled. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Fire	4	3	1	1	10	5	5	2	3	4	0	3	2
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	1
Rescue & EMS	61	60	68	77	65	61	73	52	64	69	42	54	41
Hazardous Conditions (not fire)	0	0	1	0	1	0	0	0	0	0	1	1	1
Service Calls	14	6	9	6	12	12	8	9	8	4	3	12	4
Good Intent Calls	28	35	32	41	52	36	42	60	36	46	42	37	35
False Alarm(s)	1	2	0	0	3	1	1	0	4	3	2	0	1
Severe Weather/ Natural Disasters	0	1	0	0	0	1	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	0	0	0	0	1	0	0	1	0	2
TOTAL	108	107	111	125	143	116	129	124	117	126	91	107	87

TRAINING:

November training included OTEP, annual Live-fire Training and hose operations. December is limited training month with completion of recruit training for Firefighter 1 portion. All of the candidates in the recruit class successfully completed the practical on December 15, 2019.

UPCOMING EVENTS:

Annual Crab Feed – January 25, 2020.

Respectfully Submitted: Leonard R Johnson, Fire Chief