



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the April 4, 2019 Meeting

**Date Prepared:** April 3, 2019 (updated April 4)

**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of March 2019 with Cash and Investments of \$159,347.04 in the Expense Fund. This is a \$6,960.77 decrease over the same time last year. Payroll for March was in-line with current staffing requirements and overtime. Only necessary and regular expenses are being allowed at this time, we continue to restrict capital purchases. As new staff are transitioned to shift work, we will see a reduction in overtime throughout the next three months.

Capital Fund (100) currently has a balance of \$2,584,990.01 and remains on target. Estimated Cash Flow Report FY2019 is attached to this report.

### **PERSONNEL:**

There were no injuries to report for the month of March.

Entry level testing was completed on March 9, 2019 with list established for both entry level FF-EMT and FF-PM. From the FF-PM list, the Fire District made a conditional offer to Travis Zimmerman to start April 1, 2019. Mr. Zimmerman accepted the offer and has begun his process of in-servicing. He has achieved clearance in Grays Harbor to function as a Paramedic, training and orientation are focused on fire operations, day-to-day activities and learning the Fire District. We welcome him to Fire District 2 and look forward to his transition onto shift.

FFEMT King has accepted a provisional position and on March 29 was transitioned onto B-Shift.

### **SAFETY:**

Monthly station audits were completed.

### **LOGISTICS:**

There are one Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **T2-11:** Routine PM/LOF – Level B service was performed. A tank leak at the wheel well on the driver's side. Repairs were performed on the tank in one day. Vehicle was OOS for 2-days.
- **E2-31:** Routine PM/LOK – Level B service was performed. Alternator belts were replaced. Tachometer was repaired.
- **M2-11:** Tires changed out from winter set to summer set.
- **M2-12:** Tires changed out from winter set to summer set.
- **A2-21:** Routine PM/LOFs were performed. A leak in the oil pan and tail shift seal leak on transfer case were discovered and repaired.

**POWER SURGE – 5 FEB 19:** Project is completed. We are in the settlement process currently with Enduris to close out the claim.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- **CD Completion:** TCA reached 80% mark on Construction Documents (CD) on March 30. Review of the 80% documents was completed on April 3, 2019.
- **Costing:** Berglund Schmidt is current completing costing for civil work for the final estimation. RLB Company is completing the role up on building/construction costs. Electrical, mechanical and plumbing have completed costing. Final report is expected at the end of this week. Final costing report will be transmitted to the BOC upon receiving for review.
- **Permitting:** Contact with GH Building Department has been initiated to obtain scheduling time frame for plans review and updating of permit.
- **Timeline:** With the 90% CD benchmark approaching, we are preparing for the Bid process and advertisement to start on April 15. Anticipated bid opening to be mid-May.

**OPERATIONS:**

Operations for the month of March were up significantly. The month was busy with wildland related incidents, the largest being approximately 4-acres of Devonshire Road. Multiple other incidents occurred at the end of March, main cause of these fires was escape from controlled burns. An out building fire occurred on Sunset destroying the structure, cause was undetermined. Mutual aid was received three times from AFD (medical), MFD (Medical), MFD & FD5 (Wildland Fire). Automatic or Mutual Aid was provided to FD5 (1-MVC, 1-Wildland Fire, 1-EMS), AFD (1-EMS) and MFD (2-Structure Fire).

EMS transports for the month of March were to 45 transported and 16 refusals. Of those transports 12 inter-facility transfers were completed and 39 were cancelled due to no staffing available or calls in progress. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Fire	1	2	6	8	8	4	4	3	4	3	1	1	10
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	69	46	68	58	64	63	74	57	61	60	68	77	65
Hazardous Conditions (not fire)	0	1	0	0	0	0	0	0	0	0	1	0	1
Service Calls	7	9	14	16	14	26	14	11	14	6	9	6	12
Good Intent Calls	20	27	18	36	44	37	40	35	28	35	32	41	52
False Alarm(s)	0	2	1	0	3	1	2	4	1	2	0	0	3
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	1	0	0	0
Other Types of Incidents	0	0	1	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>97</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>	<b>110</b>	<b>108</b>	<b>107</b>	<b>111</b>	<b>125</b>	<b>143</b>

**TRAINING:**

March training included OTEP – Protocol Review, new fire training program scope for the next three years with discussion on number of training events, and joint training with Montesano FD on SCBAs. As both agencies are utilizing the same manufacturers, personnel reviewed differences in the SCBAs, proper don/doff and the operation of RIT kits.

**COMMUNITY FUNDRAISING:**

The Fire District provided two certificates to the Central Park PTO and Montesano HS Fundraising Auctions. The two fire struck rides for elementary grade students to school went for \$1,200 and \$400 respectively.

**UPCOMING EVENTS:**

WFCA Region 9 Spring Workshop on Saturday, April 13, 2019 in Poulsbo, WA.

Respectfully Submitted: Leonard R Johnson, Fire Chief