



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the January 10, 2019 Meeting

**Date Prepared:** January 10, 2019  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of December FY2018 with Cash and Investments of \$228,974.73 in the Expense Fund. This is a \$77,603.15 decrease over the same time last year. FY18 ended as expected with a carryover that was significantly less than last year. This is due to less revenue production from EMS transports, primarily in the area of IFTs. Outstanding revenues from fire mobilization, insurance recovery for burglary and GHCH contract payment were not received by the end of FY18.

The next several months of expenses will be maintained at levels to meet the decreased carry-over. Capital projects will be held until Q2. Payroll is on target for expected overtime from position vacancy.

Capital Fund (100) currently has a balance of \$2,607,202.97 which is on target based on reduced expenditures related to the project. The final 2018 Cash Flow Estimate Report is attached. FY2019 report will start next month.

### **PERSONNEL:**

There is one injury to report for the month of December. One career member reported an injury on a medical response. No time loss was incurred.

One new volunteer joined the Fire District in December and has entered EMT training. Mr. Joseph Gaffney completed selection process and is starting as an EMS only volunteer.

### **SAFETY:**

Monthly station audits were completed.

### **FIRE & INJURY PREVENTION:**

Inspections were completed in 2018. The Fire District was successful at inspecting or attempting to inspect all commercial occupancies within the Fire District. Six occupancies refused inspection and the report from LT Sande is attached.

### **LOGISTICS:**

There is one Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **U2-16:** Routine PM/LOF were performed. Repair/replacement of brakes, tire rotation and replacement of instrument cluster. Vehicle OOS for 4 days.
- **U2-17:** Repairs to driver side door opening mechanism were completed. Vehicle OOS for 3 days.
- **M2-12:** Repair of a leaking fuel line was performed. Vehicle OOS 2 days.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- Initial planning meeting with TCA and consultants to identify challenges with new design. Discussion on value engineering and transition of the structure to wood construction.
- Amendment for new design process approved and transmitted to TCA.
- TCA is working alternative design options for connection to existing station to reduce costs at the connection point.
- Meeting with GH Building Department to discuss plan review and changes with design. GH Building advised that a plan review will be required to amend the permit.
- Civil will be contacted for updates once building placement is established.

**OPERATIONS:**

Operations for the month of December were average. No major incidents occurred, with primary response being EMS related. Mutual aid was provided once to Montesano Fire Department for a structure fire.

EMS transports for the month of December were to 46 transported and 13 refusals. Of those transports 5 inter-facility transfers were completed and 25 were cancelled due to no staffing available. The monthly EMS report is attached with updated through November, December reports are still being processed. Below are the incident statics for the last 12-months and annual totals.

**Incident Statistics (Call Volume by Major Incident Type):**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR
Fire	2	3	1	2	6	8	8	4	4	3	4	3	50
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	55	73	69	46	68	58	64	63	74	57	61	60	748
Hazardous Conditions (not fire)	1	0	0	1	0	0	0	0	0	0	0	0	2
Service Calls	2	3	7	9	14	16	14	26	14	11	14	6	137
Good Intent Calls	29	29	20	27	18	36	44	37	40	35	28	35	378
False Alarm(s)	1	2	0	2	1	0	3	1	2	4	1	2	19
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	1	1
Other Types of Incidents	0	0	0	0	1	0	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>90</b>	<b>110</b>	<b>97</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>	<b>110</b>	<b>108</b>	<b>107</b>	<b>1336</b>

**TRAINING:**

Training in December was focused on EMS Training for OTEP modules. An additional Scott SCBA Inservice was completed for make-ups. January 2019 will be focused on annual training requirements, transition to the new EMS Connect system for OTEP and vehicle stabilization/extrication.

Annual program review is occurring, with schedules for 2019 training program being published in January 2019 for all regular Wednesday and shift training.

**UPCOMING EVENTS:**

January 24, 2018 – Legislative Day, Olympia, WA. Please let us know if you plan to attend.

Respectfully Submitted: Leonard R Johnson, Fire Chief