



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report For the May 10, 2018 Meeting

Date Prepared: May 8, 2018
Prepared By: Leonard Johnson, Fire Chief

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of April FY2018 with Cash and Investments of \$310,804.69 in the Expense Fund. This is \$48,174.88 increase over the same time last year. Expenses remained on target and payroll is above target for April and May 2018. The increased payroll is due to increasing OT due to an employee being on extended illness. Capital fund remains on schedule for Station 2-1 project. The 2018 Cash Flow Estimate Report is attached, we continue to improve cash availability. June payroll will be significantly above target due to employee on sick leave.

PERSONNEL:

There are no injuries to report for the month of April 2018. One career employee remains on extended sick leave through the end of May. FMLA was approved for the employee starting on March 10, 2018. The employee currently has adequate leave for this prolonged illness. We remain in communication as things progress. It is currently unknown when the employee will be returning to duty.

SAFETY:

The safety investigation and review of the accident involving U2-17 was concluded in April and a final report was submitted to the Fire Chief.

FIRE & INJURY PREVENTION:

No update.

LOGISTICS:

There are no significant an Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **T2-21:** completed routine PMs, LOF, and DOT inspection were performed.
- **M2-11:** completed routine PMs, LOF and inspection were performed.
- **B2-11:** completed routine PMs, LOF and inspection were performed.
- **E2-21:** currently is in repairs for replacement of rear bushings. Following this repair, the apparatus will be going to Ozman's for hose bed modifications.

STATION 2-1 CAPITAL PROJECT: The following is a recap of areas of progress since the last BOC meeting with TCA and Berglund Schmidt.

- Time schedule for the next several months is attached to this report. The time schedule was prepared based on the schedule received from CBC Buildings. We will continue to revise this schedule based on the time spent in review with GH County.
- CBC and structural are finishing final work on vestibule area of the station design, this is expected to be completed by May 16.

- Berglund Schmidt have completed all civil design. Fire hydrant system and site development are ready for submittal.
- Final coordination and selection of appliances are in progress. Stove is the priority for a decision.
- Container has been purchased to start prepping facilities for the upcoming construction and transition out of storage building.

OPERATIONS:

Operations for the month of April were below normal. The Fire District was primarily engaged with medical response, with two mutual aid fires. Fire District provided mutual aid to FD5 for a trailer fire in Satsop and Aberdeen FD for a structure fire and medical incident. Mutual aid was provided 2 times to FD5 to cover medical incidents with 2 cancelled responses.

EMS transports for the month of April were down with only 34 transported and 9 refusals. Of those transports 7 inter-facility transfers were completed and 20 were cancelled due to no staffing available. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Fire	0	1	3	6	4	7	5	2	4	2	3	1	2
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	59	82	66	62	76	59	61	79	70	55	73	69	46
Hazardous Conditions (not fire)	0	1	0	1	0	0	3	2	1	1	0	0	1
Service Calls	5	4	2	12	8	23	19	7	1	2	3	7	9
Good Intent Calls	26	30	28	29	8	37	28	27	27	29	29	20	27
False Alarm(s)	2	2	1	1	0	0	1	0	0	1	2	0	2
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	1	0	0	0	0	0
Other Types of Incidents	0	0	0	0	1	0	0	0	0	0	0	0	0
TOTAL	92	120	100	111	110	126	117	118	103	90	110	97	87

TRAINING:

Training in April included OTEP, a joint drill with Montesano FD for Airlift Northwest helicopter safety and the first half of the annual wildland refresher training. We will be completing the second half in May and the joint drill was well attended by both agencies.

UPCOMING EVENTS:

None

Respectfully Submitted: Leonard R Johnson, Fire Chief