



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report For the April 19, 2018 Meeting

**Date Prepared:** April 18, 2018  
**Prepared By:** Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of March FY2018 with Cash and Investments of \$166,307.81 in the Expense Fund. This is an estimated \$19,423.80 increase over the same time last year. Expenses remained on target and payroll was above target for March 2018. The increased payroll is due to vacation cash outs and OT due to an employee being on extended illness. Capital fund remains on schedule for Station 2-1 project. The 2018 Cash Flow Estimate Report is attached, we continue to improve cash availability. Report has been updated with current county information that was received after the BOC meeting. April payroll and expenses will be increased due to employee sick leave use and vacation cash out. Expenses are elevated due to annual maintenance of apparatus and investigation costs.

### **PERSONNEL:**

There are no injuries to report for the month of March 2018. One career personnel returned from FMLA qualified leave for a non-work related with the injury on March 4 and another has requested FMLA qualifying leave on March 7, 2018 with an unknown return date. The request for FMLA is currently being reviewed.

FF Derek Jensen was recently hired by the Hoquiam Fire Department starting on April 11, 2018. We wish him well, he will be taking a leave of absence as volunteer during his probation period.

### **SAFETY:**

Safety Committee met on March 20, 2018. Station audits are current. Review of the accident investigation will be conducted at the upcoming. A recent incident involving U2-17 on March 21, 2018 has been investigated by the safety committee. Final report is expected to be completed by April 20.

### **FIRE & INJURY PREVENTION:**

No update.

### **LOGISTICS:**

There is one significant an Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **T2-11:** Pump repairs were completed by True North at Hillsboro, OR facility. During the repair, the pressure governor required a rebuild. Apparatus passed pump test. Routine PMs, LOF, filters and DOT inspection were completed following repair.
- **T2-41:** Routine PMs, LOF, filters and DOT inspection was performed.
- **R2-21:** Routine PMs, LOF, filters and DOT inspection were performed. AC and heating systems were inspected, recharged and are being monitored for leaks.
- **E2-31:** Routine PMs, LOF, filters and DOT inspection was performed.
- **E2-41:** Routine PMs, LOF, filters and DOT inspection was performed.

- **U2-17:** Out of Service due to a damage sustained in a traffic accident.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of areas of progress since the last BOC meeting with TCA and Berglund Schmidt.

- TCA is preparing for permit filing this month. They are current coordinating with GH Building to prepare permits and plans for review.
- CBC and structural are finishing final work on vestibule area of the station design.
- Berglund Schmidt is completing the work on the final water system design, including the addition of fire hydrants to the facility.
- Landau has issued final soils report with calculations for current structural foundation design to meet seismic design requirements.
- Electrical completed modifications to plans to place electrical service back underground due to the reductions in the requirements of the structural design for the mat slab. This will increase overall project costs by approximately \$9,000. PUD has made necessary adjustments and updated cost proposal.
- Final coordination between mechanical, electrical, plumbing and civil is in process to complete the permit drawing sets.

**OPERATIONS:**

Operations for the month of March were normal. The Fire District was primarily engaged with medical response throughout the month. Multiple accidents were primary response of major incidents, including a fatality incident on SR12. Mutual aid was provided 4 times to FD5 to cover medical incidents with 1 transport, 2 cancelled and 1 refusal.

EMS transports for the month of March were 51 transported and 4 refusals. Of those transports 10 inter-facility transfers were completed and 13 were cancelled due to no staffing. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Fire	2	0	1	3	6	4	7	5	2	4	2	3	1
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	70	59	82	66	62	76	59	61	79	70	55	73	69
Hazardous Conditions (not fire)	1	0	1	0	1	0	0	3	2	1	1	0	0
Service Calls		5	4	2	12	8	23	19	7	1	2	3	7
Good Intent Calls	21	26	30	28	29	8	37	28	27	27	29	29	20
False Alarm(s)	1	2	2	1	1	0	0	1	0	0	1	2	0
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	1	0	0	0	0
Other Types of Incidents	0	0	0	0	0	1	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>102</b>	<b>92</b>	<b>120</b>	<b>100</b>	<b>111</b>	<b>110</b>	<b>126</b>	<b>117</b>	<b>118</b>	<b>103</b>	<b>90</b>	<b>110</b>	<b>97</b>

**TRAINING:**

Training for the month included OTEP, annual driver certifications and traffic incident management tabletop and hands-on. Recruit FF Cournoyer continues to progress through recruit school in Thurston County.

**UPCOMING EVENTS:**

None

Respectfully Submitted: Leonard R Johnson, Fire Chief