



## **Grays Harbor Fire Protection Dist. #2**

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*"District #2 – Serving Brady, Central Park, Wynoochee and Outlying Montesano Areas"*



### **REGULAR MEETING OF THE BOARD OF COMMISSIONERS MINUTES FOR 9 April 2013**

Chairman Hubbard called the Regular Meeting of the Board of Commissioners to order at 7:00PM. Present: Commissioner Dean, Commissioner Bigby, Fire Chief Leonard Johnson. In attendance were: Deputy Fire Chief's Frank Scherer and Larry Willis, John Delia, James Kuchciak, James Sande and Tony Broten

Flag Salute was called.

**AGENDA APPROVAL:** Agenda was presented

**MOTION:** Commissioner Bigby made a motion and it was seconded to approve the April agenda as presented.

Motion passed unanimously.

#### **1. CONSENT AGENDA:**

- a. Regular Meeting Minutes of 14 March 2013
- b. Payroll for April 2013
- c. Vouchers dated 04/09/2013, Voucher #133-171

**MOTION:** Commissioner Dean made a motion and it was seconded to approve all items of the consent agenda.

Motion passed unanimously.

#### **2. CITIZEN REPORT – None**

**3. CHIEF REPORT:** See written report. Verbal report was given, discussion was held.

**4. AMBULANCE REPORT:** See written report. Verbal report was given, discussion was held.

**5. SECRETARIES FINANCE REPORT:** See written report. Verbal report was given.

**MOTION:** Commissioner Bigby made a motion and it was seconded to approve the Secretary Finance report as given.

Motion passed unanimously.

#### **6. COMMUNICATIONS: None**

## **7. UNFINISHED BUSINESS:**

- a. Policy Review/Updates:** Policy review book was given to each Commissioner. Chief Johnson asked that the Commissioners review the book. Chief asked for a motion to accept this Policy Manual as the "Policy Manual of the District".

**MOTION:** Commissioner Hubbard made a motion and it was seconded to affirm that this manual is the "Operational Policy Manual of the District."

Motion passed unanimously.

## **8. NEW BUSINESS:**

- a. Bid for Thermo Imager:** A \$10,000.00 donation received into Brady Station #32 to purchase a thermo imager. A \$4,000.00 commitment was made by the CP Association. Chief Johnson would like to purchase two (2) at the estimated cost of \$16,000.00. It will go out for bid. A review committee is in place to review the bids once they are received. It must be advertised for fourteen (14) days.

**MOTION:** Commissioner Bigby made a motion and it was seconded to put out for bid for two (2) thermo imagers; authorizing Chief Johnson to start the process.

Motion passed unanimously.

**9. RECOGNITION OF THE MONTH:** At the Annual Association Dinner Service Awards were passed out to the following people: . The Firefighter of the Year at Station #31 was Josh Ambrose and at Station #32 was Jennifer Crump. Congratulation to both; well-deserving Volunteers.

**10. EXECUTIVE SESSION:** Was called at 7:20PM, under RCW 42.30.110, Subsection 1 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting of and individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public. Session will last (15) fifteen minutes; Commissioners, Chief Johnson and District Secretary Teri Scherer will attend.

Regular meeting called back to order at 7:35PM. No action taken at this time.

## **11. ADJOURNMENT:**

Chairman Hubbard requested for a motion to adjourn.

**MOTION:** Commissioner Dean made a motion and it was seconded to adjourn the Regular Meeting of the Board of Commissioners. Meeting was adjourned at 7:37PM.

Motion passed unanimously.

**NOTE:** Commissioner Dean will be out of the country for two weeks beginning Friday.  
Commissioner Hubbard will be out of the country for 10 days beginning Thursday.  
Commissioner Bigby will be out of the state for the weekend.