



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report

For the October 4, 2018 Meeting

**Date Prepared:** October 2, 2018  
**Prepared By:** Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of September FY2018 with Cash and Investments of \$234,766.16 in the Expense Fund. This is \$97,464.57 increase over the same time last year. Expenses remained on target for September. Payroll in October will normalize, it will be slightly elevated with the completion of final payments to the provisional position and seasonal personnel. Overtime overall is returning to expected levels as wildland season and employee illness leaves are ending. Capital Fund (100) currently has a balance of \$2,614,528.55 which is on target based on reduced expenditures related to the project.

The 2018 Cash Flow Estimate Report is attached.

### **PERSONNEL:**

There are no injuries to report for the month of September. All personnel have returned to regular shifts. Return to work plan is progressing and the employee is expected to be released to regular FF/Paramedic duties within the next week.

Fall recruitment has started for volunteer firefighters. Currently, we are working with two local candidates. Recruitment will remain open until November.

### **SAFETY:**

Monthly station audits were completed, areas of concern have been addressed. Safety committee is currently working on two safety investigations. One involves a guard rail strike with the rear of E2-11 while departing a motor vehicle accident and the second involves a mirror strike by A2-12 while responding to a call through traffic. Results of the investigations will be available in November.

### **FIRE & INJURY PREVENTION:**

October is Fire Prevention Week and a schedule has been put together with the Central Park School for October 8-12. Materials ordered have been received and information has been posted at the school. LT Sande is also working with several other educational groups in the Fire District for other tours.

### **LOGISTICS:**

There is one Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **T2-11:** air leak developed on the air hub for the cooling fan. Repairs were made at Kenworth NW including PM and LOF. Apparatus was OOS for 3-days.
- **E2-21:** Pump testing was completed. Apparatus required work on the pressure relief valve. Repairs were performed on-site by True North and E2-21 received a pass on the pump test.
- **E2-31:** Pump test was completed and passed.
- **E2-41:** Pump test was completed, apparatus failed due to a dry vacuum leaking down. A valve repair will be required, parts have been ordered, True North will be completing repair.

- **M2-11:** Routine PMs and LOF performed.
- **M2-12:** Routine PMs and LOF performed.

**STATION 2-2:** Installation of security camera system has been completed at the station. Two cameras require additional cabling and the need components have been ordered. Upon completion, the 8-camera system will be adjusted and then connected to the LOREX cloud system that will allow off-site access to the system. The on-site DVR is in secure locked storage.

The asphalt project has been scheduled for next week. All required documents have been completed and the project currently is expected to cost \$30,137.60. Upon completion DC Scherer is coordinating for the curb to be installed and then stripping on the parking lot will occur.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of progress since the last regular BOC meeting:

- Notice of Award was provided to Rognlin’s Inc. for the project.
- Two meetings have occurred to discuss the financial constraints on the project. Alternatives, deletions and substitutions have been proposed and are in the process of being reviewed. Further discussion on the item needs to occur to determine the direction of the project.
- D.A. Davidson has been engaged to provide a proposal for additional funding through an LTGO Bond. It is estimated that the Fire District has the debt capacity to borrow \$1,000,000 to use for the project.
- Estimate of total cost to achieve the project goals is being completed by TCA and the Fire District to determine required total funding.

**OPERATIONS:**

Operations for the month of September were up from last year. The Fire District responded to 1 structure fires, 2 wildland fires and 1 vehicle fire through the month. Mutual aid was provided 2 times: MFD (1-MVC) and MCFD12 (1-fire).

EMS transports for the month of September were to 53 transported and 23 refusals. Of those transports 14 inter-facility transfers were completed and 20 were cancelled due to no staffing available. The monthly EMS report is attached with updated through August, September reports are still being processed. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Fire	7	5	2	4	2	3	1	2	6	8	8	4	4
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	59	61	79	70	55	73	69	46	68	58	64	63	74
Hazardous Conditions (not fire)	0	3	2	1	1	0	0	1	0	0	0	0	0
Service Calls	23	19	7	1	2	3	7	9	14	16	14	26	14
Good Intent Calls	37	28	27	27	29	29	20	27	18	36	44	37	40
False Alarm(s)	0	1	0	0	1	2	0	2	1	0	3	1	2
Severe Weather/ Natural Disasters	0	0	1	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	0	0	0	0	0	1	0	0	0	0
<b>TOTAL</b>	<b>126</b>	<b>117</b>	<b>118</b>	<b>103</b>	<b>90</b>	<b>110</b>	<b>97</b>	<b>87</b>	<b>108</b>	<b>118</b>	<b>133</b>	<b>131</b>	<b>134</b>

**TRAINING:**

Training in September was on engine company operations, including hose lays and communications. Training has not been well attended as the summer ended and there was continued good weather. October will round out the in-service training on the Scott SCBAs. RIT Pack training with hands-on days will be conducted on two Saturdays in October at the Olympia Fire Department Training Center.

**UPCOMING EVENTS:**

WFOA Healthcare Program Update Meeting, October 24, 2018 at 1330 hours in Yakima, WA.

Snure Seminar, October 24, 2018 at 1830 hours in Yakima, WA.

Commissioners Conference in October 25-27, 2018 in Yakima, WA.

Respectfully Submitted: Leonard R Johnson, Fire Chief