



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 2-1

Tuesday, 9 January 2018 at 7:00PM

Chairman Hubbard called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Adam Bigby	Commissioner	Anthony Broten	Lieutenant
Paul Dean	Commissioner	James Kuchciak	FF/PM
Mike Hubbard	Commissioner	Derek Jensen	FF/EMT
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

AGENDA APPROVAL

***MOTION:** Commissioner Bigby moved to approve the January 2018 Regular Meeting agenda. Motion seconded by Commissioner Dean. Motion passed unanimously.*

A. CONSENT AGENDA:

- a. Regular Meeting Minutes of 14 December 2017
- b. Special Meeting Minutes from 8 December 2017;
- c. Claims dated 3 January 2018 in the amount of \$1,100.00 (Voucher 1)
- d. Claims dated 9 January 2018 in the amount of \$32,695.21 (Vouchers 10-42)

***MOTION:** Commissioner Dean moved to approve the consent agenda items a-d. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

B. CITIZEN COMMENTS – None.

C. CHIEF REPORT: Verbal and written report was given by Chief Johnson, discussion was held.

D. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

E. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Bigby moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Dean. Motion passed unanimously.*

F. COMMUNICATIONS – None

G. UNFINISHED BUSINESS

- a. **Station 2-1 Update:** Report was provided in Chief's Report. Discussion was held.
- b. **AFG – Regional SCBA Grant:** Chief Johnson presented to the Commission the SCBA Grant, Pro Version of the SCBA was just approved, we will be using a sample of that version in the coming weeks.
- c. **Grays Harbor Community Hospital Agreements:** Chief Johnson discussed with the Commissioners that the agreement will be a three year agreement. Agreements are being executed as we speak, waiting for them to finish.

H. NEW BUSINESS:

- a. **Systems Design – Contract Amendment:** Chief Johnson reviewed with the Board of Commissioners the Systems Design Contract Amendment for the GEMT Program. Discussion was held.

***MOTION:** Commissioner Bigby moved to authorize Chief Johnson to approve the Systems Design contract amendment. Motion seconded by Commissioner Dean. Motion passed unanimously.*

- b. **2014-16 Accountability Audit:** Chief Johnson talked with the Commissioners about identified concerns from the Audit group that were on-site. They advised that the Fire District is in need of a Credit Card Policy and Resolution and about procedures used to determine sole source for LP15 purchase. Discussion was held.

- I. **RECOGNITION OF THE MONTH:** Barrow, Oldham & Snow were recognized for outstanding service they provided to Commissioner Hubbard's neighbor earlier in the month.

- J. **EXECUTIVE SESSION:** -None

- K. **ADJOURNMENT:** Chairman Hubbard requested a motion to adjourn the meeting at 7:50 p.m.

***MOTION:** Commissioner Dean moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Bigby. Motion passed unanimously. Meeting adjourned.*

Chairman, Mike Hubbard

District Secretary, Teri Scherer

Commissioner, Paul Dean

Commissioner, Adam Bigby