



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the May 9, 2019 Meeting

**Date Prepared:** May 7, 2019  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### FINANCIAL:

The Fire District ended the month of April 2019 with Cash and Investments of \$365,728.58 in the Expense Fund. This is a \$54,923.89 increase over the same time last year. This is the first month of growth in monthly cash balance over previous year comparisons. Payroll for April was in-line with current staffing requirements, overtime, and quarterly payroll tax payments. Purchasing of capital items was released at the end of April. Equipment scheduled for purchasing includes PPE, nozzles and hose. Expenses for April and into May are on target, payroll will continue to remain elevated as there will be overtime incurred for a short-term medical leave request through June and July.

Capital Fund (100) currently has a balance of \$2,566,428.10 and remains on target. Estimated Cash Flow Report FY2019 is attached to this report.

### PERSONNEL:

There were no injuries to report for the month of April.

Two new volunteer applications have been received. DC Scherer is coordinating interviews for Friday, May 10. This will bring the intake of new personnel to 4 for 2019. Planning for Fall Recruit Academy has started and will include active recruitment for new personnel over the summer months and from previous hiring processes. Anticipated that the academy will be starting mid-September.

### SAFETY:

Monthly station audits were completed. HSOs completed all open safety investigations related to recent apparatus operations and collisions.

### LOGISTICS:

There are one Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **M2-11:** Routine PM/LOFs, differential and transmission service performed. Drivers side wheel bearing, sway bar repaired. Alignment and pitman arm repair were also performed. Vehicle was OOS for 2-days.
- **E-2-11:** Routine PM/LOFs performed. DOT inspection passed. Replaced front axle wheel seals, bearings inspected, replaced and adjusted front brake drums and shoes, replaced hub windows. Repaired exhaust leak with new clamp.
- **T2-21:** Routine PM/LOFs performed. DOT inspection passed. Jake brakes adjusted.
- **T2-41:** Routine PM/LOFs performed. DOT inspection passed.
- **A2-21:** Routine PM/LOFs were performed. A leak in the oil pan and tail shift seal leak on transfer case were discovered and repaired.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- **CD Completion:** TCA reached 90% mark on Construction Documents (CD) on April 15 and achieved 100% on April 30.
- **Costing:** Final costing report was sent out; the report shows that projected final cost for the total project could reach \$3,708,354 and the cost of the site and building is estimated at \$2,718,091 before sales tax.
- **Permitting:** Grays Harbor has reviewed the updated drawings and provide comments back to TCA. Requested information is being prepared and transmitted for permit issuance.
- **Timeline:** Project went out to advertisement and opened the bidding process on May 1, 2019. Contractor on-site walk through is schedule for May 9, 2019 at 1600 hours at Station 2-1.
- **TCA:** Eric will be attending the May 9 Board of Commissioners meeting to provide an update and answer any questions on the project.

**OPERATIONS:**

Operations for the month of April were up significantly over the same time in 2018. One structure fire occurred of Minkler Road, destroying a structure under renovation. Other significant incidents involved MVC, including a pursuant incident with WSP at Brady and SR12. Mutual aid was received once from MFD and GHFD5 on the Minkler Fire. Automatic or Mutual Aid was provided to FD10 (Structure Fire), SBRFA (Structure Fire), FD10 (Structure Fire) and Mason County (1-Medical).

EMS transports for the month of April were total 41 transported and 20 refusals. Of those transports 11 inter-facility transfers were completed and 26 were cancelled due to no staffing available or calls in progress. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Fire	2	6	8	8	4	4	3	4	3	1	1	10	5
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	46	68	58	64	63	74	57	61	60	68	77	65	61
Hazardous Conditions (not fire)	1	0	0	0	0	0	0	0	0	1	0	1	0
Service Calls	9	14	16	14	26	14	11	14	6	9	6	12	12
Good Intent Calls	27	18	36	44	37	40	35	28	35	32	41	52	36
False Alarm(s)	2	1	0	3	1	2	4	1	2	0	0	3	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	1	0	0	0	1
Other Types of Incidents	0	1	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>	<b>110</b>	<b>108</b>	<b>107</b>	<b>111</b>	<b>125</b>	<b>143</b>	<b>116</b>

**TRAINING:**

April training included vehicle extrication, engine company operations: hose lays and make-up for gurney operations training. OTEP was an on-line module this month. Personnel also reviewed AAR notes from the Minkler structure fire.

**UPCOMING EVENTS:**

June 29, 2019 Annual Awards Dinner, Moose Lodge, Montesano. More Details to follow.

Respectfully Submitted: Leonard R Johnson, Fire Chief