



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the March 14, 2019 Meeting

**Date Prepared:** March 13, 2019  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of February 2019 with Cash and Investments of \$115,534.02 in the Expense Fund. This is a \$87,680.69 decrease over the same time last year. Payroll for February was inline with this time of year, March and portion of April will be elevated due to reduced staff. Only necessary and regular expenses are being allowed at this time, we continue to restrict capital purchases. Payments from WSP and DNR were received in late February, GHCH made payment on contracts this week.

Capital Fund (100) currently has a balance of \$2,613,111.18 and remains on target. Estimated Cash Flow Report FY2019 is attached to this report.

### **PERSONNEL:**

There is one injury to report for the month of February. One career member reported an injury on a response. No time loss was incurred.

Steve Gaffney and Josh Warring have both started as new volunteers with the Fire District. Steve Gaffney is a resident in Central Park and is currently in EMT training. Josh Warring started in March and has started orientation awaiting recruit training.

### **SAFETY:**

Monthly station audits were completed. Safety officers have been reviewing two vehicle accidents from January 2019. Drivers program policy and procedure are currently being reviewed and updated. Anticipation of new program being implemented in April 2019.

### **LOGISTICS:**

There are no Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus/equipment maintenance:

- **M2-12:** Routine PM/LOF were performed. Sway bars components were replaced.
- **SB GEN:** Routine PM/LOF, testing and ATS maintenance was performed. Battery charger replaced, new battery installed. Fuel sample taken. On-going review by technicians of ATS switching back to normal line power is being performed by D Square Energy Systems.
- **REHAB/AIR UNIT:** Complete service of the vehicle was preformed, replaced windshield washer fluid tank, DOT Inspection passed.

**POWER SURGE – 5 FEB 19:** Repairs are completed on the interior of the station. We are still working with MB Electric on completing some external fixture repairs. Generator battery charger was replaced during regular service. Printer that was damaged replaced. We are still awaiting cost estimation from Phoenix signs for any potential to electronic sign.

**STATION 2-1:** Repairs to Bay door 2 remote was completed, there was a failure of received on the door remote. The receiver stopped working disabling the remote operation. New receiver was installed with new door remotes for the bay.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- TCA reached 50% mark on Construction Documents in first week of March.
- Exterior elevations completed.
- Berglund Schmidt was re-engaged for civil work. Contract executed for re-design changes and for construction management post bid.
- New timeline established.
- Code clarifications have been coordinated with GH County Building Department
- Cost estimating to occur within the week of March 18, pre-permit set being prepared to send for review.
- Updates to building construction specifications for bidders have been started.

**OPERATIONS:**

Operations for the month of February were up from last years. No major incidents occurred, with primary response being EMS related, including seven (7) motor vehicle collisions. Mutual aid was received once from Montesano Fire Department for a motor vehicle crash.

EMS transports for the month of February were to 61 transported and 10 refusals. Of those transports 13 inter-facility transfers were completed and 35 were cancelled due to no staffing available. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Fire	3	1	2	6	8	8	4	4	3	4	3	1	1
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	73	69	46	68	58	64	63	74	57	61	60	68	77
Hazardous Conditions (not fire)	0	0	1	0	0	0	0	0	0	0	0	1	0
Service Calls	3	7	9	14	16	14	26	14	11	14	6	9	6
Good Intent Calls	29	20	27	18	36	44	37	40	35	28	35	32	41
False Alarm(s)	2	0	2	1	0	3	1	2	4	1	2	0	0
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	1	0	0
Other Types of Incidents	0	0	0	1	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>110</b>	<b>97</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>	<b>110</b>	<b>108</b>	<b>107</b>	<b>111</b>	<b>125</b>

**TRAINING:**

February training included OTEP, Traffic Incident Management and vehicle extrication.

**UPCOMING EVENTS:**

March 23, 3019 – Snure Seminars on Public Meetings and Public Records, Olympia, WA from 0900 to 1200 hours.

April 13, 2019 – Region 9 Fire Commissioners workshop, Poulsbo Fire Department, Poulsbo, WA from 0800 to 1600 hours.

Respectfully Submitted: Leonard R Johnson, Fire Chief