



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 2-1

Thursday, 8 March 2018 at 7:00PM

Chairman Hubbard called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Mike Hubbard	Commissioner	Anthony Broten	Lieutenant
Adam Bigby	Commissioner	John Delia	FF/PM
Paul Dean	Commissioner		
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

AGENDA APPROVAL

MOTION: Commissioner Bigby moved to approve the February 2018 Regular Meeting agenda. Motion seconded by Commissioner Dean. Motion passed unanimously.

A. CONSENT AGENDA:

- a. Regular Meeting Minutes of 8 February 2018;
- b. Payroll dated 15 March 2018 in the amount of \$8,778.47 (#197-204) Draw
- c. Payroll dated 30 March 2018 in the amount of \$51,348.88 (#204-232) Month End
- d. Payroll dated 30 March 2018 in the amount of \$20,981.45 (#233-240) Benefits
- e. Claims dated 8 March 2018 in the amount of \$38,365.06 (#241-272)
- f. Claims dated 8 March 2018 in the amount of \$1,560.00 (#273)

MOTION: Commissioner Bigby moved to approve the consent agenda items a-f. Motion seconded by Commissioner Dean. Motion passed unanimously.

B. CITIZEN COMMENTS – None.

C. CHIEF REPORT: Verbal and written report was given by Chief Johnson, discussion was held.

D. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

E. SECRETARY'S FINANCIAL REPORT: None available currently. No Financial Statements from the County, report will be available at the April 19th meeting.

F. COMMUNICATIONS – None

G. UNFINISHED BUSINESS

- a. Station 2-1 Construction:** Chief Johnson provided the update as part of the written Chief's Report to the Board.
- b. AFG – Regional SCBA Grant:** The Board was updated on the status of the AFG Regional SCBA Grant. Estimated cost to replace the fill station containment unit, add four (4) or more cylinders for capacity is \$14,000.00. Commissioners all agreed to the updates are needed discussed.
- c. Accountability Audit:** Chief Johnson updated the Board on the 2014-16 Accountability audit. Exit Conference on Tuesday, February 20, 2018 at 1:30 p.m. went well with Commissioner Dean in attendance. Discussion was held.

H. NEW BUSINESS:

- a. Cooperative Purchasing Agreement-Shoreline FD:** Agreement was discussed.

***MOTION:** Commissioner Bigby moved to authorize Chief Johnson to enter into a Co-op Purchasing Agreement with Shoreline FD. Motion seconded by Commissioner Dean. Motion passed unanimously.*

- b. EMS Levy Renewal 2018-2024:** Chief Johnson updated the Board on the need to renew the levy this year. The draft resolution is informational only. Discussion was held.
- c. Summit Pacific Correspondence:** Letter was received from Dr. Kenneth Dietrich, MD, MBA, Chief Medical Officer SPMC. The letter was regarding patient transfers from SPMC. SPMC would like to develop an alternate process for identifying available transport services, creating a call algorithm for their staff to use to determine which transport service to call first. Chief Johnson would like to draft a letter to the SPMC Board of Commissioners informing them of what he sees happening. Public Education needs to take place. All GHFD#2 Commissioners are OK with this proposal. Chief Johnson has a meeting scheduled for 22 March 2018 with SPMC.

- I. RECOGNITION OF THE MONTH:** Chief Johnson would like to thank all the people involved with the SCBA project. Thanks to FF Benner for his work at Station 2-3.

- J. EXECUTIVE SESSION:** Chairman Hubbard called an Executive Session at 7:52PM for ten minutes with all Commissioners and Chief Johnson present. Executive Session will be held under **RCW 42.30.110 (g)** *To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

At 8:02PM Chairman Hubbard extended the meeting for 10 minutes.

At 8:12PM Chairman Hubbard called the Regular meeting back to order with no action take from the Executive Session.

K. ADJOURNMENT: Chairman Hubbard requested a motion to adjourn the meeting at 8:15PM

MOTION: *Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Dean. Motion passed unanimously. Meeting adjourned.*

Chairman, Mike Hubbard

District Secretary, Teri Scherer

Vice Chairman, Paul Dean

Commissioner, Adam Bigby