



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 31

Thursday, 12 May 2016

Chairman Dean called the Regular Meeting of the Board of Commissioners to order at 7:00PM.

Members and Guests Present:

Paul Dean	Commissioner	Wade Snow	FF/Paramedic
Adam Bigby	Commissioner	Ryan Thornton	FF/EMT
Michael Hubbard	Commissioner		
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		
Lt Anthony Broten	FF/Paramedic		

Flag salute was given.

AGENDA APPROVAL

MOTION: Commissioner Bigby moved to approve the May agenda as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.

1. CONSENT AGENDA:

- a. Minutes: Regular Meeting on 14 April 2016 with the correction of a spelling error "stretcher" in NB: D.
- b. Payroll for April 2016 totaling \$59,542.77.
- c. Vouchers #209-210, dated 25 April 2016 in the amount of \$14,233.80; and Voucher #211-248, dated 5 May 2016 in the amount of \$26,558.55; and Vouchers #249-272 dated 11 May 2016 in the amount of \$27,591.69.

MOTION: Commissioner Hubbard moved to approve the consent agenda. Motion seconded by Commissioner Bigby. Motion passed unanimously.

2. CITIZEN REPORT – None.

3. CHIEF REPORT: Verbal and Written Report was given, discussion was held.

4. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

5. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given

MOTION: Commissioner Hubbard moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Bigby. Motion passed unanimously.

6. **COMMUNICATIONS:** None at this time

7. **UNFINISHED BUSINESS:**

- a. **POLICY REVIEW/UPDATES:** No policies for review or update at this meeting.
- b. **INTER-LOCAL AGREEMENT GHPHD#2:** Chief Johnson updated the Board on the status of the agreement. Discussion was held.
- c. **STATION 31 UPDATE:** Civil drawings are complete and presented to the Board of Commissioners. Discussion was held.

8. **NEW BUSINESS:**

- a. **PAYROLL PROCESSING CHANGES:** County Treasurers Office has reported the hiring of a new employee to help in the Payroll Processing Department. To pay for the many changes in this Department rates have been marked up from 100-800%. This change will go into effect in 2017. A meeting is being held at the County level on June 15th to discuss this increase. Discussion was held.
- b. **REQUEST FOR A COMMISSIONERS MEETING DATE CHANGE:** The request for a meeting date change has been submitted for the June meeting. It is requested to change the meeting from June 9th to June 14th due to a conflict.

***MOTION:** Commissioner Bigby moved to change the June meeting date to June 14, 2016. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

- c. **RESOLUTION 2016-03 Amend 2016 Budget, Fund 100:** *Discussion was held.*

***MOTION:** Commissioner Bigby moved to amend the 2016 Budget as present. Motion seconded by Commissioner Dean. Motion passed unanimously.*

9. **RECOGNITION OF THE MONTH:** Chief Johnson wanted to congratulate the three students that graduated from EMT Class on completion. Students are FF Casey Hogarty, FF Ben Neal and FF Jacob Benner.

10. **EXECUTIVE SESSION:** Vice Chairman Bigby called an Executive Session at 1939. RCW 42.30.140(4) (a) Collective bargaining sessions with employee organizations, including negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in negotiations or proceedings while in progress; also, RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. (Session to last 15 minutes).

Vice Chairman Bigby called the Regular Meeting back to order at 1954, no action was taken as a result of the Executive Session.

11. **ADJOURNMENT:** Chairman Dean requested a motion to adjourn the meeting.

MOTION: *Commissioner Hubbard moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Bigby. Motion passed unanimously. Meeting adjourned at 1956.*

Next meeting: 12 May 2016

Chairman

District Secretary

Commissioner

Commissioner