



# GRAYS HARBOR FIRE DISTRICT No. 2

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## Regular Meeting Minutes Board of Commissioners Station 2-1

Thursday, 8 February 2018 at 7:00PM

Vice-Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

### Members and Guests Present:

Adam Bigby	Commissioner	Anthony Broten	Lieutenant
Paul Dean	Commissioner	James Kuchciak	FF/PM
Teri Scherer	District Secretary	Derek Jensen	FF/EMT
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

Commission Hubbard excused.

### AGENDA APPROVAL

***MOTION:** Commissioner Bigby moved to approve the February 2018 Regular Meeting agenda. Motion seconded by Commissioner Dean. Motion passed unanimously.*

#### A. CONSENT AGENDA:

- Regular Meeting Minutes of 9 January 2018;
- Claims dated 23 January 2018 in the amount of \$912.00 (45);
- Payroll dated 31 January 2018 in the amount of \$75,157.71 (46-88);
- Claims dated 31 January 2018 in the amount of \$23,244.47 (89-99)
- Payroll dated 8 February 2018 in the amount of \$8,778.47 (100-107)
- Payroll dated 8 February 2018 in the amount of \$67,055.81 (108-136)
- Claims dated 8 February 2018 in the amount of \$73,851.04 (137-185)

***MOTION:** Commissioner Bigby moved to approve the consent agenda items a-g. Motion seconded by Commissioner Dean. Motion passed unanimously.*

#### B. CITIZEN COMMENTS – None.

**C. CHIEF REPORT:** Verbal and written report was given by Chief Johnson, discussion was held.

**D. AMBULANCE REPORT:** Verbal and written report was given, discussion was held.

**E. SECRETARY’S FINANCIAL REPORT:** Verbal and written report was given.

***MOTION:** Commissioner Bigby moved to approve the Secretary’s Financial Report as presented. Motion seconded by Commissioner Dean. Motion passed unanimously.*

**F. COMMUNICATIONS –** None

**G. UNFINISHED BUSINESS**

- a. **Station 2-1 Update:** Chief Johnson provided the update as part of the written Chief’s report to the Board.
- b. **AFG – Regional SCBA Grant:** The Board was updated on the status of the AFG Regional SCBA Grant. Discussion was held.
- c. **Grays Harbor Community Hospital Agreements:** Chief Johnson discussed with the Board that all the agreements have been executed and expire in three years.
- d. **Accountability Audit:** Chief Johnson updated the Board on the 2014-16 Accountability audit. Exit Conference is scheduled for Tuesday, February 20, 2018 at 1:30 p.m. Commissioner Dean will attend the meeting. Discussion was held.

**H. NEW BUSINESS:** None.

**I. RECOGNITION OF THE MONTH:** None.

**J. EXECUTIVE SESSION:** None.

**K. ADJOURNMENT:** Vice Chairman Dean requested a motion to adjourn the meeting at 7:20 p.m.

***MOTION:** Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Dean. Motion passed unanimously. Meeting adjourned.*

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Chairman, Mike Hubbard

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District Secretary, Teri Scherer

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Vice Chairman, Paul Dean

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Commissioner, Adam Bigby