



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the November 7, 2018 Meeting

**Date Prepared:** November 8, 2018  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of October FY2018 with Cash and Investments of \$319,396.77 in the Expense Fund. This is \$98,831.53 increase over the same time last year. Expenses in October were on target with expectations. November expenses will include the remaining payment on asphalt project and legal costs related to personnel matters. Payroll is on target for expected overtime and cash out of vacation. Attached is a summary of the 2018 Fire Mobilization Reimbursements. Overall the Fire District is will receive \$72,941.30 in equipment and \$60,443.49 in personnel reimbursement.

Capital Fund (100) currently has a balance of \$2,614,528.55 which is on target based on reduced expenditures related to the project. The 2018 Cash Flow Estimate Report is attached.

### **PERSONNEL:**

There are two injuries to report for the month of October. Both occurred during SCBA in-service training on October 27, 2018 at the Mark Nobel (Olympia FD) Training Center.

Please welcome Jonathan Wright as a new member to the Fire District. He will be assigned to Station 2-1. Two other applicants completed interviews and are moving onto the physical assessment.

### **SAFETY:**

Monthly station audits were completed. Several of the items that have been identified are being corrected as maintenance projects are completed. Investigation into the incident with A2-12 has concluded with recommendations, a learning lessons from the incident is being developed for distribution with December 2018 training.

### **FIRE & INJURY PREVENTION:**

Fire prevention presentations were completed throughout the week of October 8 through 12 at Central Part Elementary. Contact was made with 193 children and adults in class from kindergarten to sixth grade. Currently, scheduling is being coordinated to deliver education at the Seventh Day Adventist and surrounding pre-schools in January 2019.

Fall inspections are in progress as part of the voluntary program.

### **LOGISTICS:**

There is one Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **M2-12:** Routine PM/LOF performed, during maintenance a coolant leak was discovered. A hose required replacement, vehicle was out-of-service overnight.
- **E2-11:** Routine PM/LOF performed, vehicle was inspected, mirror mount repaired.
- **E2-21:** Routine PM/LOF performed, vehicle was inspected, belts checked for a noise.

- **E2-31:** Routine PM/LOF performed, vehicle was inspected.
- **E2-41:** Routine PM/LOF performed, vehicle was inspected.
- **T2-21:** Routine PM/LOF performed, vehicle was inspected, PTO shifting cable inspected and adjusted.
- **T2-41:** Routine PM/LOF performed, vehicle was inspected.

**STATION 2-2:** Asphalt project was completed mid-October, striping was completed on November 7. The only remaining upgrade is door remotes for apparatus doors, two of the three doors current lack wireless remote closers.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- Estimated costs for the project were received, value-engineering still has not been able to achieve budget balance for the project.
- Alternatives for the project are being considered.
- Meeting with Rognlin’s Inc. management to discuss the need by the Fire District to consider options on construction and the potential that the project will be placed back out to bid with the changes.

**OPERATIONS:**

Operations for the month of October were down from last year. No major incidents occurred during the month. Mutual aid was provided 5 times: FD5 (2-Fire, 2-EMS cancelled en-route) and AFD in Cosmopolis (1-EMS). Mutual aid was received once from MFD for coverage of an EMS call during multiple incidents.

EMS transports for the month of October were to 38 transported and 23 refusals. Of those transports 8 inter-facility transfers were completed and 20 were cancelled due to no staffing available. The monthly EMS report is attached with updated through September, October reports are still being processed. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Fire	5	2	4	2	3	1	2	6	8	8	4	4	3
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	61	79	70	55	73	69	46	68	58	64	63	74	57
Hazardous Conditions (not fire)	3	2	1	1	0	0	1	0	0	0	0	0	0
Service Calls	19	7	1	2	3	7	9	14	16	14	26	14	11
Good Intent Calls	28	27	27	29	29	20	27	18	36	44	37	40	35
False Alarm(s)	1	0	0	1	2	0	2	1	0	3	1	2	4
Severe Weather/ Natural Disasters	0	1	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>TOTAL</b>	<b>117</b>	<b>118</b>	<b>103</b>	<b>90</b>	<b>110</b>	<b>97</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>	<b>110</b>

**TRAINING:**

Training in October consisted of completing the RIT Pack training with the Scott SCBAs. Personnel attended training at the Mark Nobel (Olympia FD) Training Center. Two weekends of training were conducted.

**UPCOMING EVENTS:**

January 24, 2018 – Legislative Day, Olympia, WA.

Respectfully Submitted: Leonard R Johnson, Fire Chief