



# GRAYS HARBOR FIRE DISTRICT No. 2

## Regular Meeting Minutes Board of Commissioners Station 31

Tuesday, 9 May 2017 at 7:00PM

Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 11:30AM.

### Members and Guests Present:

Adam Bigby	Commissioner	Philip Oldham	FF/Paramedic
Paul Dean	Commissioner	Paul Barrow	FF/EMT
Mike Hubbard	Commissioner		
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		

Flag salute was given.

### AGENDA APPROVAL

***MOTION:** Commissioner Hubbard moved to approve the May Regular Meeting agenda as presented. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

#### 1. CONSENT AGENDA:

- a. Minutes: Regular Meeting Minutes on 14 April 2017
- b. Payroll for May 2017 totaling \$66,775.90;
- c. Vouchers #453-468, dated 26 April 2017 in the amount of \$6,018.45; Voucher #478, dated, 4 May 2017 in the amount of \$600.00; Vouchers #494-529, dated 8 May 2017 in the amount of \$42,620.83.

***MOTION:** Commissioner Bigby moved to approve the consent agenda item A – C. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

#### 2. CITIZEN REPORT – None.

#### 3. CHIEF REPORT: Verbal and written report was given, discussion was held.

#### 4. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

#### 5. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given.

***MOTION:** Commissioner Bigby moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

#### 6. COMMUNICATIONS: - None

#### 7. UNFINISHED BUSINESS

8. **POLICY REVIEW/UPDATE:** None at this time
9. **STATION 2-1 UPDATE:**
  - i. The Chief updated the Board on the status of the planning for Station 2-1 during the Chief's Report. Project development is progressing.
10. **PAYROLL PROCESSING/INTER-LOCAL AGREEMENT:** Chief Johnson updated the Board on the status of the transition with the County Payroll Department and GHFD#2. The District is now processing payroll internally as of April 1.
11. **NEW BUSINESS:** None at this time
12. **RECOGNITION OF THE MONTH:** Congratulations to Captain Josh Ambrose being selected as the Daily World Fire Fighter of the Year and FF Charles King graduation from the 2017 EMT Class.
13. **EXECUTIVE SESSION:** None at this time.
14. **ADJOURNMENT:** Chairman Dean requested a motion to adjourn the meeting at 7:31PM.

***MOTION:** Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting adjourned.*

Next meeting: 8 June 2017

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Chair, Paul Dean

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District Secretary, Teri Scherer

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Commissioner, Adam Bigby

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Commissioner, Mike Hubbard