



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 2-1

Thursday, 14 September 2017 at 7:00PM

Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Adam Bigby	Commissioner	James Sande	FF/Paramedic
Paul Dean	Commissioner	James Kuchciak	FF/Paramedic
Mike Hubbard	Commissioner	Wade Snow	FF/Paramedic
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

AGENDA APPROVAL

MOTION: Commissioner Bigby moved to approve the September Regular Meeting agenda as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

1. CONSENT AGENDA:

- a. Minutes Regular Meeting from August 10, 2017;
- b. Payroll for September 2017 – \$73,259.44.
- c. Vouchers #848-878 dated 1 September 2017 totaling \$13,362.37
Vouchers #926 dated 13 September 2017 totaling \$1,543.25
Vouchers #927-960 dated 14 September 2017 totaling \$20,353.29

MOTION: Commissioner Bigby moved to approve the consent agenda items A – C. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

2. CITIZEN REPORT – None.

3. **CHIEF REPORT:** Verbal and written report was given by Chief Johnson, discussion was held.

4. **AMBULANCE REPORT:** Verbal and written report was given, discussion was held.

5. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

MOTION: Commissioner Hubbard moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Bigby. Motion passed unanimously.

6. **COMMUNICATIONS –**

A Letter of Appreciation from the Department of the Army was received in appreciation of the effort of the Type 3 IMT at the “400 Fire.” Chief Johnson was on the team.

A letter from the Enduris Insurance Company was received informing that the Claim #117-071-1 regarding a ladder falling and damaging a borrowed vehicle from Thurston County has been closed in the amount of \$2,238.84.

7. **UNFINISHED BUSINESS**

- a. **Policy Review and Update:** None at this time.
- b. **Station 2-1 Update:** The update on the Station project was provided during the Chief’s report. TCA will be attending the upcoming October meeting to review the project progress.

8. **NEW BUSINESS:**

- a. **Resolution 2017-07 Amending 2017 Budget.** The Board reviewed Resolution 2017-07. Discussion was held.

***MOTION:** Commissioner Hubbard moved to approve Resolution 2017-07 amending the 2017 Budget. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

- b. **FY2018 Budget.** The first draft was presented to the Commission for review. Chief Johnson discussed the changes in the current budget.

9. **RECOGNITION OF THE MONTH:** Casey Hogarty for multiple water deliveries.

10. **EXECUTIVE SESSION (5-minutes):** Chairman Dean recessed the regular meeting at 7:40 p.m. for an Executive Session concerning **RCW 42.30.110 (b)**, *to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

Chairman Dean called the Regular Meeting back to order at 7:45 p.m. with no action taken at this time.

11. **ADJOURNMENT:** Chairman Dean requested a motion to adjourn the meeting at 7:46PM.

***MOTION:** Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting adjourned.*

Chair, Paul Dean

District Secretary, Teri Scherer

Commissioner, Adam Bigby

Commissioner, Mike Hubbard