



# GRAYS HARBOR FIRE DISTRICT No. 2

## Regular Meeting Minutes Board of Commissioners Station 31

Thursday, 10 August 2017 at 7:00PM

Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

### Members and Guests Present:

Adam Bigby	Commissioner	John Delia	FF/Paramedic
Paul Dean	Commissioner	Tony Broten	Lt/FF/Paramedic
Mike Hubbard	Commissioner	Josh Ambrose	Captain/FF/EMT
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

### AGENDA APPROVAL

**MOTION:** Commissioner Bigby moved to approve the August Regular Meeting agenda adding under New Business b. Vehicle Purchase. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

#### 1. CONSENT AGENDA:

- a. Minutes Regular Meeting from 13 July 2017;
- b. Payroll for August 2017 – \$72,439.40.
- c. Vouchers #748-774 dated 2 August 2017 totaling \$13,268.33;  
Vouchers #807-814 dated 31 August 2017 totaling \$21,207.56 (Benefits);  
Vouchers #815-816 dated 10 August 2017 totaling \$6,858.55;  
Vouchers #817-846 dated 10 August 2017 totaling \$39,497.13.

**MOTION:** Commissioner Bigby moved to approve the consent agenda items A – C. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

2. **CITIZEN REPORT** – None.
3. **CHIEF REPORT:** Verbal and written report was given, discussion was held.
4. **AMBULANCE REPORT:** Verbal and written report was given, discussion was held.
5. **SECRETARY'S FINANCIAL REPORT:** Verbal and written report was given.

**MOTION:** Commissioner Bigby moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

6. **COMMUNICATIONS** – None

## 7. UNFINISHED BUSINESS

- a. **Policy Review and Update:** None at this time
- b. **Station 2-1 Update:**
  1. The Board was updated on the status of the project by Chief Johnson. The following was reviewed and discussed:
    - Overview of the Fire Station Project was handed out and discussed; this was received from Eric Schaer of TCA.
    - Property Boundary Adjustment was discussed with the Board of Commissioners
  2. Property Boundary Adjustment was held for Executive Session
  3. Civil Engineering Contract –Berglund Schmidt: Contract was submitted to the Commissioners for review and discussion followed.

**MOTION:** Commissioner Bigby moved to allow the execution of the contract between Berglund Schmidt and GHFD#2.

*Motion seconded by Commissioner Dean. Motion passed unanimously.*

- c. **Hospital District Contract – Ambulance Service:** Chief Johnson updated the Board on the status of the agreement with the hospital. Presentation is to be made to Finance Committee on August 17, 2017. Discussion was held.

## 8. NEW BUSINESS:

- a. **FY18 Budget:** Chief Johnson discussed the upcoming FY18 Budget. Commissioners set the date of October 12 at 6:30PM for the Open Public Hearing of the Budget with Regular Meeting to follow at 7:00PM. Budget workshop will be set at a later date.
- b. **Vehicle Purchase:** The Brush Truck has been tied up in Federal Process. Chief Johnson has found a 2008 Tahoe with 26,000 that has come up for purchase. The FY17 Budget does have \$17,000 budgeted for vehicle purchase. The Tahoe would be the Chief's response vehicle. The Chief's current response vehicle will continue to be utilized within the Fire District.

**MOTION:** Commissioner Bigby moved to authorize the purchase of a 2008 Tahoe, purchase price not to exceed the budgeted amount of \$17,000. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

9. **RECOGNITION OF THE MONTH:** Thank you to all personnel that have helped with Night Out Against Crime. Thank you to the Neighborhood Watch for attending this event and talking with the attendees. The Dunk Tank was a great idea, thank you Eric Barge

10. **EXECUTIVE SESSION (10-minutes):** Chairman Dean recessed the regular meeting at 7:56 p.m. for an Executive Session concerning **RCW 42.30.110 (b)**, *to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

Chairman Dean called the Regular Meeting back to order at 8:06 p.m. The following action was taken as a result of the Executive Session.

Resolution 2017-06 Authorizing Condemnation Proceedings was reviewed in public by the Board. Discussion was held.

**MOTION:** Commissioner Bigby moved to approve Resolution 2017-06 Authorizing Condemnation Proceedings as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

11. **ADJOURNMENT:** Chairman Dean requested a motion to adjourn the meeting at 8:07PM.

**MOTION:** Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting adjourned.

---

Chair, Paul Dean

---

District Secretary, Teri Scherer

---

Commissioner, Adam Bigby

---

Commissioner, Mike Hubbard