



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report For the January 9, 2018 Meeting

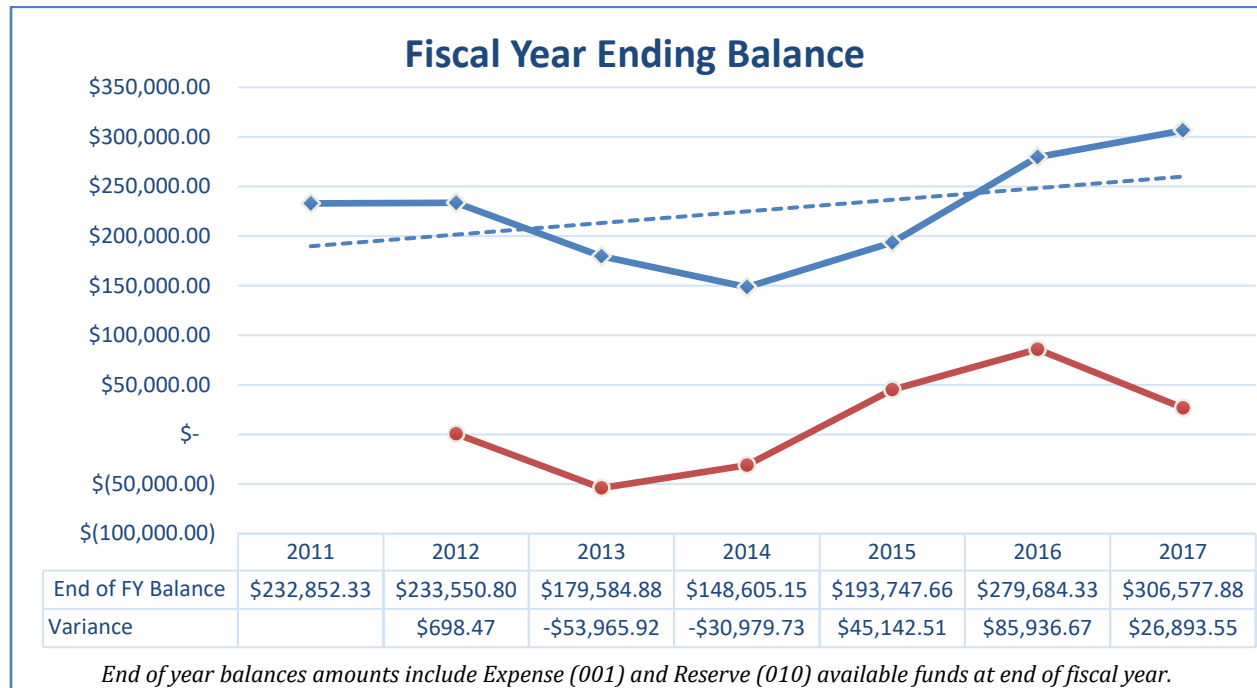
Date Prepared: January 8, 2018
Prepared By: Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of December and FY2017 with Cash and Investments of \$306,577.88 in the Expense Fund. The Fiscal Year Ending Balance graph below represents the changes in the Fire District's available cash over the last six years. We continue to show growth. FY2018 is expected to follow the same path as Assessed Values (AV) have grown and available tax levy is expected to certify near \$1.35 per \$1,000 of AV. December payroll and expenses were on target for the closeout of FY2017 and January 2018 payroll will be above expected with two sick leave cash-outs and a vacation leave cash out included.

The final Estimated FY2017 Cash Flow Report and December 2017 Expense and Capital Fund budget detail are attached to this report.



PERSONNEL:

There are no injuries to report for the month of December 2017. One career personnel is on FMLA qualified leave for a non-work related with the injury. The vacancy is expected to last through the end of February. We are working with the employee to allow for limited ability to attend meetings and training.

SAFETY:

DC Scherer and LT Broten are currently conducting a safety investigation concerning a moving accident involving M2-11 and Station 2-1. There was minor damage to the station and vehicle, neither requiring repairs. Safety audits of stations are on-going and several items have been corrected over the past month.

FIRE PREVENTION:

Inspections for 2017 were completed by LT Sande except for three occupancies that did not participate in the program. The occupancies that did not participate either did not call back to schedule an inspection or refused to participate. There are several public education events scheduled for the week of January 15, 2018.

WEBSITE:

R1 Web Design has made good progress on redesigning and updating the Fire District's website. We are on target to have the site back up within the next 14 days. There are still some areas that we are working to provide updated information and pictures.

LOGISTICS:

There is one significant and one minor Out-Of-Service (OOS) issue to report since the last report. The following is a recap of apparatus OOS and maintenance:

- **M2-11:** The refrigeration unit on-board the ambulance was found to be inoperable in December. Sensitive medications were The repair is covered by warranty and is being repaired by Braun NW. The vehicle was taken to their service center today and is expected to be OOS for 3 days. Routine PMs were performed.
- **M2-12:** An on-going oil leak was discovered to be the oil cooler unit. The unit was monitored and kept in district until after Christmas for repairs. The vehicle was serviced and repaired. Total OOS was 4 days.
- **T2-11:** Repairs on the pump are in progress of being scheduled are expected to occur later this month. The vehicle will be taken to True North's facility in Oregon for repairs.

STATION 2-1 CAPITAL PROJECT: The following is a recap of areas of progress since the October meeting with TCA and Berglund Schmidt.

- CBC Steel Building will be delivering loadings and design information for structural engineering this week (January 12, 2018)
- CBC Steel Buildings has been scheduled to provide permit ready drawings by January 22, 2018 to TCA.
- Berglund Schmidt has completed site planning and prepared SEPA permit for submission to GH County. This includes civil design drawings, on-site septic design drawings and SEPA permit. The drawings are 90% and will be 100% after coordination with TCA.
- Landau Associates contract was amended to include an additional \$2,000 in budget to complete the final report following coordination with structural engineering design for submission to GH County.
- TCA has begun the final design phases for the structure and preparing permit ready plans and documents for submission to GH County.
- A final coordination meeting for the later portion of January 2018 is being coordinated by TCA.
- Updated project schedule is attached. We are currently working with bond council to discuss an extension due to the delay with the steel building company.

OPERATIONS:

Operations for the month of December were normal. The Fire District was primarily engaged with medical response throughout the month. There were several fire responses, including a response with rail off the Beacon Road area for an electrical fire in locomotive. Mutual aid was provided 4 times to Elma FD, GHFD5 and Montesano Fire.

EMS transports for the month of November were 53 transported and 13 refusals. Of those transports 24 inter-facility transfers were completed and 17 were cancelled due to no staffing. The monthly EMS report is attached. Below are the incident statics for the last 12-months with final totals for 2017.

Incident Statistics (Call Volume by Major Incident Type):

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2017
Fire	6	2	2	0	1	3	6	4	7	5	2	4	42
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	77	60	70	59	82	66	62	76	59	61	79	70	822
Hazardous Conditions (not fire)	0	1	1	0	1	0	1	0	0	3	2	1	10
Service Calls	8	6		5	4	2	12	8	23	19	7	1	102
Good Intent Calls	27	18	21	26	30	28	29	8	37	28	27	27	319
False Alarm(s)	0	0	1	2	2	1	1	0	0	1	0	0	8
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	1	0	1
Other Types of Incidents	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTAL	118	87	102	92	120	100	111	110	126	117	118	103	1305

TRAINING:

December was limited training, including OTEP and hose operations. Planning for the upcoming OTEP program was held with all evaluators in January for the 2018 year. OTEP modules have been delayed for deployment from King County EMS. January training will also

UPCOMING EVENTS:

Legislative Day, January 25, 2018 in Olympia, WA. Please let us know if you would like to attend.

Annual Association Crab Feed, February 10, 2018. Please see the invitations in your mailboxes.

Respectfully Submitted: Leonard R Johnson, Fire Chief