



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Minutes Board of Commissioners Station 31

Tuesday, 15 March 2016

Chairman Bigby called the Regular Meeting of the Board of Commissioners to order at 7:00 p.m.

Members and Guests Present:

Paul Dean	Chairman	Paul Barrow	FF/EMT
Adam Bigby	Commissioner	James Sande	Lt/FF/Paramedic
Michael Hubbard	Commissioner		
Teri Scherer	District Secretary		
Leonard Johnson	Fire Chief		
Frank Scherer	Deputy Chief		
John Delia Jr	FF/Paramedic		

Flag salute was given.

AGENDA APPROVAL

***MOTION:** Commissioner Hubbard moved to approve the March agenda as presented. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

1. CONSENT AGENDA:

- a. Minutes: Regular Meeting on 4 February 2016
- b. Payroll for March 2016 totaling \$64,398.84.
- c. Vouchers #079-105, dated 19 February 2016 in the amount of \$9,368.83; and Voucher #106-132, dated 1 March 2016 in the amount of \$22,893.80.

***MOTION:** Commissioner Hubbard moved to approve the consent agenda. Motion seconded by Commissioner Bigby. Motion passed unanimously.*

2. CITIZEN REPORT – None.

3. CHIEF REPORT: Verbal and Written Report was given, discussion was held.

4. AMBULANCE REPORT: Verbal and written report was given, discussion was held.

5. SECRETARY'S FINANCIAL REPORT: Verbal and written report was given

***MOTION:** Commissioner Bigby moved to approve the Secretary's Financial Report as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

6. COMMUNICATIONS: None at this time

7. UNFINISHED BUSINESS:

- a. **POLICY REVIEW/UPDATES:** No policies for review or update at this meeting.
- b. **INTER-LOCAL AGREEMENT GHPHD#2:** Chief Johnson updated the Board on the status of the agreement. Discussion was held.

8. NEW BUSINESS:

a. RESOLUTION 2016-02 BUDGET AMENDMENT – CAPITAL FUND 100:

***MOTION:** Commissioner Bigby moved to amend the 2016 Budget-Capital Fund 100. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

b. Maintenance Agreement – Physio Control: Commissioners reviewed the Maintenance Agreement, discussion followed.

***MOTION:** Commissioner Bigby moved to approve Chief Johnson to sign the Maintenance Agreement with Physio-Control, Inc. and GHFD#2. Motion seconded by Commissioner Dean. Motion passed unanimously.*

9. RECOGNITION OF THE MONTH:

- 10. EXECUTIVE SESSION:** Chairman Paul Dean called an Executive Session at 1929. RCW 42.30.140(4) (a) Collective bargaining sessions with employee organizations, including negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in negotiations or proceedings while in progress. (Session to last 20 minutes).

Chairman Paul Dean called the Regular Meeting back to order at 1949, no action was taken as a result of the Executive Session.

- 11. ADJOURNMENT:** Chairman Dean requested a motion to adjourn the meeting.

***MOTION:** Commissioner Bigby moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting adjourned at 1950.*

Next meeting: 14 April 2016

Chairman

District Secretary

Commissioner

Commissioner