



GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

Chief's Monthly Report For the December 14, 2017 Meeting

Date Prepared: December 13, 2017
Prepared By: Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

FINANCIAL:

The Fire District ended the month of November 2017 with Cash and Investments of \$317,428.10 in the Expense Fund. This is an increase of \$21,606.18 at the same time in FY2016. Payroll for December is returning towards monthly target, it will remain slightly above due to vacation cash outs and provisional position. Expenses were on target for the month of November and this is expected to continue into December with year-end closeout. Capital Fund remains on target to meet expectations of upcoming construction.

Estimated FY2017 Cash Flow Report and November Expense and Capital Fund budget detail are attached to this report.

PERSONNEL:

There are no injuries for the month of November. The work-related claim for LT Sande has been closed with Labor and Industries effective November 20, 2017. The provisional coverage for the position will end effective the end of December 31 shift. We are also preparing to provide coverage for a separate non work-related injury that will involve approximately 8 weeks of leave.

DC Scherer has schedule interviews for the new volunteer candidates in the next week. We are also in the process of bring FF/EMT Patience Forsythe on in the student program in January 2018.

SAFETY:

Safety committee is scheduled to meet this month. On-going station audits are in progress.

FIRE PREVENTION:

Updated inspections report is attached concerning the progress on annual inspections within the Fire District.

WEBSITE:

The Fire District has retained the services of R1 Web Design to update the website. We will be pulling the existing website down and working towards a target stand up date of January 12, 2018. During the re-construction of the website, we will put up a under construction page and maintain the web access to the District email for our personnel.

LOGISTICS:

There is one significant Out-Of-Service (OOS) issues to report since the last report. The OOS involved M2-12 with EGR issues. The following is a recap of apparatus maintenance:

- **M2-12:** Rotation to winter tires completed. EGR Valve issue has been resolved. Routine PMs were completed, with a small oil leak at the valve cover being repaired.

- **R2-21:** Repairs to the roller door were completed at the end of November by Braun NW. An air leak on the apparatus was also repaired.
- **T2-11:** Repairs on the pump are still pending.

STATION 2-1 CAPITAL PROJECT: The following is a recap of areas of progress since the October meeting with TCA and Berglund Schmidt.

- Finalized the contract with CBC Steel Buildings to provide all required engineering information and permit ready drawings within 30-days. Contract was executed December 6, 2017.
- Structural Engineering is reviewing provided information and beginning preliminary design information for the foundation and building.
- Coordination for final review meeting with mechanical, plumbing and electrical.
- Design updates on site plan, including modifications to parking locations, septic field and pond.
- Front apron proposed designs to control storm water and provide level approach.
- Updating to the timeline will be completed when steel building engineering is completed.

OPERATIONS:

Operations for the month of November were up from last year at this time. The Fire District was primarily engaged with medical response throughout the month. There were several motor vehicle incidents, including one vehicle trapped in flood waters. The Fire District also supported Operation Green Jade with Grays Harbor Drug Task Force with personnel for IMT and medical unit support.

EMS transports for the month of November were 63 transported and 25 refusals. Of those transports 23 inter-facility transfers were completed and 17 were cancelled due to no staffing. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

Incident Statistics (Call Volume by Major Incident Type):

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Fire	2	3	6	2	2	0	1	3	6	4	7	5	2
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	67	72	77	60	70	59	82	66	62	76	59	61	79
Hazardous Conditions (not fire)	1	0	0	1	1	0	1	0	1	0	0	3	2
Service Calls	7	7	8	6		5	4	2	12	8	23	19	7
Good Intent Calls	22	43	27	18	21	26	30	28	29	8	37	28	27
False Alarm(s)	0	1	0	0	1	2	2	1	1	0	0	1	0
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	1
Other Types of Incidents	0	0	0	0	0	0	0	0	0	1	0	0	0
TOTAL	99	126	118	87	102	92	120	100	111	110	126	117	118

TRAINING:

November was regularly scheduled training, including continued training on MCI equipment and protocols and make-up OTEP.

UPCOMING EVENTS:

None

Respectfully Submitted: Leonard R Johnson, Fire Chief