

## **GRAYS HARBOR FIRE PROTECTION DISTRICT # 2**

### **District Meeting Minutes**

**21 September 2006**

**7:00 PM**

The Commissioners meeting of Grays Harbor Fire District #2 was called to order by Chairman Mike Whittaker at 7:00 PM in the Central Park Fire Department. Commissioners present: Dale Hensley and Nick Dunjic. District Chief: Dan Prater. Deputy Chief's present: Greg Bash, Larry Willis, Frank Scherer. Others present: Nic Kiser, Monte Mattson, Lester Willis, Charles Maloney, Mike Hubbard, Mark Roebecker, Scott Schmitz, Adam Bigby, Tony Broten, Julie Beck, Mary Kiser and Cliff Hansmann.

Flag salute was called.

Motion made by Hensley and seconded by Dunjic to approve the Agenda for 21 September 2006 meeting.

Unanimously carried.

#### **Public Comment:**

Public comment was moved to be addressed now.

Letter from Mrs. Judi Hubbard was read into the minutes.

Brady Resident Mary Kiser addressed the Commissioners. She would like to see more positive issues in the newspaper, to many negative items. She praised Paramedic/FF Tony Broten when he responded to her home. It was professional. She feels that no amount of money is enough to pay for the service and the security she felt knowing she could call for help when she was having heart problems.

Central Park resident Cliff Hansmann addressed the Commissioners. He is pleased with how he sees the District is run. His questions are always answered, and he admires the professionalism and time all the Volunteers and Medics put into the community.

Commissioner Whittaker thanked all the residence for their input and comments.

Motion made by Dunjic and seconded by Hensley to approve the minutes for 10 August 2006 meeting, with the correction of the date of the meeting as stated incorrectly on the agenda.

Unanimously carried.

Motion made by Hensley and seconded by Whittaker to approve minutes for 13 September 2006 workshop with City of Montesano with the correction that District Chief Walkington stated that "we are facing troubles handling inner facility transports".

Unanimously carried.

Secretaries report was given as of August 31, 2006. A beginning balance of \$94,939.88, receivables \$49,608.65, payable vouchers \$29,526.35, P/R \$27,001.59 with a month end balance of \$88,020.59. The Petty Cash fund has \$103.33 balance. Ambulance Account balance is \$77,774.59. The Investment Balance is \$65,000.00.

Motion made by Whittaker and seconded by Hensley to approve Resolution 2006-17 to reinvest Expense Account of \$40,000.00.

Unanimously carried.

Ambulance report monthly billing of \$41,705.00, monthly revenue received \$28,122.55, revenue received YTD \$138,824.37.

District Chief report: #3414 Tender has been moved to Montesano Fire Department. Commissioners asked that a thank you letter be sent to Mr. Vessey for the storage of the Tender. I have checked into Flu shots. Nurse Judy Parker could do them for the District at \$25.00 per person. Whittaker stated we need to provide all personnel with the shot. Hensley agreed and asked could we speak with Dr. Canfield and possibly he would change his mind and allow our medics to give out shots. Additional report attached.

Central Park reported: 13 fire calls, 47 EMS. They have 14 active, 1 senior reserve, 1 new applicant will be of age in December. Deputy Chief Scherer in a letter thanked the Commissioners for send him to the National Fire Academy in Emmitsburg, PA.

Brady reported: 2 senior reserves, 20 active, 1 on leave. They had 22 training hours, 254 stand by hours, 30 tone outs, 2 fire calls and 27 aide calls; 4 mutual aide with District #5. Two personnel have started the EMT class. He introduced Julie Beck, she has completed all her requirements to become a Probationary Firefighter.

Motion made by Hensley and seconded by Whittaker to accept Julie Beck as a Probationary Firefighter at Brady Fire Station.  
Unanimously carried.

Wynoochee station reported: 5 active, 1 on leave, 1 senior member. They had 2 calls. #3306 is not running, M. Mattson will look it.

### **Unfinished Business:**

District Chief Prater will meet with Montesano's District Chief Walkington, they will put together ideas on how we can better work together. The next meeting will be November 15<sup>th</sup> at the Montesano City Council Chamber at 7PM. Prater is asked to look into changing the date as Commissioner Hensley can not make that meeting. It is also suggested to move the venue also. Prater is asked to call Walkington.

Volunteer Incentive Program went back to the Association for review, they have asked that a 1<sup>st</sup> Responder receive 1 point. Richard Beeman has asked, through Prater that he receive points for when he can not attend drill because of his position as a FF/Paramedic at Hoquiam. Commissioner Whittaker said no; it is double dipping, can't get paid twice. Commissioner Hensley agrees. Everyone works other jobs. His training could count for our training. Commissioner Dunjic says you can not receive money when you are already getting paid. District Chief Prater stated it is not fair to people who also work other jobs and are having to attend another training night when there is a conflict.

Motion was made by Dunjic and seconded by Hensley to adopt the policy with the addition of adding a 1<sup>st</sup> Responder will get 1 point. Discussion followed Dunjic wants it retroactive to the last policy of 2005-06. That does not seem possible as that time for a new policy has elapsed for that year. Prater is asked to seek legal opinion from Snure on the effective date and the Commission will go with that opinion. Dunjic agrees. Hensley says the policy should stay as dated June 1, 2007.

Motion passes.

EMS Volunteer Transport Program will start October 1, 2006. Prater will use funding in the Budget that will support this program. The cost to the end of 2006 is estimated at \$12,500.00. This is for in and out of town transports.

Motion made by Whittaker and seconded by Dunjic to approve the EMS Volunteer Transport Program as written to begin 1 October 2006.

Unanimously carried.

**New Business:**

Motion was made by Whittaker and seconded by Hensley to move \$77,000.00 from the Ambulance Fund into the Expense Fund and invest it each month, making the total monthly investment \$117,000.00.

Unanimously carried.

Per Prater we should receive \$10,000.00 in Wildland Mobilization Funds, after fuel cost could profit around \$9000.00 The funds should be used to purchase and/or upgrade equipment. Prater would like permission to upgrade and/or purchase equipment once the dollars are received. It is about a 45 day turn around in funds. Whittaker would like to see a list of items needed and then the Commission would approve spending. Chief Prater will bring the list to the next meeting.

At 8:10PM Commissioner Whittaker called an Executive Session for Personnel Issues. The session will last 15 minutes.

At 8:25PM the regular meeting was called back in session. Action to be taken from the Executive Session:

Motion made by Whittaker and seconded by Dunjic that the District Chief receive a 4.5% increase, effective October 1, 2006 through June 30, 2007.

Unanimously carried.

Commissioner Hensley has requested that a tape recorder be purchased for the District Secretary for the purpose of taking notes only.

Motion made by Hensley and seconded by Dunjic to purchase a tape recorder for the District Secretary for the purpose of note taking. This purchase not to exceed \$150.00.

Unanimously carried.

**Good of the Order:**

Commissioners thanked all who worked on the EMS Levy. So far the Levy is slimly passing.

Hensley moved and Whittaker seconded to adjourn the meeting at 8:31PM..

Unanimously carried.

Next meeting 9 November 2006 @7PM.

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Commissioner

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Secretary

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Commissioner

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Commissioner