



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 2-1

Thursday, 9 November 2017 at 7:00PM

Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Adam Bigby	Commissioner
Paul Dean	Commissioner
Mike Hubbard	Commissioner
Teri Scherer	District Secretary
Leonard Johnson	Fire Chief
Frank Scherer	Deputy Chief

Flag salute was given.

AGENDA APPROVAL

MOTION: Commissioner Bigby moved to approve the November Regular Meeting agenda as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

1. CONSENT AGENDA:

- a. Minutes: Special Meeting from 12 October 2017;
- b. Minutes: Notice of Public Hearing-Budget FY2018 from 12 October 2017;
- c. Minutes: Regular Meeting from 12 October 2017;
- d. Payroll for 11-30-17 – \$77,867.75 (Vouchers #1096-1131) (Draw & Month End)
- e. Vouchers #1080-1095 dated 11-2- 2017 in the amount of \$6,331.29 (Claims);
- f. Vouchers #1132-1139 dated 11-30- 2017 in the amount of \$21,705.72 (Benefits);
- g. Vouchers #1140-1173 dated 11-9-2017 in the amount of \$52,155.31 (Claims).

MOTION: Commissioner Bigby moved to approve the consent agenda items A – G. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

2. CITIZEN REPORT – None.

3. CHIEF REPORT: Verbal and written report was given by Chief Johnson, discussion was held.

4. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

5. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

MOTION: Commissioner Bigby moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

6. **COMMUNICATIONS** – None at this time.

7. **UNFINISHED BUSINESS**

- a. **Policy Review and Update:** None at this time.
- b. **Station 2-1 Update:** Continued update on the project was provided. Discussion was held.
- c. **FY18 Budget Review:** Chief Johnson presented the third revision to the FY2018 Budget revisions to the Board outlining the changes. To date the Fire District has not received any preliminary values from the Grays Harbor Assessor. Revenue estimates for property taxes are projected. Discussion was held.
- d. **Station 2-2 Asphalt Repair:** Chief Johnson updated the Board that the project is being held until FY2018 due to weather conditions for the work to be conducted.
- e. **Structural PPE Purchase:** Chief Johnson updated the Board that a request to appropriate the money for this purchase would be included in the FY2018 budget.

8. **NEW BUSINESS:**

- a. **Resolution 2017-08 Establishing Regular Property Tax Levy:** Item will be held until more information is provided by the Grays Harbor Assessor on values.
- b. **Resolution 2017-09 Establishing EMS Tax Levy:** Item will be held until more information is provided by the Grays Harbor Assessor on values.
- c. **Resolution 2017-10 Establish Meeting Schedule for 2018:** The Board reviewed the proposed schedule for next years Regular meetings. Discussion was held. No action taken.
- d. **Refund Levies for Regular, Ambulance and Bond Levies:** Reviewed by the Board of Commissioner and discussion was held.

***MOTION:** Commissioner Bigby moved to approve the Refund Levies for Regular, Ambulance and Bond Levies. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*
- e. **WFCA Health Care Application for 2018:** Board of Commissioners reviewed and discussed the Renewal Application for 2018 WFCA Health Care Program.

***MOTION:** Commissioner Hubbard moved to approve the WFCA Health Care Application. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

9. **RECOGNITION OF THE MONTH:** Chief Johnson wanted to thank all who attended the October 13-14 Canyon River Exercise.

10. **EXECUTIVE SESSION:** None at this time.

11. ADJOURNMENT: Chairman Dean requested a motion to adjourn the meeting at 7:58PM.

MOTION: Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting adjourned.

Chair, Paul Dean

District Secretary, Teri Scherer

Commissioner, Adam Bigby

Commissioner, Mike Hubbard