

GRAYS HARBOR FIRE PROTECTION DISTRICT # 2

District Meeting Minutes

Brady Fire Station

10 July 2008

7:00 PM

The Commissioners meeting of Grays Harbor Fire District #2 was called to order by Commissioner Dale Hensley. Meeting opened at 7:00 PM. Commissioners present: Nick Dunjic and Paul Dean. Also present: District Chief Dan Prater, Deputy Chief's Frank Scherer and Larry Willis; James Anderson, Philip Oldham, Mike Hubbard, Lester Willis and Wade Snow.

Flag salute was called.

1. Motion was made by Hensley and seconded by Dean to approve the agenda adding Brady Station Bid to item #7d.

Unanimously carried

2. Motion made by Hensley and seconded by Dunjic to approve the minutes of 12 June 2008, regular meeting with the correction of spelling of James Kuchciak's name.

Unanimously carried

3. Secretaries report as of 30 June 2008. A beginning cash balance of \$257,765.90; receivables \$188,360.02, payable vouchers \$27,973.15, P/R \$37,415.29; with a month end cash balance of \$286,737.48. The Petty Cash statement reported \$1,007.47. Ambulance Account balance is \$3,427.85, with \$0.0 in Ambulance refunds. The Investment Certificate Balances are \$94,000.00 and \$53,629.09 totaling \$147,629.09; with Investment State Pool Balance of \$9,000.00 totaling \$156,629.09 in Investments, \$25,000.00 in the Equipment Reserve account.

4. Motion made by Dunjic and seconded by Hensley to approve Resolution 2008-22 to reinvest Expense Account for \$94,000.00.

Unanimously carried

5. Ambulance report for month ending June 2008, monthly billing total of \$38,162.00, YTD billing \$249,184.00, monthly revenue received \$20,516.59, revenue received YTD \$146,425.09. Transports for the month: 30, YTD: 215, 33 up from last year. Subscription Program Revenue YTD: \$2,300.00.

6. Fire Chief's Report:

*Station #31 Rognlin's is awaiting a water test. Sheet rock has been replaced, walls are sealed and insulated.

*All new bunker gear has been ordered.

*District Picnic is July 13th at 1:00 at the VFW Picnic grounds.

*Pricing and draft specs have been received. Request has been sent to three different finance companies, and federal/state financing programs, asking for a 5year payment program. Nothing received as to date. Cost: \$148,516.00 + tax is quoted.

*Recruit Academy has started as of July 8, 2008. FFP Casey Novak is heading up the programs. Cost will be shared with two other departments.

*The parking area is being stripped at Station #31 with a cost of \$200.

*Chief will be on vacation. Deputy Chief's of the stations will be in charge any contractual issues will go to the Chairman of the Board.

7. Unfinished Business:

7a. Much discussion on the type of security for Wynoochee and Brady stations. Wynoochee is the 1st concern. Custom Security seems the best way to go, with a monitored system.

Motion was made by Dunjic and seconded by Hensley to approve Custom Security Systems to install a monitored system at the Wynoochee station per previous quote.

Unanimously carried

7b. Forestland Fire response not received to date.

7c. Commissioner Hensley is concerned with the new sign at Station #31 Central Park. Hensley feels that the sign is unreadable, goes by too fast. Commissioner Dunjic agrees. Sign should have time and temperature and should be slow enough to read but not be a distraction. All messages should be short and to the point.

7d. Bid specs for the Wynoochee & Brady station; two were received. Insurance will pay the cheapest of the bids. Western Washington Construction bid \$3,075.72 for Brady Hose tower; \$19,266.57 for the Wynoochee roof. Lupo Construction bid for comp roofing \$6,371.61 for the Brady Hose Tower and Wynoochee station roof \$14,967.37

Motion was made by Dunjic and seconded by Dean to split the award. Comp roofing preferred, Lupo Construction will be awarded the Wynoochee re-roofing for the amount of \$14,967.37 pending Insurance approval.

Unanimously carried

Motion was made by Dunjic and seconded by Dean to award Western Washington Construction the Brady Hose Tower, comp roofing, at the cost of \$3,075.72, pending Insurance approval.

Unanimously carried

Motion was made by Dunjic and seconded by Hensley to approve a voucher for ½ of the cost of replacing the Wynoochee roof. Lupo requires ½ of cost down at signing. This amounts to \$7,483.69.

Unanimously carried

7e. District Chief job description will be discussed in Executive session.

8. New Business:

8a. Rental Agreement to use District facilities was discussed and tabled to the August meeting. Prater will provide the Board with the present policy for review.


Commissioner Hensley stated that the Board should be making all the District policies.


8b. No activity from the Boundary Review Board.


8c. RFA first informational meeting was held, Commissioner Hensley fearful of taking on District #5 financial problems. Much discussion followed.

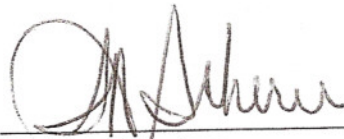
Motion was made by Dunjic and seconded by Dean to have the District Secretary notify the Montesano Mayors Office that District #2 is interested in joining the talks.

Unanimously carried


Commissioner


Commissioner


Commissioner


District Secretary