

GRAYS HARBOR FIRE PROTECTION DISTRICT # 2

District Meeting Minutes

7 December 2006

7:00 PM

The Commissioners meeting of Grays Harbor Fire District #2 was called to order by Vice Chairman Nick Dunjic as Commissioner Whittaker was working. Meeting opened at 7:00 PM in the Central Park Fire Department. Commissioners present: Dale Hensley and Nick Dunjic. District Chief: Dan Prater. Deputy Chief's present: Frank Scherer. Others present: Cheryl Thompson, Lester Willis, John Delia Jr, Mike Hubbard, Judi Hubbard, Jeff Novak, Nic Kiser, Brandon Pemberton, Tony Broten, Philip Oldham, Monte Matson, Charles Maloney, Janell Mullins, Scott Schmitz.

Flag salute was called.

Commissioner Whittaker was excused because of work conflict.

Motion made by Hensley and seconded by Dunjic to approve the Agenda for 7 December 2006. Unanimously carried.

Motion made by Hensley and seconded by Dunjic to approve the minutes of 9 November 2006 Regular meeting. Unanimously carried.

Motion made by Hensley and seconded by Dunjic to approve the minutes of 20 November 2006 Special meeting. Unanimously carried.

Secretaries report as of 30 November 2006. A beginning balance of \$117,575.36, receivables \$212,489.80, payable vouchers \$47,250.67, P/R \$29,141.19; with a month end balance of \$251,618.06. The Petty Cash statement not received yet. Ambulance Account balance is \$43,232.34. The Investment Balance is \$142,000.00.

Motion made by Hensley and seconded by Dunjic to approve Resolution 2006-25 to reinvest Expense Account of \$117,000.00. Unanimously carried.

Ambulance report for November, monthly billing of \$20,963.00, monthly revenue received \$20,450.21, revenue received YTD \$199,478.05. Report attached. 62.43% return on billing. Transports for the month: 26, YTD: 395. 2006 budget was \$150,000, almost \$50,000 over budget.

Fire Chiefs report: Report attached. Recap:

Bunker gear extractor and vehicle exhaust system will begin next week in Brady. 2007 Budget filed with the County. Commissioners Bond final payment is in December. Paid in full.

Station Reports:

Central Park reported: 5 Fire calls, 39 EMS this month, 12 Active, 1 probationary and 1 senior reserve. Dec 10th is open house w/Santa. Next week the diesel "No Smoke" company will come in and do the install on the vehicles. It will take two weeks.

Brady reported: 2 senior reserves, 18 active, 4 probationary FF, 0 leave of absence, 2 applications. They had 77 training hours, 230 stand by hours, 17 tone outs, 4 fire calls and 13 aide calls.

Wynoochee reported: Bash absent.

Unfinished Business:

Commissioner Dunjic addressed the CP Bldg damage assessment. Thanked Oldham for all his help. Many questions to be answered: How will the repairs/remodel be financed? What needs to be done and in what order? How long will it take? What are our needs? Must be done in the next 6-8 months. Discussion followed.

FC Prater stated the rot is on the SW & NW corners of the CP Fire Station from the outside in. Letter from engineer suggested a two step process; \$4000 to access the damage, \$15,000 to draw up plans and approximately \$500,000 to remodel. Could be two projects: fixing what we currently have, and a remodel. Commissioners asked FC Prater to write up bid specs and have available to the Commissioners as soon as possible for approval. Bid specs should be for metal siding and hardy plank. Should form a committee.

FC Prater has met with DC Scherer to come up with a temporary fix for office space. Scherer presented specs for a mobile unit 10x40. This would be placed outside the station and house the District Secretary, the Deputy Chief and his officers and will also be the training/meeting area for the volunteers. The cost is \$310 a month, rented on a month to month basis.

Montesano Fire Chief Walkington met with Montesano Mayor and their Council, they would approve moving our medic up to Montesano Fire Station for sleeping only, it would be short term; a 90-day contract and would charge us \$580 per month.

The mobile unit could be here next week set up and ready to move in to.

Motion was made by Hensley and seconded by Dunjic to enter into a contract with Pacific Mobile out of Chehalis, WA and Grays Harbor Fire District #2 with Commissioner Whittaker signing the contract.
Unanimously carried.

Motion made by Hensley and seconded by Dunjic to approve Resolution #2006-26 Increasing Ambulance fees and charges. Residents increase only 3% and non residence fee increased to meet standard charges, this increase effective 1 January 2007.
Unanimously carried.

New Business:

An old Bond Fund is closed out as of December 2006. It carries a balance of \$4,500.00. FC Prater would like to use that Bond monies to purchase equipment for the trucks, such as nozzles and do miscellaneous maintenance. Hensley suggest that Prater talk with Bill Maine of Aberdeen Fire. Prater will pass the info on.

Motion was made by Dunjic and seconded by Hensley that the excess Bond money be used to purchase nozzels for the apparatus and do miscellaneous maintenance.
Unanimously carried.

Motion was made by Hensley and seconded by Dunjic to approve Resolution 2006-27 setting the meeting dates for 2007, with the suggestion that a copy of the schedule be sent to the newspapers as a courtesy not for printing.

Unanimously carried.

Motion was made by Hensley and seconded by Dunjic to approve Resolution 2006-28 designating an agent to receive Tort Claims. FC Prater was designated as that person.

Unanimously carried.

Motion was made by Dunjic and seconded by Hensley to send a letter to the County Treasurer Office authorizing them to Zero out the 2006 Ambulance Account, with the dollars going into the General Expense Account for Fire District #2.

Unanimously carried.

Commissioner Dunjic suggested that the Executive session be moved to items 16 & 17 after public comment.

Good of the Order:

A letter from Commissioner Hensley to Mrs. Judi Hubbard was read aloud and entered into the minutes. Commissioner Hensley apologized to Mrs. Hubbard for the tone and manner of a "Letter to the Editor" that was submitted and printed in the Daily World newspaper from a GHFD#2 employee. Letter attached.

Mrs. Hubbard thanked Hensley for his apology, but stating there is much turmoil within this Fire Station, much disrespect going on between fellow firefighters, she would like to recommend that a mediator be brought in, she does not feel the present Administration can solve the problems.

FC Prater wanted the Commissioners to be aware that Fire District #15, Artic and North River area has received a letter from the Aberdeen Fire Department with the new contract proposal for fire protection for 2007. The amount Aberdeen is asking would wipe out all of FD#15's EMS dollars. They may come to the next Commissioners meeting to talk with the Commissioners. Discussion followed.

Pubic Comment:

Janell Mullins addressed the Commissioners saying that people in the Brady area where she resides are asking her questions about things they hear within the Fire District. People are upset. She feels that we all need to work together, the tax payers need to feel that they are being served properly. She will be attending the meetings so she can report to people and help them understand what is happening in the District.

Commissioner Dunjic admits there are problems, change is hard, but we all need to try and work together and accept these changes.

At 7:50PM Commissioner Dunjic called an Executive Session for Personnel Issues with possible action. The session will last 15 minutes, asking the District Secretary and the Fire Chief to stay in the room.

At 8:05PM the session was extended 10 minutes.

At 8:15PM the meeting was called back to order. Action taken:

Motion was made by Hensley and seconded by Dunjic that FC Prater's medical insurance would be changed to the PPO Plus plan effective 1 January 2007.

Unanimously carried.

Motion was made by Dunjic and seconded by Hensley to approve the payroll of November 2006.

Unanimously carried.

Motion was made by Dunjic and seconded by Hensley to adjourn the meeting at 8:25PM.

Unanimously carried.

Next meeting 11 January 2007 @7PM.

Commissioner

Secretary

Commissioner

Commissioner