



GRAYS HARBOR FIRE DISTRICT No. 2

Regular Meeting Board of Commissioners Central Park Station #31

8 January 2015

MINUTES

Chairman Bigby called the Regular Meeting of the Board of Commissioners to order at 7:00 p.m.

Members and Guests Present:

Adam Bigby	Chairman
Paul Dean	Commissioner
Michael Hubbard	Commissioner
Teri Scherer	District Secretary
Leonard Johnson	Fire Chief
Frank Scherer	Deputy Chief
Anthony Broten	Firefighter/Paramedic
John Delia, Jr	Firefighter/Paramedic
Philip Oldham	Firefighter/Paramedic

Flag salute was given.

AGENDA APPROVAL:

***MOTION:** Commissioner Dean moved to approve the January agenda.
Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

1. CONSENT AGENDA:

- a. Regular Meeting Minutes of 11 December 2014
- b. Payroll for January 2015 in the amount of \$81,617.65 (estimate)
- c. Vouchers #625-636, dated 18 December 2014 in the amount of \$18,028.96
Vouchers #1-25, dated 8 January 2015 in the amount of \$25,521.06

***MOTION:** Commissioner Hubbard moved to approve all items of the consent agenda.
Motion seconded by Commissioner Dean. Motion passed unanimously.*

2. CITIZEN REPORT – None.

3. **CHIEF REPORT:** See Written Report, discussion was held.

4. **AMBULANCE REPORT:** Verbal and written report was given, discussion was held.

5. **SECRETARIES FINANCIAL REPORT:** Verbal and written report was given

***MOTION:** Commissioner Dean moved to approve all items of the Secretaries Financial Report as presented. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

6. COMMUNICATIONS:

- a. Fournier Insurance communicated in letter form of their partnering with Macllvennie Associates which will act as the agent for A & S Policy. Chief reminded the Board that we have dropped Fournier Insurance as our broker effective 2015.
- b. Letter was received from WSP thanking Chief Johnson for his work and participation in their IFSAC reaccreditation

7. UNFINISHED BUSINESS:

a. POLICY REVIEW/UPDATES.

Anti-Discrimination/ Harassment Policy was reviewed and discussed

***MOTION:** Commissioner Dean moved to approve the Anti-Discrimination/Harassment Policy. Motion seconded by Commissioner Hubbard. Motion passed unanimously.*

- b. *Other items tabled*

8. NEW BUSINESS:

- a. **Voter Approved Bonding.** Jim Nelson of D. A. Davidson will come to February meeting to talk about Bonding
- b. **Resolution 2014-08 Amending Established EMS Tax Levy.** Review and discussion followed with changes to paragraph #5 and paragraph #6 changing estimated amounts with updated information

***MOTION:** Commissioner Dean moved to approve amended EMS Tax Levy of 2015. Motion was seconded by Commissioner Hubbard. Motion passed unanimously.*

- c. **SAO-2-11-2013 Audit Report.** Review and discussion followed. There were no findings; audit went very well, next audit will not be until 2017. The Audit will be published in January on the internet.
- d. **Resolution 2015-01 Surplus Property.** Resolution was reviewed and discussed.

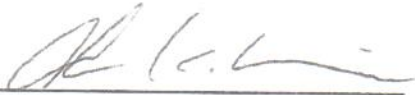
***MOTION:** Commissioner Bigby moved to approve surplus of Stryker MX-PRO R3 Stretchers. Motion was seconded by Commissioner Dean. Motion passed unanimously.*

- 9. **RECOGNITION OF THE MONTH:** Kudos to all personnel who came to the many calls received in the District on Christmas Eve.

- 10. **EXECUTIVE SESSION:** None

- 11. **ADJOURNMENT:** Chairman Bigby requested a motion to adjourn the meeting.

MOTION: Commissioner Dean moved to adjourn the Regular Meeting of the Board of Commissioners. Motion seconded by Commissioner Hubbard. Motion passed unanimously. Meeting was adjourned at 7:39 p.m.



Chairman



District Secretary



Commissioner



Commissioner