



# GRAYS HARBOR FIRE DISTRICT No. 2

6317 Olympic Highway, Aberdeen, WA 98520

## Chief's Monthly Report

For the November 14, 2012 Meeting

Date Prepared: November 9, 2012  
Prepared By: Chief Leonard Johnson

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives. The items listed, as near as possible, are in priority order. As a second purpose, this report will be shared with all Fire District personnel to keep them informed.

### FINANCIAL:

We were able to close out the month of October without the utilization of registered warrants to cover the payroll expense. This was largely due to significant ambulance payments received throughout the month. With the transfer of \$20,000.00 from investments we had approximately \$11,000.00 left remaining before second-half taxes posted. This benchmark indicator shows that we need to focus efforts on restoring our cash and investments unreserved balance to operate efficiently between tax collections.

The upcoming months have two significant expense increases for first half District insurance and second-half Ambulance payments. We started receiving payments from Fire Mobilizations this summer on November 1, 2012. We have received all payments (equipment and personnel) from Taylor Bridge and Highway 141 totaling \$33,499.86.

### PERSONNEL:

We have completed all the processing of the recent applications for new volunteers. We do not have any pending personnel on leave.

FF/EMT Jamie Anderson recently tendered his resignation from the Fire District effective 10/31/2012. He is currently working for Tacoma Fire Department and we wished him the best of luck and thanked him for his service with the Fire District.

### LOGISTICS:

Pump testing on Engine apparatus was completed the week of October 15. The following are the results:

- **E-3101:** Initial: Failed Dry Vacuum Test, Passed Pumping Operations, multiple valve issues. Repair made October 19, 2012 and passed Dry Vacuum Test following repairs.
- **E-3103:** Initial: Failed Dry Vacuum test, Passed Pumping Operations, multiple valve issues, pump packing leak. Partial Repairs made October 19, 2012 and passed Dry Vacuum Test following repairs, still has 2.5 inch discharge OOS due to a broken handle connection, pressure governor needs rebuild.
- **E-3202:** Initial: Failed Dry Vacuum Test, Passed Pumping Operations, significant pressure governor issues does not operate properly, needs rebuild, valve issues. No repairs made.
- **E-3306:** Initial: Failed Dry Vacuum Test, Passed Pumping Operations, valve issues. No repairs made.

H&W Fire Apparatus is returning on November 13, 2012 to complete additional repairs identified during pump testing and several other issues identified during their review. We have begun to make repairs from the fleet assessment, many of them minor. Started scheduling tenders to complete their Preventive Maintenance items and have minor repairs from the list.

*H&W did repairs* →

**Ambulance Report**  
**(Month End October 2012)**

1.	Monthly Revenue Received:		\$	38,917.77
2.	Revenue Received YTD:		\$	222,934.24
3.	Revenue Received (YTD 2011):		\$	180,757.45
4.	Inter-facility Transports:			(13)
5.	Inter-facility Transport YTD:			(88)
6.	Inter-facility Transports Turned Down:			(3)
7.	Inter-facility Transports Turned Down (YTD):			(35)
8.	Subscription Program:	Renewals:	11	New: 0
9.	Revenue from Subscription Program:		\$	550.00
10.	YTD Subscription Program:	Renewals:	99	New: 4
11.	YTD Revenue from Subscription Program:		\$	5,600.00

**Transports (YTD 2011 vs. YTD 2012)**

1.	<u>October 2011:</u>	29	<u>October 2012:</u>	42	(13)
2.	<u>YTD 2011:</u>	316	<u>YTD 2012:</u>	406	(90)



# Grays Harbor Fire Protection Dist. #2

6317 Olympic Highway · Aberdeen, Washington 98520  
Central Park Station (360) 532-6050 · Fax (360) 532-6075 · ghfd2@comcast.net  
"District #2 – Serving Brady, Central Park, Wynoochee and Outlying Montesano Areas"



## MONTHLY FINANCE REPORT AS OF: 31 October 2012

### BEGINNING CASH BALANCE

**\$36,403.80**

#### ADD:

Revenue Received:

Real/Personal Property Tax Collections	\$ 157,300.88
Transit Grant (EMS)	\$ 5,063.91
Photo Copy Fees	\$ 10.00
Fire Protection Service	\$ 5,619.47
Ambulance Fees Received	\$ 38,983.77
Investment Interest	\$ 11.33
Subscription Program	\$ 150.00
Miscellaneous Revenue	\$ 20.00
Transfer-In	\$ 7,022.36
Medical Insurance Return	\$ 161.79
Investments Redeemed	\$ 20,000.00

refunds:

#### DEDUCT:

A/P Vouchers for October	-\$ 44,018.78
Salary Expense for October	-\$ 56,571.68

### ENDING CASH BALANCE

**\$170,156.85**

### AMBULANCE TRANSFER IN ACCOUNT:

Ambulance Account (EMS Tax Collections) as of 31 October 2012: **\$49,786.21**

### INVESTMENTS:

Joint Allocation Investments Balance (State Pool) Beginning Balance	\$ 20,000.00
Transfer-In	
Transfer-Out	-\$ 20,000.00
End of Month Balance	\$ 00,000.00

### TOTAL CASH AND INVESTMENTS

**\$219,943.06**

### PETTY CASH REPORT

October Beginning Balance:	\$ 801.15
Interest earned:	.01
October Ending Balance:	\$ 801.16

Submitted: Teri Scherer  
District Secretary