



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report For the February 8, 2018 Meeting

Date Prepared: February 8, 2018
Prepared By: Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of January 2018 with Cash and Investments of \$236,799.72 in the Expense Fund. This is a \$38,639.11 increase over the same time last year. Payroll for January was less than expected, with payroll and expenses for February being on target. Capital fund remains on schedule for Station 2-1 project. The 2018 Cash Flow Estimate Report is attached, we are now reflecting the payroll with benefit liabilities in same column to be more reflective of how the financial software tracks the information. Expenses will now be reflective of only payments for materials, supplies, services, etc.

PERSONNEL:

There are no injuries to report for the month of January 2018. One career personnel remained on FMLA qualified leave for a non-work related with the injury.

One new volunteer was added to the roster in January. Filippo Cournoyer started recruit training in the Thurston County Consortium Recruit school this month. He is a resident of Central Park. Three additional candidates are still being evaluated, two for EMS only positions and one has previous training that we are working a transition plan to becoming a member.

Bert Haubrick provided me with his retirement from the Fire District effective at the end of January 2018. He has been a member of the fire service for 26 years with both Fire District 2 and Ocean Shores FD.

SAFETY:

Safety investigation was completed by LT Broten and DC Scherer. Findings and recommendations have been provided and are being reviewed. Final review with the Safety Committee will be schedule this month. Lessons learned document will also be going out to members of the Fire District.

FIRE & INJURY PREVENTION:

Tours and presentations were held at the station during the week of January 15. Approximately 80 children and parents attended the three tours from Central Park Co-op Preschool and a local home school association.

LOGISTICS:

Door codes at all the stations were changed on January 24, 2018. There are no significant an Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus maintenance:

- **M2-11:** The refrigerator in the unit was repaired at Braun NW on January 8 along with a few other minor issues. The refrigeration unit failed again on February 6, 2018. We are awaiting scheduling with Braun NW.
- **E2-21:** A mirror was damaged on the officer side of the vehicle. Both heated mirrors on the apparatus were replaced.

STATION 2-1 CAPITAL PROJECT: The following is a recap of areas of progress since the October meeting with TCA and Berglund Schmidt.

- CBC Steel Building has delivered preliminary load information. Final permit ready drawings and finalized calculations have not been received and TCA is working with the company to get this completed as soon as possible.
- Structural engineering has engaged in design process but is awaiting the above information to complete.
- Mechanical, plumbing, electrical and civil have submitted their 90 percent complete drawings and information. Overall on the project, TCA is reporting that we are at 75 percent.
- Civil completed all required information for the SEPA Permit process and that was submitted to GH County on January 29, 2018 for review.
- TCA and the Fire District have completed the preliminary review of bid documents and specifications. Legal counsel has reviewed and modified these documents. We are now reviewing technical specifications documents to prepare for permit and bid.
- Project has been sent back to cost estimator by TCA for vetting of the original estimate for budgeting.
- Property purchase is still pending awaiting a final release from a credit union. This is anticipated in the next 15 days for closing.

OPERATIONS:

Operations for the month of January were down. The Fire District was primarily engaged with medical response throughout the month, including eight (8) motor vehicle crashes. Mutual aid was provided 3 times, once to Montesano FD and twice to Fire District 5.

EMS transports for the month of January were 31 transported and 13 refusals. Of those transports 12 inter-facility transfers were completed and 19 were cancelled due to no staffing. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Fire	6	2	2	0	1	3	6	4	7	5	2	4	2
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	77	60	70	59	82	66	62	76	59	61	79	70	55
Hazardous Conditions (not fire)	0	1	1	0	1	0	1	0	0	3	2	1	1
Service Calls	8	6		5	4	2	12	8	23	19	7	1	2
Good Intent Calls	27	18	21	26	30	28	29	8	37	28	27	27	29
False Alarm(s)	0	0	1	2	2	1	1	0	0	1	0	0	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	1	0	0
Other Types of Incidents	0	0	0	0	0	0	0	1	0	0	0	0	0
TOTAL	118	87	102	92	120	100	111	110	126	117	118	103	90

TRAINING:

Annual asbestos and confined space training was held. We have been delayed in fully standing up OTEP due to technical issues with EMS Online. Those issues are being resolved. In place of OTEP, vehicle extrication was conducted. Other drills include initial company operations, with hose and hydrant evolutions.

UPCOMING EVENTS:

Association’s Crab Feed, Saturday February 10, 2018 at 1730 hours at Montesano City Hall.

Respectfully Submitted: Leonard R Johnson, Fire Chief