



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

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## Chief's Monthly Report For the November 9, 2017 Meeting

**Date Prepared:** November 7, 2017  
**Prepared By:** Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### **FINANCIAL:**

The Fire District ended the month of October 2017 with Cash and Investments of \$220,565.24 in the Expense Fund. This is an increase of \$64,757.26 at the same time in FY2016. Payroll is still reflective of the increased costs due to the completion of OT payments from fire mobilizations and completion of provisional employee assignment from the work-related injury. Expenses were on target for the month of October. In November we meet the complete payment of insurance in the FY2017, removing the two-payment process that we have been using in the past due to cash flow. Capital Fund remains on target to meet expectations of upcoming construction.

Estimated FY2017 Cash Flow Report and October Expense and Capital Fund budget detail are attached to this report. The Monthly Financial report generated from BIAS will be included each month from here forward to provide budget line item detail.

### **PERSONNEL:**

There are no injuries for the month of October. LT Sande was released to full-duty in the month of October and returned to regular shift duty coverage after completing EVIP Training Renewal. FF/EMT Jensen is remaining on through the next month to complete the provisional assignment and provide coverage for vacations. We are working with IAFF Local 4258 to extend the provisional position through March 2018 due to an expected FLMA Leave request for a non-work-related injury that requires surgery. The extension will help us manage an expected 16 shifts of OT costs related to the request. The position is expected to require 8 weeks of coverage.

We have received six applications for volunteer positions with the Fire District and Chief Scherer will begin the process of reviewing this month.

### **SAFETY:**

Safety committee is scheduled to meet this month. On-going station audits are in progress. The safety committee will also be considering a new hood exchange program during their next meeting.

### **FIRE PREVENTION:**

Fire prevention activities are in progress at the Central Park Elementary School this week. Crews are visiting all the classes. Fire inspections have been on-going through-out the last several months. Our goal for the program this year is to complete inspections on 100 percent of all voluntarily accessible commercial locations. A report of the current inspection completion status is attached.

## **LOGISTICS:**

There is one significant Out-Of-Service (OOS) issues to report since the last report. The OOS involved M2-12 with EGR issues. The following is a recap of apparatus maintenance:

- **M2-12:** The EGR Valve continues to plague the vehicle. It was again replaced with another remanufactured valve. Options to dealing with this issue are being considered. At this point the vehicle has been restricted to in County use only until it is resolved. All vehicle tires were replaced.
- **R2-21:** The vehicle is awaiting parts to repair the roller door. It is anticipated that it will have this repair completed in the next two weeks at Braun NW.
- **E2-11:** The primer motor failed on the primer pump. A replacement was ordered and installed. The Class 1 Command Center module on the pump panel was continuing to have low voltage issues and the screen was partially failed. The unit was replaced and is now being warrantied due to a temperature sensing failure in the module. The pressure governor control module is due to be replaced this month as well.
- **A2-21:** Vehicle experienced battery charging issue during an exercise. Batteries were replaced. The wiper system was repaired with a new motor and reservoir. The vehicle was also inspected for steering issue, it was determined that this was due to tire wear issue on the front steers. Tire were rotated, and we continue to monitor.
- **E2-21:** Pressure relief valve on the pump was rebuilt following a failure during pump tests in September. Pump test is now a pass. A fault air discharge valve on the air dryer unit was discovered in September and the entire air dryer unit was replaced this month.
- **T2-11:** A bad tank fill valve was rebuilt. During the repairs and testing, it has been determined that the mechanical seal on the pump is failed. We are coordinating the ordering of parts; the vehicle will have to be taken to True North's facility in Hillsboro for pump removal and rebuild.

**STATION 2-1 CAPITAL PROJECT:** The following is a recap of areas of progress since the October meeting with TCA and Berglund Schmidt.

- Continued to work with metal building designers to obtain the required information for structural. A preliminary set of information has been provided and TCA is finalizing details to get the engineering information for structural design.
- Test holes were dug for septic system inspection.
- Revisions to the site development and septic layout are continuing. Management of storm water is the focus and front apron design.
- SEPA document is in final review and will be ready for submission this month.
- Application to the GHPUD for service changes is being submitted this week to permit the movement of the service to the new building and remove service from the old one.
- Mechanical is completing final details on items in the building and an updated plan is expected in the next two weeks.
- TCA is beginning the process of developing bids specifications documents.
- Updating to the timeline will be completed when steel building engineering is completed.

**STATION 2-2 PUBLIC WORKS PROJECT:** The anticipated project for asphalt will be scheduled in the spring. Cost of the project will be included in the FY18 budget. Due to weather restrictions, it will not be possible to complete the project this calendar year. We are working to execute the public works contract to lock in pricing and define the scope of work. As part of the review for this project, there was a concern about the drainage system for the parking lot and the apron areas. Road District personnel assisted in evaluating and determined that it is functioning fine following the clean out.

## **OPERATIONS:**

Operations for the month of October were normal. The Fire District was primarily engaged with medical response. The beginning of the month was busy with responses to illegal burns until the ban was lifted. One structure fire occurred on Sunset Road towards the end of the month. Crews were able to contain the fire

quickly and there was minimal loss to the structure. Several MVC occurred during the month, including an excavator accident that resulted in a fatality.

EMS transports for the month of October were 50 with 12 refusals. Of those transports 23 inter-facility transfers were completed and 18 were cancelled due to no staffing. The monthly EMS report is attached. Below are the incident statics for the last 13-months.

**Incident Statistics (Call Volume by Major Incident Type):**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Fire	0	2	3	6	2	2	0	1	3	6	4	7	5
Overpressure, no fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue & EMS	77	67	72	77	60	70	59	82	66	62	76	59	61
Hazardous Conditions (not fire)	1	1	0	0	1	1	0	1	0	1	0	0	3
Service Calls	7	7	7	8	6		5	4	2	12	8	23	19
Good Intent Calls	31	22	43	27	18	21	26	30	28	29	8	37	28
False Alarm(s)	1	0	1	0	0	1	2	2	1	1	0	0	1
Severe Weather/ Natural Disasters	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Types of Incidents	0	0	0	0	0	0	0	0	0	0	1	0	0
<b>TOTAL</b>	<b>117</b>	<b>99</b>	<b>126</b>	<b>118</b>	<b>87</b>	<b>102</b>	<b>92</b>	<b>120</b>	<b>100</b>	<b>111</b>	<b>110</b>	<b>126</b>	<b>117</b>

**TRAINING:**

October training was focused on patient triage and tracking systems. On October 13 and 14, personnel participated in the Canyon River Exercise with local area hospitals, fire agencies and the Washington National Guard units. The exercise was focused on testing surge capacity in hospitals, field triage, tracking of patients and decontamination. The incident was based on an earthquake scenario that involved a hazardous materials problem at the Vertillus facility in Elma. Fire District 2 was host for the October 13 portion of the exercise that involved Community Hospital. Overall the exercise was a success and identify improvements areas to build on in for the upcoming ASI Exercise in 2018.

Aberdeen FD BC Golding completed in-service training for personnel on October 18 for the new tagging system that was introduced during the exercise. Continued drills are scheduled to increase efficiency.

**UPCOMING EVENTS:**

Festival of Lights Parade December 9, 2017 in Montesano, WA.

Respectfully Submitted: Leonard R Johnson, Fire Chief